

Selattyn and Gobowen Parish Council

Minutes of the Meeting of the Parish Council held on 14th September 2011 at The Pavilion, St Martins Road, Gobowen commencing at 7.00 pm

In the Chair – Councillor R. Jones

Present:

Councillors: S Crow, M. Ambridge, R. Jones, E. Morgan, P Clare, A. Evans, D Lloyd, P Drury, P Cherrington, I Bennett, R. Bowyer, G Thomas J. Thorpe

1 To receive apologies and reasons for absence

RESOLVED; that the apologies be accepted

M. Turner – away holiday

S. West Wynn – away holiday

2 Declaration of Interest

“To receive declarations of Interest of personal and prejudicial interest on any item on the agenda in accordance with Section 50-52 of the Local Government Act & The Local Authorities (Model Code of Conduct) England Order 2007”

None

3 Public Participation session

Cllr Jones read out an email from John Davies concerning Community Meals which thanked all the people involved with getting the project off the ground.

4 To Confirm the Minutes of the Council Meeting held on 13th July 2011.

Cllr Cherrington and Cllr Bennett were in attendance, once this amendment had been made the minutes from the Parish Council meeting held on 13/7/11 were **APPROVED** and it was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record.

5 Matters Arising from the Minutes

a) Progress Report – for consideration

Item Description	Original reference	Update
New Road Encroachment	March 09	Update needed
Selattyn Issues	July 09	<ul style="list-style-type: none">• School Wall – being monitored• Extension of 30mph zone – notices due to be posted

		<ul style="list-style-type: none"> • Rural Toolkit event - report circulated to participants • Phone Box – Lois Dale from Shropshire Council has written to BT protesting against plans to remove the phone and the consultation process
Gobowen Speed Issues	Feb 2011	Vehicle Activated sign installed at junction to college entrance
Parish Roundabout	ongoing	September edition being printed
Gobowen Noticeboard	April 2010	Contacted owner of co-op building requesting help with this issue.
Gobowen Playing Field (Meeting held 9.6.11 minutes enc.)	ongoing	<p>Playing field project. Post installation inspection issued resolved</p> <p>Severn Trent Works - McPhillips to carry out remedial works to ensure all stones are removed from the old compound area and to re seed the area. Work to start Autumn 2011</p> <p>Summer Activities – Tennis week well attended. skate park event held and despite weather was well attended. National Play Day this was a successful event with upwards of 60 people attending and taking part.</p> <p>Football – The Cross Keys and one team from Gobowen Youth Team have been granted permission to use the pitch for the 2011-12 season</p> <p>Goal Posts – Damage to goal post, Gobowen Youth Team contacted and</p>
Gobowen Pavilion		<p>Fire Assessment – carried out by Valley Security in line with regulations, <i>The Clerk reported that some work was required on the fire exits to bring the building up to the required standard</i></p> <p>Maintenance – quote being sought to replace fire escape doors to make a smaller more secure entrance. Replacement of water pipes still to be carried out. Need for new guttering becoming urgent and it is coming away from the wall. <i>Cllr Jones queried the need for new guttering as it was the fixing that is the problem not the gutters.</i></p> <p>Bookings – no new regular bookings</p>
Green Room Youth Drop in		<p>Sessions being booked for Wednesday in September</p> <p><i>The Clerk clarified that Silo have agreed to fund the installation of a BT line not to cover</i></p>

		<i>the line rental.</i>
Community Meals	July	75 meals delivered in July, 82 in August currently 6 clients receiving meals, need to start training new volunteers for delivery.
Parish Heritage Items	Feb 2011	Awaiting details of key heritage items from councillors so an assets list can be compiled
Not spots	Feb 2011	List of not spots being compiled by Clerk to be sent to Shropshire Council
3 parishes Flood Forum	26.7.11	Drainage changes do not affect the parish
Gobowen War Memorial		Expression of interest application submitted to War Memorials Trust for a grant to cover re-pointing.
Parish Council Let's talk meeting	May 2011	To be arranged
Councillor reports Patrol Signs St Martins Road		Still not implemented reported to Cllr Lloyd

Clerk's Report

Following annual leave I helped supervise the week long tennis course and undertook Nigel Thomas appraisal.

RESOLVED to note the report

6 Reports

Shropshire Council Report – Cllr Lloyd reported that £8.2 million has been awarded for broadband improvements in the county including Telford. BT are also looking into enhancing the speed of broadband in the area. He also reported that the Schools consultation closes on 16/9/11 and that actual redundancies at Shropshire Council are currently between 50-60 staff members.

Police Report –PC Clarke gave his report of recent crimes in the area which included two distraction burglaries. Cllr Clare reported on the problems caused by oil thefts in the Hengoed area.

Other Reports Cllr Lloyd reported that the next Local Joint Committee meeting is on 18/10 at St Martins Community Centre with youth as the theme. The Clerk was asked to write and thank Julie Ruler for her input into the play day which was a very successful event.

Allotments – Cllr Ambridge reported that he had attended the allotment barbecue and social event.

