

LEETBOTWOOD & LONGNOR PARISH COUNCIL JUNE 11 MINUTES

A meeting of the Council was held at Leebotwood Village Hall on Tuesday 7th June 2011 at 7.30 pm.

PARISH COUNCILLORS IN ATTENDANCE : Mrs J Davies; Mr P Harris; Mrs L Pardoe; Ms J Griffiths (Chair); Mr R Probert; Mr D Jacques; Mr J Ludlow and Mr J Wilson (Vice- Chair) .

IN ATTENDANCE : Shropshire Council (SC) Councillor -Tim Barker; Sue Hackett; Clerk.

32.11 WELCOME & APOLOGIES - The Chair welcomed all to the meeting. There were no apologies.

33.11 PUBLIC FORUM - No members of the public present raised issues.

34.11 LJC Meeting & Grant Applications – The Chair summarised the grant requests considered at the planning meeting. The Chair updated the members on the LJC Planning meeting and proposed that Cllr Probert attend the LJC Meeting on 16th June to present the LJC application. It was noted that Cllr Davies was presenting on the Leebotwood VH grant request. This was agreed by those present. It was also agreed that Cllr Jacques would represent the Council at future meetings and if unable to do so Cllr J. Wilson would deputise. Clerk to inform SC.

35.11 COUNCILLORS DECLARATIONS OF INTEREST - In accordance with S50- 52 of LGA 2000 the following declarations were made and noted by the Council:

Councillor	Personal	Details:
J Wilson; J Davies; R Probert.	√	Sits on the Leebotwood Village Hall Management Committee
P Harris; J Ludlow	√	Sits on the Longnor Village Hall Management Committee

36.11 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES:
Council confirmed the draft minutes of the meeting held on 18/5/11 as an accurate record. The Chair was then instructed to sign the May minutes. Amendments which had been made by the Chair relating to the Jan 2010 minutes specifically:

Min Ref 113.09 Where an incorrect 2010/11 Budget was shown and amended to the correct figure of £12,480 were formally agreed without dissent as an accurate accurate record by the Council. (The amendments having been an omission not formally agreed and minuted as such in Feb 2010 by Council).(Proposed JW; Seconded DJ.)

37.11 PARISH NEWSLETTER: Council considered the content and publication date of the July newsletter and agreed that it should include:

- Chair's Annual Meeting Report as presented at the Annual Parish Meeting.
- Annual Report from Longnor Primary School.
- Parish Council Activities; Village Hall Updates; S137 Requests.
- Parish Plan Meeting Dates.
- Councillor & Police Contact Details
- SC Councillor Report.

The draft would be finalised on 20/7/2011 in readiness for circulation on the last Saturday in July.

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38.11 FORMATION OF FINANCE COMMITTEE: Council after careful consideration agreed that the formation of a Finance Working Party devoted to a review of Budget Costs in relation to BV should be formed and comprise of: Cllrs J Ludlow; L Pardoe; P Harris. The Working Party would be asked to report to main council at a special meeting to be held in December devoted to the formulation of a Budget 2012-13. It was noted that Finance Regulations would need to be amended to reflect this procedural change some time in the future. (Proposed; JL; Seconded; LP)

39.11 PLANNING MATTERS
 (a) To consider the planning applications received since issuing the agenda and the following application:

11/01603/LBC

Cobblers Cottage 14 Longnor Shrewsbury Shropshire SY5 7PP: Works to facilitate the re-positioning of rear extension (amendment to previously approved consent reference 10/04460/LBC). **Council resolved without dissent to make no further comment.** (Proposed:LP Seconded:DJ.)

(b) The Clerk advised that there had been no new SC reported decisions on recent planning applications.

40.11 SHROPSHIRE COUNCIL REPORT – Cllr Tim Barker gave an update on quarterly meetings held by SC with Highways Agency. He explained that the SC VAS policy would now apply and the Council could apply to have the Leebotwood A49, 40 mph road monitored for a VAS. Council resolved without dissent to apply under the SC Speed Management Policy to have the road speed monitored. (Proposed; LP Seconded; JD.) The Clerk stated that contributions by the Council to the costs would be incurred dependent on the results of the speed monitoring. The Council requested that the inadequacies of Station Rd/ A49 Junction at Leebotwood be raised at the next quarterly meeting (in September) and recommendations made to resolve the issues feedback. Discussion arose as the need for detrunking the A49. It was agreed to form a Working group to support this proposition; which would require support from all parish councils affected. Clerk to write to Bayston Hill and Conover PCs requesting support. (Proposed JH; Seconded DJ.)

