

LEEBOTWOOD & LONGNOR PARISH COUNCIL MINUTES

FEBRUARY 2011

A meeting of the parish council was held at 7.30 p.m. on Wednesday, 16 February 2011 at Leebotwood Village Hall.

PARISH COUNCILLORS IN ATTENDANCE : Mrs J Davies; Ms J Griffiths; Mr P Harris; Mrs L Pardoe (Chair); Mr R Probert; Mr D Jacques; Mr J Ludlow and Mr J Wilson .

IN ATTENDANCE : Mrs Sue Hackett (Clerk) ; SC Cllr Tim Barker. (SC = Shropshire Council); 5 members of the public.

- 155.10 WELCOME BY CHAIR & ANNOUNCEMENTS & APOLOGIES – The Chair opened the meeting and requested that members introduced themselves; particularly as a new parish councillor was present (Cllr Harris). The council consented to items relating to the SC Bus Consultation being moved forward as members of the public had expressed a wish to discuss the likely 540 service cuts.

The Chair proceeded to suspend standing orders and open the public session.

- 156.10 PUBLIC SESSION – Several Longnor residents spoke of their concerns regarding cuts to the 540 bus service and need for users of the service to be made aware of the situation. Cllr Barker spoke of the SC Bus Consultation; whilst Cllr Ludlow spoke of the outcome of his visit to the SC Bus Consultation. **Council agreed that the Clerk should contact other parishes affected by the possible cuts to the service to arrange a joint meeting of representatives in the next two weeks.** A united approach to lobbying for the service to continue based on factual research was considered the best way forward. Cllr Ludlow and Wilson agreed to act as council representatives and arrange the meeting.

Mr Holdsworth spoke on behalf of the Longnor Village Hall Committee and gave a short report on the committee's decision to hold regular fundraising events to promote the refurbishment campaign and community use of the hall. It was hoped that such events would be attended by members of the parish council.

The Chair closed the public session and resumed the council meeting.

- 157.10 COUNCILLORS DECLARATIONS OF INTEREST – The following councillors declared their personal and prejudicial interests as required by S 50-52 LGA 2000:

- Cllrs Probert; Davies; and Wilson declared an ongoing personal and prejudicial interest in Leebotwood Village Hall and planning application 11/00232/FUL as they all sat on the village hall management committee.
- Cllr Ludlow declared an ongoing personal interest in Longnor Village Hall.
- Cllr Probert and Davies declared a personal and prejudicial interest in planning application 11/00414/LBC.

- 158.10 NEW COUNCILLOR FOR LONGNOR – See Min 155.10.

159.10 (Repetition error in numbering.)

- 160.10 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES: **The council confirmed without dissent that the draft minutes of the meeting held on 19/1/11 were accurate and instructed the Chair to sign them as such.** (Proposed LP; Seconded JG; Abstention PH.)

- 161.10 LJC REPORT – Cllr Griffiths reported on the most recent Strettondale LJC meeting; which she confirmed had been very informative. She stated that the next meeting would be held in June and that fewer meetings would be held during the year.

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162.10 PLANNING MATTERS

(a) To consider the following planning applications and any received since the issue of the agenda. Cllr Probert was asked to confirm specific details about his application before leaving the room.

Cllr Davies and Probert left the room.

11/00414/LBC	14/2/2011	Top Farm Leebotwood	Conversion of barn to dwelling a Grade II Listed building
Council resolved that the application be supported. (Proposed: JG; Seconded LP)			

Cllr Davies and Probert returned to the room.

11/00029/FUL	24/01/2011	Moat House Longnor	Installation of solar panel on south facing roof of garage building
Council resolved to make the following comments: The application was supported in principle given that the installation be sympathetic and in keeping with the buildings character. (Proposed: JG; Seconded LP.)			

11/00064/FUL	11/01/2011	The Maltings Longnor	Erection of an oak framed orangery.
Council resolved that the application be supported in principle (Proposed: LP; Seconded DJ.)			

