

# LEETBOTWOOD & LONGNOR PARISH COUNCIL JULY' 11 MINUTES

**A meeting of the Council was held at Longnor Village Hall on Wednesday 20th July 2011 at 7.30 pm.**

PARISH COUNCILLORS IN ATTENDANCE : Mrs J Davies; Mr P Harris; Ms J Griffiths (Chair); Mr R Probert; Mr D Jacques; Mr J Ludlow and Mr J Wilson ( Vice- Chair) .

IN ATTENDANCE : Shropshire Council (SC) Councillor -Tim Barker; Sue Hackett; Clerk.

48.11 WELCOME BY CHAIR & APOLOGIES – The Chair opened the meeting and reported that Cllr Pardoe had been unable to attend due to personal commitments. Council agreed to accept and approve Cllr Pardoe’s apologies.

49.11 PUBLIC FORUM – No members of the public were present.

50.11 COUNCILLORS DECLARATIONS OF INTEREST - In accordance with S50- 52 of LGA 2000 the following declarations were made and noted by the Council:

Councillor	Personal	Details:
J Wilson; J Davies; R Probert.	√	Sits on the Leebotwood Village Hall Management Committee
P Harris; J Ludlow	√	Sits on the Longnor Village Hall Management Committee

51.11 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES:  
Council confirmed the draft minutes of the meeting held on 7/6/11 as an accurate record. The Chair was then instructed to sign the June minutes as correct. (Proposed PH; Seconded JW.)

52.11 LJC Meeting & PC Grant Application – Update by Cllr Probert & Griffiths who attended the meeting. They reported that the following groups had received grants: Church Stretton Arts Festival, Little Stretton Workshop, Leebotwood VH, Church Stretton Fair Trade Town, Church Stretton Football Club; Church Stretton Tourism Group. Total funds awarded by the LJC were approximately £4,200.

The next LJC meeting will be held at Leebotwood VH on 19-10-11. The Clerk confirmed that a formal grant offer and agreement had been received by the PC from SC and outlined the specific conditions which had to be met. The PC agreed to these.

53.11 PARISH NEWSLETTER: Council agreed the draft newsletter & Parish Plan meeting dates in September and requested that the Clerk to arrange for it to be printed asap in preparation for collection by councillors on Thursday 28th July. Councillors to arrange local distribution. Council agreed that they preferred the newsletter to be printed in colour & stapled dependent on price.

54.11 PLANNING MATTERS  
(a) The following planning applications were considered by the Council:

**11/02171/FUL** (validated: 01/06/2011) The Withies , Ryton, Dorrington, Shrewsbury, Shropshire, SY5 7LX - Erection of a first floor extension, installation of dormer windows and erection of a detached double garage and store (amendment to previous permission reference 08/1429/F)

**Council resolved without dissent that they supported the planning amendment.** (Proposed DJ; Seconded PH.)

**11/02459/FUL** (validated: 01/06/2011) Micklewood Farm, Micklewood, Shrewsbury, Shropshire, SY5 7QD - Construction of a slurry lagoon  
**11/02416/FUL** (validated: 01/06/2011) The Farm, Longnor, Shrewsbury, Shropshire, SY5 7PP Proposal: Erection of two extensions to existing agricultural buildings and installation of two rainwater tanks

**The Council resolved without dissent that they had no objections in principle to the proposal however it wishes to draw to the attention of planning officers that the proposed location is very close to the A49 trunk road.** (Proposed; JW; Sec. RP)

**11/02417/FUL** (validated: 01/06/2011) The Farm, Longnor, Proposal: Erection of replacement open-fronted agricultural building to house dairy cows & **11/02418/FUL** (validated: 01/06/2011) The Farm, Longnor - Erection of replacement agricultural building & **11/02419/FUL** (validated: 01/06/2011) The Farm, Longnor, Proposal: Formation of concrete yard and **11/03043/FUL** Formation of vehicle turning loop.

**Council resolved without dissent that they had no objections to these planning applications.** (Proposed JL; Seconded DJ )

Footpath diversion associated with above planning applications at The Farm, Longnor **Council resolved without dissent that they had no objections to these proposals.** (Proposed DJ; Seconded JL)

(b) SC reported decisions on recent planning applications: 11/01603/LBC Cobblers Cottage 14 Longnor – SC Granted permission.

55.11 SHROPSHIRE COUNCIL REPORT – Cllr Tim Barker summarised the importance of Localism & Neighbourhood Plans and the Parish Plan. He stated it would result in:

- More power for individuals
- More power for communities

Public service reform will mean that local authorities will:

- Be more accountable
- Centralise at local level responsibilities for key services - giving more of a choice at local level for local services.

Following some debate it was agreed by Council that the Parish Plan should determine what services the PC should aim to take on at local level and as a result reinforced the need for the current Parish Plan to be updated. Cllr Pardoe's reported comments re the Parish Plan were read out by the Clerk and noted by the Council.

56.11 A49 HIGHWAY ISSUES

- a) Condover PC & Bayston Hill PC provided feedback on their willingness to support a move to de-trunk the A49 Highway. Cllr Barker stated that neighbouring PCs in Shropshire had also agreed to support this.
- b) SC response to Vehicle Activated Sign (VAS) request. Council to consider financial implications. The matter was deferred by the Council until speed measurements had been completed by SC.

