

# ***Selattyn and Gobowen Parish Council***

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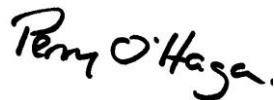
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3rd November 2011

**To: All Parish Members  
The Public  
The Press**

You are summoned to attend a meeting of the Parish Council held on **Wednesday 9<sup>th</sup> November 2011** in The Pavilion, St Martins Road, Gobowen, **commencing at 7.00 pm** for the transaction of business as set out in the agenda below.

Yours sincerely,



Clerk to the Council

- 1 To receive apologies and reasons for absence**
- 2 Declaration of Interest**  
*"To receive declarations of Interest of personal and prejudicial interest on any item on the agenda in accordance with Section 50-52 of the Local Government Act & The Local Authorities (Model Code of Conduct) England Order 2007"*
- 3 Public Participation session**
- 4 To Confirm the Minutes of the Council Meeting held on 12<sup>th</sup> October 2011.**
- 5 Matters Arising from the Minutes**  
a) Progress Report – for consideration (report attached POH/1/11)
- 6 Reports – to receive the following reports**  
Shropshire Council Report , Police Report,  
Clerks and Councils meeting 19/11/11, Improving partnership working with town and parish councils meeting 1/11/11 (report attached POH/2/11)
- 7 Financial Matters**  
a) Outstanding Payments *(list distributed at meeting)*  
b) Income since the last meeting *(list distributed at meeting)*  
c) 2<sup>nd</sup> quarter internal audit procedure – to receive a verbal report from Cllr Jones on the 2<sup>nd</sup> quarter receipts and payments accounts review.
- 8 Planning Items**  
**a) Planning Application Decisions (For Information Only)**  
1) 10/02513/Cou Application Under Section 73a Of The TcP Act 1990 For The Change Of Use Of Land For The Siting Of 12 Caravans, Erection Of Washroom/Kitchen Facilities And Creation Of New Access Together With Landscaping – *Pending Consideration*

- 2) 11/03049/Out2 Berwyn Villas Gobowen Outline Application (All Matters Reserved) For The Erection Of One Dwelling - *granted*
- 3) 11/03662/Ful Tunnel House, Pant Glas – Change Of Use Of Dwelling Annex To Holiday Let - *Pending Consideration*
- 4) 11/03775/Ful 2 Meadow Drive, Gobowen Erection Of Two Storey Extension To Side Elevation – *Granted*
- 5) 11/03831/Ful Park Cottage, Henlee Erection Of Porch To Front Elevation, Conversion Of Garages (1 Attached, 1 Detached) To Residential To Include Formation Of First Floor Accommodation, Glazed Link Atrium, Extension To Side/Rear Conservatory To Rear Insertion Of Dormer Windows To Front And Rear Elevations, Erection Of Detached Double Garage - *Pending Consideration*
- 6) 11/03862/Ful Bridleway Field Henlle Gobowen Change Of Use Of Land To A Caravan And Camping Site, Formation Of Hardstanding For An Additional 7 No. Parking Bays, Construction Of Toilet/Shower Block - *Pending Consideration*
- 7) 11/03759/Ful Pentre Grange Selattyn Oswestry Sy10 7DZ Erection Of Two Holiday Chalets; Alteration To Existing Vehicular Access And Formation Of Parking Areas; Installation Of Sewage Treatment Plant - *Pending Consideration*
- 8) 11/04341/FUL Hengoed Residential Home, Hengoed, Change of use of ground floor office to residential - *Pending Consideration*

**b) Planning Application For Consideration:** - none received at time of printing the agenda

**c) To Consider Any Other Planning Applications Received After The Issue Of The Agenda**  
(To Be Notified At Meeting)

**d) Delivering Local Priorities through partnership working**

- 1) to consider a letter from Shropshire Council requesting that the Parish Council review local priorities identified for spending the community infrastructure levy by 1/1/12.
- 2) To nominate 2 councillors to attend a community infrastructure levy workshop on 21/11/11 13.30 – 16.30 at Wem Council Chamber (**copy information attached appendix A**)

**e) 08/15650/FUL Erection of three bedroom house: Rock House Glyn Road Selattyn** – to discuss reports that the development is not being built in accordance with the submitted/approved document.

## 9 Parish Council Matters

- a) **Street lighting provision** – To consider options to reduce energy bill by switching some of the council’s streetlights to part night lighting .
- b) **Selattyn tool kit results**– To discuss results of Selattyn Tool Kit event and identify projects to be developed by the Parish Council (**copy information attached appendix B**)
- c) **Proposed Zebra Crossing at Gobowen** – to consider engineers plans for the installation of a pedestrian crossing in Gobowen centre. (plans to be circulated at meeting)
- d) **Remembrance Sunday** – to agree arrangements for wreath laying ceremony on Remembrance Sunday

## 10 Parish Council Committees

- a) **Financial Regulations** – to consider updating financial regulations as per the recommendations of the finance committee. (report attached POH/3/11)
- b) **Council Officer Protocols** –To consider response from Shropshire Council following the request that Shropshire Council’s Standards Committee be authorised by the parish council to take appropriate action and apply appropriate sanctions to any member who acts in breach of the Protocol.

## 11 Correspondence

**a) To agree procedures for circulating Parish Council Correspondence**

**b) To consider the following items of correspondence (to be found in correspondence file)**

Letter to Parish Clerk from Cllr Clare relating to a lack of response to a letter sent by him to John Ward on 04/7/10 – for consideration

**Shropshire Council**

Notification of cancellation of recharges for litter bin emptying during 2010/11 and 2011/12

Working in partnership with town and parish councils invitation to meeting on 1/11/11

**Items circulated via email (to be found in correspondence file)**

**Shropshire Council**

Notification of changes to garden waste collection service

Cabinet Determination of Statutory Notices: Ifton Heath Primary School and Rhyn Park School and Performing Arts College

**Department of Health's new *Be Clear On Cancer* campaign – toolkit**

**Ofsted Press Office** – press release on new online questionnaire that will allow parents and carers to give their views on their child's school at any time of the year.

**Severn Trent Regional Flood and Coastal Committee (RFCC)** - consultation on a proposal to restructure the RFCC in Midlands into two new committees based on the English Severn and Wye catchments, and the Trent Catchment consultation runs from 10th October 2011 and, until 21 November 2011. The primary driver for this proposed change is the direct and complete representation of each Lead Local Flood Authority within the RFCC structure and the opportunities it will afford to involve local communities in the decision making processes on Flood Risk Management in the Midlands.

**West Shropshire Talking Newspaper** – request for funds (deferred to March meeting)

**Queens Diamond Jubilee Beacons** – Guide to taking part

**Came and Company** – Parish Matters Autumn

**Marches Energy Agency** - Warm Homes Discount press release

**West Mercia Police** – notification of launch of 101 – police non-emergency number

**Association of Local Councils** – constitution and AGM papers

Oswestry Health Group minutes 16/9/11

NALC e bulletin 14/10/11

BBC Shropshire notification of consultation on changes to the station

**Big Lottery** – notification of meeting for Parish Councillors and public on 24<sup>th</sup> November 6.30 for light refreshments , 7pm meeting at Rhyn Park School.

Additional items of correspondence received after the agenda has been published will be distributed at the meeting

**12 To agree the date and time of the next meeting**