11/00365/FUL	31/01/2011	11 Fallowfield Leebotwood	Erection of a detached pitched roof single garage
Council resolved that the application be supported in principle provided that the size of the garage was in proportion to the house and that building materials are in keeping with the dwelling and neighbouring dwellings. (Proposed: JG; Seconded LP.) (Abstentions; JL; JB; PH)			

Cllrs Probert; Davies; and Wilson left the room.

11/00232/FUL	19/01/2011	Leebotwood Village Hall Leebotwood	Change of use of agricultural land to provide additional car parking for village hall users
Council resolved unanimously that the application be fully supported as access issues had been reported as satisfactorily resolved. (Proposed: JG; Seconded LP.)			

Cllrs Probert; Davies; and Wilson returned to the room.

(b) The Clerk reported SC reported decisions made on planning applications:

10/04724/FUL	27/10/2010	Land Adjacent To Copper Kettle Main Road Leebotwood	Renewal of extant Planning Permission Ref:07/1710/F	Permission Granted
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(c) The Clerk reported that the application shown below awaited a decision by SC:

10/05438/VAR	20/12/2010	Caravan At The Broad Meadow Leebotwood	Variation of condition No.3 attached to planning permission ref 04/1305/F
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It was agreed that when notified of a planning committee meeting a representative of the council (JG) would attend.

163.10 POLICE REPORT - Cllr Wilson reported an incident at Station Rd junction Leebotwood and requested that further details be obtained from the police. Noted.

164.10 SC REPORT – Cllr Barker updated the council on the SC LDF and announced that SAMDev 2 was likely to be issued in July. He also outlined the cuts in staff posts at SC. These were noted.

165.10 CONSULTATIONS:

- SC Draft Supplementary Planning Document SPD Draft Developer Contributions; Draft Charging Schedule for Community Infrastructure Levy - Cllr Barker summarised the policies. The council agreed to make the following comments with regard to a response to the draft infra structure levy charges proposed:

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- a. What was the justification for the huge disparity between the proposed levy of £40 per sq m in urban areas and £120 per sq m in rural areas.
- b. What guarantee was there that income derived from this levy from rural development will be allocated to the infra structure needs of that specific parish. To ensure this transparency exists within SC it is recommended that such income is transferred to the specific parish council's accounts and treated as a restricted fund. The remainder of the policy document was deferred to the next council meeting.

- SC Bus Rd Show Consultation – See public session for Cllr Ludlow's report.

Cllr Barker left the meeting.

166.10 FINANCE – The Clerk presented the following which required authorisation for payment.

Date	Chq No	Payee	Nature of Expenditure	£
16/2/11	106	Clerk	Reimbursement of administration expenses and PC BT Broadband/ Tel costs	72.20
16/2/11	107	Clerk	Final Quarterly Salary- net	1,048.80

The Council agreed without dissent to approve the payments and instructed Cllrs Davies and Pardoe to authorise the cheques and supporting paperwork. (Proposed JG. Seconded LP.)

167.10 DOG FOULING, HIGHWAYS & ST LIGHTING – Clerk reported that she had received a response from SC re items *. This had been circulated amongst councillors by email. **Cllr Ludlow suggested that after due consideration the flood pole was not an urgent requirement and that the parish council should monitor the situation. The council agreed to the suggestion.**

- *Longnor various – T junction repairs; white line at bend; flood pole.
- Lawley Culvert repairs - Leebotwood; Cllr Wilson reported on the impending road closure resulting from SC repair work
- Bridge repairs Castle Hill and drainage issues Leebotwood; yet to be resolved by SC; confusion over locations exist. Clerk to provide map.
- Chair reported on Longnor's village maintenance needs. (See report. App B) It was agreed that much needed hedge / verge maintenance in Longnor would be quoted for by local contractors and that providing funding existed the work would be authorised to take place before 1st March by the Clerk.(Cllrs Pardoe and Davies to liaise.) Agreed promote Action Day in Longnor.

168.10 ADOPTION OF NEW STANDING ORDERS BY PC – **Resolved without dissent that the council adopt the new standing orders.** (Proposed LP; Seconded DJ; Abstentions 2.)

