

LEEBOTWOOD & LONGNOR PARISH COUNCIL MINUTES March 2011

A meeting of the parish council was held at 7.30 p.m. on Wednesday, 16 March 2011 at Longnor Village Hall.

PARISH COUNCILLORS IN ATTENDANCE : Mr P Harris; Mrs L Pardoe (Chair); Mr R Probert; Mr D Jacques; Mr J Ludlow and Mr J Wilson .

IN ATTENDANCE : SC Officer Rachel Johnson; SC Cllr Tim Barker. (SC = Shropshire Council) and Sue Hackett; Clerk.

174.10 WELCOME BY CHAIR & ANNOUNCEMENTS & APOLOGIES- The Chair opened the meeting. The Chair reported the absence and apologies of Cllrs Davies and Griffiths due to personal commitments. **These were unanimously accepted and approved by the Council.**

175.10 PUBLIC SESSION – Rachel Johnson was invited to speak by the Chairman. She spoke of the opportunity to apply to the Strettondale LJs for project funding in the parish. This was noted.

176.10 COUNCILLORS DECLARATIONS OF INTEREST - In accordance with S50- 52 of LGA 2000 the following declarations were made and noted by the Council:

Councillor	Prejudicial	Personal	Details:
J Wilson	√	√	Sits on the Leebotwood Village Hall Management Committee
P Harris	√	√	Sits on the Longnor Village Hall Management Committee
J Ludlow		√	Interest in the Longnor Village Hall Committee

178.10 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES:
Draft minutes of the meeting held on 16/2/11 were confirmed unanimously by the Council as accurate and the Chair was instructed to sign them as accurate.

179.10 PLANNING MATTERS
(a) The Clerk confirmed that no new planning applications had been received.
(b) SC reported decisions made on planning applications as at the 15/3/11:

11/00029/FUL	24/01/2011	Moat House Longnor	Permission granted
11/00064/FUL	11/01/2011	The Maltings Longnor	Permission granted
11/00232/FUL	19/01/2011	Leebotwood Village Hall Leebotwood	Permission granted
10/05438/VAR	20/12/2010	Caravan At The Broad Meadow Leebotwood	Permission granted based on SC Officer's report. See SC Planning Committee report.

(c) Pending decision by SC as at 16/3/11:

11/00365/FUL	31/01/2011	11 Fallowfield Leebotwood Church Stretton	Erection of a detached pitched roof single garage
--------------	------------	-------------------------------------------	---------------------------------------------------

Cllr Tim Barker reported that no parish councillor representations had been made at the Planning Committee meeting of 10/3/11 with respect to planning ref 10/05438/VAR.

180.10 POLICE REPORT – Unavailable.

LEEBOTWOOD & LONGNOR PARISH COUNCIL MINUTES

March 2011

181.10 SC REPORT – Cllr Barker reported that he was expecting to see additional planning applications with the new planning policies being introduced by SC. He reported on the difficulties of the demographics of the population and stated that SAMDev is to go out to further investigation in the late summer.

182.10 CONSULTATIONS

a. Bus Service Consultation Local Parishes Meeting – Please refer to Cllr Ludlow’s report. (Appendix B). Following some discussion it was unanimously agreed that the council would respond to the consultation opposing the removal of the 540 bus service which so many depended on.

b. NALC Consultation – The Clerk responded that she had responded to the Transparency Policy due to the deadline imposed and had stated that the council and many other parish councils already complied with many of the requirements put forward however full compliance would involve an additional administrative cost to the council. This was noted by the council.

183.10 FINANCE

a. The Clerk presented the following invoices etc requiring authorisation for payment:

16-Mar	108	PO Services Ltd	£261.60
16-Mar	109	ALC	£40.00
16-Mar	110	Mrs S Hackett - Training Reimbursement	£50.00
16-Mar	111	Mrs S Hackett Admin reimbursement	£30.88
*16 Mar	112	Longnor Village Hall – S133 LGA 72	£3,000.00

The Council agreed without dissent to approve the payments and instructed Cllrs Wilson and Pardoe to authorise the cheques and supporting paperwork. (Proposed JG. Seconded LP) * The Longnor Village Hall grant was authorised at Min 188.10 and the payment made per LGA 1972 S133 .

b. The Clerk to presented the draft March year end Budget Monitoring report. (Appendix C). Councillors noted that balances remaining in the S137 Grant and Village Maintenance budgets it was unanimously agreed that these would be allocated to the following year’s budgeted contingency fund re Village Maintenance and Newsletter production re S137 as the council had recognised the need to increase the budget and produce a much more informative newsletter twice its present size.

c. The updated asset register was considered and approved as being accurate. A decision on the Came & Co insurance quotation paper work was deferred to the next meeting.

184.10 DOG FOULING, HIGHWAYS & ST LIGHTING

- Chair’s report on Longnor’s village maintenance needs and recommended way forward as a parish. It was agreed that the Chair would review the photos taken in January to ensure all work remained outstanding and that the Clerk having been notified of them being still outstanding would notify SC of the repairs needed.

