

# LEEBOTWOOD & LONGNOR PARISH COUNCIL – NOVEMBER MINUTES

A meeting of full council which was held at Leebotwood Village Hall on Wednesday 16th November 2011 at 7.30 pm.

Parish Councillors present: : Mr P Harris; Mr J Ludlow; Mrs L Pardoe; Mr R Probert and Mr J Wilson ( Vice- Chair) .

Also in attendance: Sue Hackett - Clerk; Shropshire Councillor Tim Barker.

98.11 WELCOME BY CHAIR & APOLOGIES – In the absence of the Chair the Vice-Chair opened the meeting and stated that Cllr Griffiths had been unable to attend the meeting due to personal commitments whilst Cllr Jacques was unable to attend due to illness. The Council accepted and approved their apologies.

99.11 PUBLIC FORUM – No members of the public were in attendance.

100.11 COUNCILLORS DECLARATIONS OF INTEREST - The following declarations were made by councillors in accordance with S50- 52 of LGA 2000:

Councillor	Personal	Prejudicial	Details:
J Wilson; R Probert.	√		Sit on the Leebotwood Village Hall Management Committee
P Harris; J Ludlow	√		Sit on the Longnor Village Hall Management Committee
R Probert	√	v	Planning application 11/04853/FUL as he was the applicant

101.11 PARISH PLAN UPDATE – The Vice-Chairman informed the Council of the dates booked for the Parish Plan meetings in January 2012 and requested that where possible councillors attend both meetings. (11th Jan – Longnor & 25th Jan- Leebotwood) He went onto distribute the Parish Plan fliers to councillors which required inserting in the November newsletters which had been approved by the Chair prior to having been printed. The Clerk confirmed that she would ask Lisa Bedford and Sara Botham to the meetings.

102.11 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES: Council resolved without dissent to confirm and approve the draft minutes of the meeting held on 26/ 10/11 as an accurate record. The Vice-Chair was instructed to sign them as accurate after each page had been considered. ( Proposed LP; Seconded RP.)

103.11 SHROPSHIRE COUNCIL REPORT – Cllr Tim Barker gave a summary report which included the Council's agreement that he should pursue the detrunking of the A49. He reported on the Council's policy regarding verge and hedge cutting maintenance which had been followed up by the Clerk. Cllr Barker also reported on the Highways Agency's response to the Council's request for a wider junction on to the A49 at Station Rd; Leebotwood. Both he and the Clerk were in agreement that the response was negative as the Agency had reported that they had no records of accidents at the junction and therefore considered it a low priority. Cllr Barker also reported that the Localism Bill had been passed by Parliament.

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## 104.11 PLANNING MATTERS

(a) The Council considered the following planning application:

*Cllr Probert left the room after having answered queries raised by councillors.*

11/04853/FUL (validated: 25/10/2011)

Address: Top Farm, Leebotwood, Church Stretton, Shropshire, SY6 6LX

Proposal: Renewal of extant Planning Permission 08/1160/F dated 10th November 2008 for Improvements and alterations to existing vehicular access. **Council resolved without dissent that the Council wished to make no comment.** ( Proposed LP Seconded PH. )

*Cllr Probert returned to the room*

(b) The Clerk reported that Day House Leebotwood - Erection of a detached triple garage/store. Ref.11/03599/FUL had been granted permission by SC:

(c) The Council approved in retrospect the comments made by delegates to planning application 11/03523/FUL; Penkridge Hall Leebotwood – Please refer to Cllr Ludlow’s report. (Appendix B) ( Proposed LP Seconded JB.)

(d) The Council agreed that 3 members of the council should attend the SC Training on CIL and Place Plans. ( Cllrs Pardoe, 27/11; Ludlow and Griffiths 5/12.) Council also agreed to respond to the questionnaire which updates the CS Place Plan at their December meeting on 12th at Leebotwood Village Hall.

105.11 CLERK’S UPDATE REPORT & COMMUNICATION RECEIVED – The Vice - Chair referred to the report (at Appendix A); whilst the Clerk updated the Council on correspondence which had arisen in the interim. Discussion arose as to the legality of making a donation using S137 powers to Shropshire Citizens Advice & the British Legion. Having heard advice from Cllr Pardoe and the Clerk, the Clerk was asked to seek confirmation from SALC on the matter which was to be considered at the December meeting.

106.11 FINANCE & PERSONEL - The following payments were checked to supporting paperwork and authorised for payment by the Council; who instructed Cllrs Wilson and Davies to sign the cheques:

Chq No	Payee	Description	£
144	Clerk	Reimbursement of quarterly Broadband/phone and parking costs	37.86
143	ALC	Cost of 3 councillors to attend Finance Training	60-00

Members of the Finance Working Party reported that following a productive meeting with the Clerk they would soon now be in a position to circulate their budget report and recommendations in readiness for the December meeting. The Clerk reported that she still awaited the third internal audit quote. Council agreed to defer making a decision as to the Internal Auditor appointment until the December meeting.

107.11 A49 & GENERAL HIGHWAYS & VILLAGE MAINTENANCE – The Council agreed that should SC be unwilling to carry out the necessary verge maintenance work at Longnor in the immediate future the Clerk was instructed to arrange for the verge to be cut both sides from the A49 to village’s most southern speed limit restriction sign.

108.11 SALC AGM – A report was provided by Cllr Ludlow ( Appendix A). The Vice-Chair thanked Cllr Ludlow for attending on behalf of the Council.

109.11 LOCAL REPORTS:  
Leebotwood Village Hall – The Vice- Chair stated that there was nothing new to report.

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Longnor Village Hall – Cllr Harris reported that the 2012 events calendar was being arranged and that the committee was concentrating on reapplying for Lottery funding. He thanked the Clerk for notifying him of the Lottery funding training event.

## 110.11 SUPPLEMENTARY AGENDA

- a. Cllr Ludlow raised several issues which he felt should be considered by the Council in the future. These were noted and the Council agreed to consider them in 2012.
- b. Cllr Pardoe produced a hard copy questionnaire which had been sent to her as Chair by SC Cllr G Butler. The Clerk informed the Council that a similar questionnaire had already been supplied in electronic format and passed to the Chair last week to complete on line.

**COUNCIL RESOLVED** that pursuant to the Public Bodies (Admission to Meetings) Act 1960, as amended by s.100 LGA 1972) the press and public be asked to leave the meeting in view of the confidential nature of the remaining items of business to be transacted, which includes discussion on employment matters.

## 111.11 REPORT BY CHAIR ON THE OUTCOME OF THE CLERK'S APPRAISAL – The Vice- Chair reported that the Chair had asked that feedback on the Clerk's appraisal be deferred to the December meeting when she would be present. This was agreed.

The Vice- Chair closed the meeting at 8.55 p.m. and announced that the Council would next meet at 7.30 p.m. on Monday 12th December 2012 at Leebotwood Village Hall.

Confirmed as accurate.....MRS J GRIFFITHS      CHAIR of the Parish Council

Date.....12/12/11.....