

Committee Members: Cllrs Clarke, Mrs Lewis, Parkhurst and Mrs Whittall

You are summoned to attend a Finance Committee meeting on Monday 6 February 2012 at 7.30pm in the Memorial Hall.

**Anne Chalkley**  
**Clerk to the Council**

27 January 2012

## **A G E N D A**

- F57.11        **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**
- F58.11        **DECLARATION OF INTEREST** – *To receive declarations of Interest of personal and prejudicial interest on any item on the agenda in accordance with Section 50-52 of the Local Government Act and The Local Authorities (Model Code of Conduct) England Order 2007.*
- F59.11        **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS** –  
*To allow the public/representative the opportunity to speak on an Agenda item up to a maximum of 3 minutes.*
- F60.11        **MINUTES** – *To agree the minutes of 12 December 2011. Page 1.*
- F61.11        **MATTERS ARISING** – *To consider any matters arising from the minutes. Page 4.*
- F62.11        **PAYMENTS** – *To approve and sign off all payments and cheques. Page 5.*
- F63.11        **BANK RECONCILIATION** – *To agree and sign Bank Reconciliation for all accounts. Page 6.*
- F64.11        **NETT POSITION BY COST CENTRE & CODE SUMMARY** –  
*To be reviewed. Page 7.*
- F65.11        **YEARLY PLANNER** – *Updated Yearly Planner. Page 10.*
- F66.11        **AUDIT TRAIL** –
- a) *BMX and Local Joint Committee funding. To be circulated at meeting.*

- F67.11        **PROPERTY REVIEW** – *Allotments, SPPF, Community Woodland and Community Assets. Page 12.*
- F68.11        **QUEENS JUBILEE** – *Committee to make the decision where to take the funds from the budget for the Queens Jubilee as approved at Full Council. Page14.*
- F69.11        **INVESTMENT ACCOUNT** – *Please see Matters Arising. Page 4.*
- F70.11        **HR SERVICES AND TRAINING** – *Please see Matters Arising. Page 4.*
- F71.11        **ANY ITEMS FOR NEXT MEETING** – *The committee to agree any other relative items for next meeting agenda.*

**NOTICE:**        If any councillor has any matters needing discussion for the next Finance meeting please put it in writing to the Committee Chairman/Clerk 5 days before the scheduled meeting.