LEEBOTWOOD & LONGNOR PARISH COUNCIL MINUTES

March 2011

- Longnor Action day – Following a description of the proposed event by the Chair. **It was agreed that the Action Day would take place on 16th/17th April 2011 and be supported by the Parish Council who would provide light refreshments.** (Chair to arrange volunteers, refreshments and poster of the event.) Clerk to obtain a supply of bags; tools and luminous jackets from SC.
- Bridge repairs & drainage issues - Leebotwood. Cllr Wilson reported that these remained outstanding although they had been repeatedly chased by the Clerk. Cllr Barker agreed to follow these up within Shirehall.
- Pot hole at Back Lane Longnor outside “Home” was reported.
- Parking issues were reported on the corner of Ryton lane. **It was unanimously agreed that the Clerk should write to the resident concerned about the matter as it was considered a serious hazard to road users and that CSO D Baron should be copied in.** (Proposed DJ; Seconded LP.)

185.10 COUNCIL’S CALENDAR – The agenda of the Annual Parish Meeting on 28th April was discussed and amendments agreed to ensure adequate time was allowed for public to consult on the Parish Plan. **It was also unanimously agreed that a budget of £100 be set to be sent on refreshments at the meeting.** Council deferred the confirmation of the May, June, July meetings dates to the next meeting. The Clerk notified the council of her forthcoming holiday commitments in June/July.

186.10 LOCAL REPORTS:

- a. Longnor Village Hall – Nothing to report.
- b. Leebotwood Village Hall – Nothing to report.

187.10 CLERK’S REPORT & COMMUNICATION RECEIVED (App A.) This was noted.

188.10 SUPPLEMENTARY AGENDA – Urgent Items

(1) Longnor Village Hall Committee’s Application for a grant of £3,000 – The Clerk confirmed that she had received the grant application together with copies of the audited accounts from the committee and that all was in order and supported the request previously made. (See Min 129.10).

At this point Cllr Harris left the room.

The council resolved without dissent that a grant of £3,000 be given under S133 LGA 1972 to Longnor Village hall. (Proposed by DJ; Seconded JW.) The cheque payment number 112 was authorised and councillors were instructed to sign the cheque made payable to Longnor Village Hall.

Cllr Harris returned to the room.

(2) Clerk’s draft response to Mr Woolmer’s enquiry was considered by council and approved as an appropriate response to his communication regarding the 2011-12 precept.

(3) The Clerk’s response to the Balfour’s letter concerning the SAMDev Consultation was approved in retrospect by the Council.

(4) Nat Grid Wales Connections Project was noted by Council.

(5) Councillors took receipt of their Good Councillor Guides 2011.

(6) Letter received from Cllr Barrow was noted.

(7) Copies of Cllr Tim Barker’s newsletter were circulated and it was agreed to display them on the notice boards.

The Chair closed the meeting at 9.40p.m. and stated that the next council meeting was to be held on 20th April 2011 at 7.30 p.m. at Leebotwood Village Hall.

Confirmed as accurate by Chair..... Date.....

LEEBOTWOOD & LONGNOR PARISH COUNCIL MINUTES March 2011

Action List of Meeting

Min Ref	Action	Delegated to:	Status 7/4/11
	Prior Meetings Outstanding Matters:		
	"No dog fouling" signs from SC repeatedly requested.	SC TB RJ actioned	Obtained!!!!
	March Meeting		
182.10	Bus Consultation response 540 service to SC	Clerk submitted 19/3	Await outcome.
183.10a	Copy of grant from re Longnor VH sent to Chair for approval of chq issue.	Clerk sent 17/3	Chq sent to VH
184.10	Follow up requests: additional mid white line on bend to SC; VH T Junction Longnor.	Clerk/ Longnor Cllrs	*Completed walk the lane organised 1/4
	Follow up re Leebotwood issues re drainage	Clerk/TBarker	19/3/11
	Longnor hedge cutting arrange	Chair by 1st March	Outstanding to Clerk's knowledge
	Councillors to provide Clerk with volunteer timesheets making up min 24hrs Volunteer hrs. So that annual small mtce return can be completed and submitted as per grant agreement.	Cllrs	Issued to Cllr Pardoe and Wilson. Await return
	Organise Action day Longnor	Chair	
	Longnor pictures of post holes etc to be checked prior to submission to SC Highways	Chair	No longer required See *
	Action List compiled and draft minutes circulated by email only.	Clerk	Completed and circ by email 20/3/1. Final 9/4
	APM agenda amended and sent out – together with Clerk's ideas for displays re PP stands at meeting.	Clerk	By email 20/3/11 Hard copy 9/4
184 & 188.10	Other correspondence per meeting sent out.	Clerk	20/3/11
	Other		
	Y/E Accts; Place Plan details & LGC Grant	Clerk	Sent 9/4
	Newsletter to be circulated	Cllrs	Late March/April
	Final Minutes & Agenda to be circulated prior to April meeting.	Clerk	9/4
	Prepare books/records for Internal Auditor and arrange delivery.	Clerk	Delivered 10/4
	Reformat SOs when have time	Clerk	o/s