169.10 LOCAL REPORTS:

- a. Longnor Village Hall – Report provided in the public session.
- b. Leebotwood Village Hall – Cllr Wilson confirmed that the planning application had been submitted for an extension to the car park.
- c. ALC Area Committee meeting 8th Feb – Cllr Ludlow reported that he had found the meeting disappointing. The Clerk informed the council that a training session had been provided on the new SC public planning system enhancements which she had found extremely useful.

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- 170.10 CLERK'S REPORT & COMMUNICATION RECEIVED (Provided at Appendix A.)
Council agreed Clerk should respond to SC ICT portfolio holder outlining concerns.
- 171.10 CILCA – Chair reported on decision by Clerk to concentrate on gaining the qualification with the council and her willingness to act as mentor. Council agreed to meet a third of the cost of registration and requested that the Clerk devote as much time as possible within the contracted 6 hrs a week to it. The Chair confirmed that it would take in the region of 50 hrs to complete.
- 172.10 COUNCILLOR TRAINING – Cllr Harris agreed to attend the ALC fundamental councillor training in March. Cllr Wilson reported that he and the Chair were now fully trained on conducting appraisals and would by mutual agreement arrange this.
- 173.10 SUPPLEMENATAR AGENDA :
- a. Celebration of Royal Legions 90th Birthday. Council agreed in principle to Chair's suggestions; be discussed at future council meeting.
 - b. A number of councillors announced that the May meeting dates were no longer convenient. To be confirmed at next PC meeting.

The Chair closed the meeting at 9.55pm and apologised for the lateness of the hour, particularly to Cllr Probert. She thanked everyone for their patience and confirmed that the next council meeting was to be held at 7.30 pm at Longnor Village Hall on 16th March 2011.

Confirmed as correct..... Date.....

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Action List of Meetings

Min Ref	Action	Delegated to:	Status 21/11/10
	Prior Meetings Outstanding Matters:		
110.10	Parish Plan local engagement initiative	Chair to report by Mar 2011	In progress
111.10	SC Highways to be re-contacted re T junction to village hall in Longnor state of poor repair.	SC	SC to examine in 2011/12
	SC Highways to be contacted re: - need for renewed & new white line marking in Longnor on bend nr Ryton turn off.	SC	
	- Longnor drain cleared under bridge		Cleared Feb
	- Need for flood poles on either side of the bridge in Longnor		Request retracted by Clerk Feb 2011 - PC to monitor.
	"No dog fouling" signs from SC to be requested and arrange for training for L.P.	SC	Response awaited
	February Meeting		
156.10	Cllrs to arrange bus service meeting with other parishes in next 2 weeks re 540 service.	JL & JW Clerk 21/2	JL issued report 7/3/11
	Clerk to arrange for laminated poster	Clerk	19/2/11
162.10	Planning decisions to be submitted to SC	Clerk	19/2/11
(c)	Council representative at Planning Meeting	JG	
163.10	Obtain police report on incident	Clerk	18/2/11
165.10	Community Infrastructure Levy response submit to SC	Clerk	19/2/11
167.10	Request additional mid white line on bend to SC.	Clerk	19/2/11
	Follow up re Leebootwood issues at Castle Hill Bridge & Drainage	Clerk	19/2/11; 7/3/11
	Longnor hedge cutting arrange	Chair / Clerk	7/3/11
170.10	Letter to SC ICT Portfolio Holder expressing PC's concerns copy ALC.	Clerk	20/2/11
171.10	CILCA - Registration	Clerk	20/2/11
172.10	Training – To arrange for Cllr Harris	Clerk	20/2/11
	Action List compiled and draft minutes circulated by email only.	Clerk	Completed and circ by email 21/2/11
	Other		
	April Newsletter Articles to be submitted to Clerk/ Chair by 9-3-2011	All councillors	Outstanding
	Newsletter to be compiled; brought to meeting 16/3/11	Clerk	
	Final Minutes & Agenda to be circulated	Clerk	7/3/11
	Reformat SOs when have time	Clerk	