41.11 MONTHLY ACCOUNTS

1. Year end Budget Monitoring Report for 2010-11- Clerk re-presented the report having amended it to reflect a minor omission and asked the Council to formally authorise the transfers of savings as shown. **The Council resolved without dissent to adopt the revised 2011-12 Budget of Receipts £11,851 & Payments £12,800 for 2011-12.** (Proposed LP Seconded JL.)
2. The following payments as presented were authorised by the Council; Cllrs Davies and Pardoe were instructed to check the supporting invoices and sign the cheques. The Chair checked the Clerk's pay calculation.

Payee	Description	£
Clerk	1st Quarter net pay	973.80
Post Office Ltd	Quarterly tax	243.00
Community Council of Shropshire	Localism Training (3 delegates JL;LP;PH)	45.00

3. The June Bank reconciliation presented by the Clerk was checked by the Chair who confirmed its accuracy. Reported balance being £14,760. Detailed Receipts & Payments schedules were also provided to each councillor.

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- 42.11 CLERK'S UPDATE REPORT & COMMUNICATION RECEIVED – The Council considered the report at Appendix A; the Clerk added that a further detailed NALC DIS 760 document had been received which was being circulated (hard copy) amongst council members and 2 copies of Stuart Thomas's Power Point Presentation had been similarly supplied. Council agreed that 3 delegates should attend the Localism Training being held by Community Council of Shropshire. Cllrs Ludlow; Pardoe and Harris agreed to attend.
- 43.11 ELECTION OF COUNCIL DELEGATES/REPRESENTATIVES: Council agreed that the Council's School representative would be Cllr L Pardoe. Cllr Pardoe agreed to the appointment.
- 44.11 HIGHWAYS & VILLAGE MAINTENANCE – The Clerk reported that on 6/6/2011 a water leak had been reported on Cardington Rd; Leebotwood. SC wanted to know if the Council were aware of the provider of the private water supply in order to be able to resolve the issue. The Council reported that they were not aware of the provider. A number of highway issues agreed with A. Keyland during the Longnor visit had not materialised. The Clerk was requested to chase for the "Pedestrians in Road Sign" and to confirm when the Longnor/Village Hall junction had been scheduled for repair. It was agreed that Cllr Jacques would follow up the absence of seats in the bus shelters with SC.
- 45.11 LOCAL REPORTS: **Longnor Village Hall** (VH): Cllr Harris reported that the VH Committee were meeting to discuss grants, designs and costs. **Leebotwood Village Hall**: Cllr Wilson reported that the car park project was progressing well.
- 46.11 SC PLANNING ENFORCEMENT TRAINING EVENT – Cllr Ludlow stated that the training had been very informative; however issues over timing and poor resources arose. He stated that he had taken these issues up personally with SC. Cllr Ludlow stated that it was becoming obvious that information supplied by a number of sources (SC; NALC; ALC) highlighted that unpaid volunteers time and resources were being taken for granted and wasted. He proposed that the issue should be discussed at the next parish council meeting with a view to highlighting this at the ALC AGM as a motion to be put to NALC. This was noted by Council.
- 47.11 SUPPLEMENTARY AGENDA :
1. The Clerk reported that she still awaited a response from SC on the waste being dumped in Field No 3943 OS 4798- Agreed Clerk to follow up.
 2. Clerk reported that she needed to write to Mr Corbett concerning flytipping near Longnor Village Hall car park.
 3. Cllr Wilson reported flytipping at a lay by on A49 near Smethcott turn; Church Stretton side (as you travel south). A49 Highways. Clerk to report.
 4. The Chairman reported on the need to ensure that the Council's policies were in order and up to date. The Clerk presented current policies. It was agreed that the Finance Working party would review the Financial Regulations; the annual Risk Assessment would be carried out at the next meeting; and that current Complaints; Communication and Data Protection; Fol policies would be renewed as they were still relevant.
 5. The Clerk advised the Council of her holiday arrangements and stated that email contact was still possible; whilst urgent phone calls should be forwarded to the Chair.

The Chair closed the meeting at 9.40 pm and stated that the next meeting was to be held on 20th July 2011 at 7.30 pm at Longnor Village Hall.

Confirmed as accurate.....J GRIFFITHS Date 20-7-11