



Whitchurch Town Council

High Street
Whitchurch
Shropshire SY13 1AX



Telephone:
01948 665761
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MINUTES
FULL TOWN COUNCIL
Meeting held on Thursday 20th January 2011.

1. Apologies and reason for absence: Cllr Leach, illness. Cllr Dakin, another meeting...

Members present: A.Chesters, P.Mullock, D.Ankers, P.Stokes, J.Stokes, A.Young, P.Walker,
R.Hewson, E.Fearnall, M.Winwood, T.Harris.

Officers present: Town Clerk
Shropshire Councillor: None present

2. Declarations of interest: Cllr Chesters read out a notice regarding the code of conduct and Members responsibility when attending meetings.
3. Chairman's Announcements: No Announcements were received.
4. To suspend standing orders for the purpose of public participation.
IT WAS RESOLVED
To move to item 7 on the agenda due to no public presence.
7. To confirm the minutes of the last meeting held on Thursday 16th December 2010 and sign as a true and accurate record of that meeting.
IT WAS RESOLVED
To confirm the above minutes which were duly signed as a true and accurate record?
8. Matters arising from those minutes:
Item 15, the only response received regarding this matter is included within the bundle of documents for tonight's meeting, this is a confirmation of receipt of the Town Clerks letter.

Item 12, to take the matter back into Council control and the Town Clerk to work with the Herald to invite public interest.

Item 19, this matter is included within Cllr Hewson's Civic Centre report.

Item 22, Cllr Leach was not present to provide a copy of the report or to confirm arrangements.

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9. Report from Shropshire Councillor: Shropshire Councillor was not present.
10. To receive written reports from Member representatives of outside bodies.
Cllr Walker, Town Plan, update.
Cllr P.Stokes, Market town meeting, consideration towards the town having a shared traffic warden.
Cllr Winwood, Hospital chapel meeting report.
11. Staffing Committee report:
IT WAS RESOLVED
To move this item into confidential matters.
12. To receive written reports from committee chairmen.
Cllr Hewson read out his report.
13. To consider the replacement of street lights column 2 located in Couldecott Crescent and column 1 Thompson Drive.
IT WAS RESOLVED
To replace the light located at Couldecott Cresecent.
Not to replace the light located at Thompson Drive.
14. Shropshire building preservation trust.
IT WAS RESOLVED.
To pay the membership fee.
15. To consider the purchase of a franking machine with a view towards saving on postage costs.
IT WAS RESOLVED
To investigate the PPI postage option via Royal mail services. Cllr Young to provide more Information.
16. To consider a response from Richard Harman reference route 45 and the requirement for more Information.
IT WAS RESOLVED
To leave this matter with the Town Clerk and Cllr Leach.
17. To consider a response to a letter received from Mr Kozyra Deermoss Meadow.
IT WAS RESOLVED
That the bench pads were in the correct location and are not considered to be a problem to Residents. The benches must stay in the designated position.

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18. To consider a written response to Mr Kozyra and a proposal from Cllr Leach that this is sent on Behalf of the Town Council as the official response, proposal reference number 00/43/2011.
IT WAS RESOLVED
That the response provided Cllr Leach to Mr Kozyra is to be ignored.
That a response will be drafted by the Town Clerk, the Chairman of the Council and the Chairman of the parks committee.
19. To consider the information / detail appertaining to public conveniences in Whitchurch, received from Victoria Ashmore on behalf of Shropshire Council.
IT WAS RESOLVED
That the Town Clerk should investigate the transfer of the white lion meadow public Conveniences, the Council expressed a serious desire to complete the transfer of the asset subject to Acceptable terms and conditions.
20. To consider a letter from Steve Brown reference public conveniences. This is an update regarding The future provision of public conveniences.
This matter was discussed under agenda item 19.
21. To instruct the Town Clerk regarding how the Council wish to proceed regarding car park charging and the potential to adopt the service of car parks under devolvement of services and consider a response to a letter regarding this matter from Chris Edwards. Also responses to The Town Clerks letter which confirming receipt of the Town Clerks letter.
IT WAS RESOLVED
That Cllr Mullock should chase a response.
22. To consider a letter received from Mr Bate regarding a request for the attendance of a representative From the Town Council.
IT WAS RESOLVED
That the Town Clerk writes to Mr Bate and explains the following.
The Council resolved not to send representatives to the meeting
That Councillors could attend, but would not be representing the town council.
23. To consider a request from Mr Hoare to present their development proposals.
IT WAS RESOLVED
That the presentation should be delivered at the next planning meeting.

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24. To instruct the Town Clerk how the council wish to proceed regarding the town's council's contradiction of instruction dated 24th June 2010 and 16th September 2010. Following the council's approval of service level agreement which is considered a full agreement by Shropshire .

IT WAS RESOLVED

That the town clerk should speak to Mrs Mulhare.

25. To revisit the service level agreement and address council failure to seal the agreement accordance with standing orders 40a and b.

IT WAS RESOLVED

That the current Mayor and previous Mayor should sign the service level agreement.

26. To consider an email regarding bus strategy for Shropshire 2011, 2016 consultation.

Cllr Mullock informed the committee that the consultation will be held on 4th February 2011 at the heritage centre between 10 and 12 am, which is to be advertised in the paper, Cllr Mullock to follow up.

27. To consider an email and various responses regarding a request from bay media to install advertising banisters on lamppost columns across the county.

IT WAS RESOLVED

That the Town Clerk should write to Shropshire Council expressing concern regarding inconsistent rules about fly posting.

28. To receive Month 9 accounts

IT WAS RESOLVED

To accept the accounts.

29. To approve an internal Auditor is instructed to carry out an internal Audit for 2011/12.

IT WAS RESOLVED

To instruct an internal Auditor.

30. To approve and sign manual cheques and electronic cheques and summaries.

IT WAS RESOLVED

To sign the cheques and summaries.

31. To consider the SAMdev feedback analysis, Whitchurch place plan version21.

The town clerk strongly recommended that the council seriously consider the above reports and look at developing long term strategies.

IT WAS RESOLVED

To ask Edward West to attend the next full council meeting to help members understand the reports.

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32. To consider Shropshire primary care trust public consultation document and if considered appropriate authorise a chosen member to complete the feedback form.
IT WAS RESOLVED
To consider this as information only.
33. To receive a report from Town Clerk / RFO.
No report received.
34. Move into confidential matters.
IT WAS RESOLVED
To move into confidential matters.