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- 57.11 MONTHLY ACCOUNTS – The following payments as presented were authorised by the Council; Cllrs Wilson and Griffiths were instructed to check the supporting invoices and sign the cheques:

Payee	Chq No	Description	£
Clerk	134	8 postage stamps – distribution July agenda	4.64
Information Commissioner	136	Annual fee	35.00

The Shropshire Hills Area of Outstanding Natural Beauty (AONB) request for a contribution to funding was considered by the Council and although it was agreed that the Council supported the organisation it was unable to offer financial support as at this time. Cllr Ludlow explained that the Longnor resident's request for reimbursement for damage to a hedge had been retracted. The Clerk circulated a July bank reconciliation as at per bank statement balances as at 30-6-11 and confirmed that these had highlighted errors in the last reconciliation as interest earned had been estimated. The balance as at 20-7-11 was reported as £14,891.85 and was checked and agreed by the Chairman.

- 58.11 CLERK'S UPDATE REPORT & COMMUNICATION RECEIVED – See report attached at Appendix A

59.11 LOCAL HIGHWAYS & VILLAGE MAINTENANCE

- a) The Clerk reported on SC Highways response to Longnor issues and flytipping and waste being dumped in Field No 3943 OS 4798; which has been followed up. The Council expressed their disappointment that "dangerous materials" continued to be dumped in the field and that the SC Officer needed to make an accompanied site visit. AGREED ACTION Clerk to inform SC.
- b) Private water supply issue-The Chair stated that Mr Corbett had kindly agreed to resolve the private water supply issue.
- c) "Pedestrian beware signs" Cllr Ludlow kindly updated Council and it was agreed that Longnor councillors would provide a map to the Clerk showing the proper positioning of the proposed two signs asap. This was then to be forwarded to SC.
- d) Cardington Rd – Cllr Davies reported that the damaged St. lighting pole had now been cut off for over 8 weeks; she had received complaints from residents about the matter. Council agreed that Clerk to chase Highways Agency on the matter.
- e) Council agreed that the Clerk should express Council's thanks to SC Officer Andrew Keyland for work carried out in Longnor.

- 60.11 ALC RESOLUTION – Cllr Ludlow to present to council for consideration a draft resolution relating to the issue of unpaid volunteers time and resources being taken for granted and wasted. – Council agreed to defer to next meeting.

- 60A.11 LOCAL REPORTS: Longnor Village Hall – Cllr Harris gave a summarised report that estimates had been received for a new build and alternatively a refurbishment of the hall. The Committee expected to hold a public meeting in Sept.  
 Leebotwood Village Hall – Cllr Wilson reported on issues with neighbours concerning a soak away. He asked for the Council's opinion on the matter as custodian trustees of the hall. The Clerk explained that as custodian trustees the Council legally had no management powers and that this was a matter for the VH Management Committee to resolve. It was however agreed that this was a difficult issue of a technical (drainage) nature and utilising NALC Legal Services was not appropriate in this instance.

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- 61.11 SC SAMDev; CIL & S106 EVENT – The Chair apologised as she had been unable to attend.
- 62.11 LOCALISM TRAINING – Feedback was provided by Cllr Harris and Cllr Ludlow who attended recent training events. This was noted.
- 63.11 PARISH COUNCIL's ANNUAL RISK ASSESSMENT (Circulated) – Council agreed to defer this to the next meeting.
- 64.11 STANDING ORDERS AMENDMENTS
- a) Minor amendment proposed by Clerk in line with NALC instructions relating to para 32 b recommendation. Council agreed to the amendment of paragraph as follows:  
“A motion to add to or vary or revoke one or more of the Council's standing orders, not mandatory by law, shall be proposed by a special motion, the written notice where of bears the names of at least ( ? ) councillors.”  
  
The number i.e. (?) of councillors to insert has yet to be decided and was deferred to the next meeting.
  - b) Proposal by Cllr Ludlow to amend Chairman's Rulings Clauses 60 & 33b. Council agreed to defer this to the next meeting.
- 65.11 SUPPLEMENTARY AGENDA:
- a) No further training requirements were identified by the Council.
  - b) Council agreed to meet on December 7th at 7.30pm at Leebotwood VH for the explicit purpose of agreeing a budget for 2012-13.
  - c) Council agreed that should a planning application be received which required discussion during the summer recess a extraordinary meeting would be held. Any urgent payments would be delegated to the Clerk & Chair to arrange and agreed in retrospect in September.

**CONFIDENTIAL BUSINESS** : Council resolved without dissent that in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by s.100 LGA 1972) the press and public be asked to leave the meeting in view of the confidential nature of the remaining item of business to be transacted, which includes discussion on the Clerk's appraisal & contract of employment.

- 66.11 CLERK'S APPRAISAL & CONTRACT  
The Clerk brought to the council's attention that her appraisal remained outstanding and that she has not received an incremental increase since her appointment in Aug'2009. The latter was part of her contract subject to an annual appraisal. It was agreed to circulate a copy of the Clerk's contract & NALC pay rates to Cllr PH and that the Chairman would organise an appraisal.

The Chair closed the meeting at 9.30 pm and confirmed that the Council's next prearranged meeting was scheduled for 7.30 pm on **21st September 2011 at Leebotwood Village Hall.**

**Confirmed as accurate.....CHAIR MS J GRIFFITHS Date.....**