7 Financial Matters

a) Outstanding Payments

RESOLVED to approve the following payments

Chq	Supplier	Net	Vat	Gross
300007	Community Council for Shropshire	30.00		30.00
300008	Information Commissioner	35.00		35.00
300009	Mazars (Annual Audit)	400.00	80.00	480.00
300010	Shropshire Council lighting	1398.62	279.72	1678.34
300011	Benbow Brothers (Hengoed Tree Work)	250.00	50.00	300.00
300012	Severn Trent (allotments Feb- Aug)	76.78		76.78
300013	Severn Trent (pavilion)	437.40		437.40
300014	NSALG (allotment membership)	55.00	11.00	66.00
300015	V and W Electrics	45.78	9.16	54.94
300016	British Gas (gas bill 3/6/ - 31/8)	2.89	0.14	3.03
300017	Peter Todd (tennis sessions)	250.00		250.00
300018	Veolia			
	Surcharge for fuel increase	19.87	3.97	23.84
	July Bill	45.56	9.11	54.67
	August Bill	56.95	11.39	68.34
	Total	122.38	24.47	146.85
300019	Nigel Thomas expenses	77.31		77.31
300020	Nigel Thomas	555.10		555.10
300021	HMRC	250.08		250.08
300022	John Ward	91.74		91.74
300023	Penny O'Hagan	954.05		954.05
300024	Robert Jones and Agnes Hunt (Community Meals)	200	40	240
	July (75 meals)	218.67	43.73	262.40
	August (82 meals)	418.67	83.73	502.40
300025	Knockin Parish Council Training course reimbursement	316.00		316.00
300026	Darren Brewer August			140.00
	Hengoed			50.00
	Selattyn			40.00
	Bus shelter cleaning			60.00
	Roundabout Cutting			15.00
	Allotment Grass cutting and hedge			305.00
	Total			-30.00
	Deduction for overpayment of May Bill			275.00
300027	John Hicks Rospa inspection	250.00	50.00	300.00

b) Income since the last meeting

Income 14/9/11

Roundabout Advertising £300

Derwen College (speed visor) £1976.24

Community Meals July £284 August £328

c) Banking – The Clerk reported that the new bank account was open and that some internet payments would start from October.

d) Completion of annual audit – to receive External Auditors report on the Annual Return – The Clerk reported that this has now been completed and that the external auditor had approved the annual return with no comments.

8 Planning Items

a) Planning Committee - to agree minutes and receive report from planning committee meeting held on 11/8/11. Cllr Bennett reported on the meeting and it was **RESOLVED** to accept the minutes from the meeting.

b) Planning application Decisions (for information only)

1) 10/02513/COU Application under section 73a of the TCP Act 1990 for the change of use of land for the siting of 12 caravans, erection of washroom/kitchen facilities and creation of new access together with landscaping – *pending consideration*

2) 11/00908/FUL Bridle Way Field, Henlle, Gobowen, SY11 3EN Formation of hardstanding for an additional 9No. parking bays, construction of toilet/shower block and office and associated works, use of land for siting of tents. – *refused*

3) 11/01465/FUL Granary house, Ebnall Hall Farm, Rhosygadfa – Change of use of redundant agricultural building to workshop and domestic store and associated alterations - *granted*.

4) 11/01648/FUL 15 Rhewl Lane – erection of first floor extension to provide annex accommodation - *granted*.

5) 11/01883/FUL Park Cottage Henlle Gobowen Change of use of land for the siting of 2 no. timber chalets providing holiday accommodation - *pending consideration*

6) 11/02792/AGR The Mount, Racecourse Road – erection of a agricultural storage building

7) 11/03049/OUT2 Berwyn Villas Gobowen Outline application (all matters reserved) for the erection of one dwelling - *pending consideration*

8) 11/03150/FUL Ty Gwyn, 3 Sarn Holdings Erection of a first floor extension to rear

9) 11/03290/TPO The Old Rectory Glyn Road Selattyn Removal of annual 'sucker' growth and partial removal of lower crown of 1 Lime Tree protected by Shropshire Council (Land at the Old Rectory, Selattyn) TPO 2009 - *granted*

10) 11/03942/AGR Ivy House, Selattyn – Erection of a steel portal frame agricultural storage building

c) Planning Application for consideration: -

The Council recessed to look at the plans at 19.30 the meeting restarted at 19.40

1) 11/03529 Pentre Morlas, Glan Morlas Hengoed – Proposed first floor extension to provide bedroom and en suite.

RESOLVED not to comment

2) 11/03434 Mardy House, Hengoed Erection of an orangery, removal of mono pitch roof and replace with pitched roof and installation of dormer window in new pitched roof replacing flat roof over.

RESOLVED not to comment

3) 11/03485/FUL Brooklands, Old Whittington Road, Gobowen Erection of first floor side and front extensions with Juliet balconies.

RESOLVED not to comment

4) 11/03662/FUL Tunnel House, Pant Glas – change of use of dwelling annex to holiday let.

Cllr Lloyd and Cllr Thomas outlined concerns that John Piffe Phelps and other Pant Glas residents had raised with them concerning the application especially the access from the property. Following a discussion it was

RESOLVED to object to the application for the following reasons

1. The Parish Council does not consider the property suitable for a holiday let because the access from the property onto the highway is very poor as visibility is very limited.
2. The Parish Council do not consider that the proposals conform with building regulations as the toilet is to be located off the kitchen.
3. If permission is to be granted then the planning authority must ensure that any sewage and drainage proposals are fully compliant with existing regulations.

d) To consider any other planning applications received after the issue of the Agenda
(To be notified at Meeting)

11/03775/FUL 2 Meadow Drive, Gobowen Erection of two storey extension to side elevation

RESOLVED not to comment on the application.

11/03831/FUL Park Cottage, Henlee Erection of porch to front elevation, conversion of garages (1 attached, 1 detached) to residential to include formation of first floor accommodation, glazed link atrium, extension to side/rear conservatory to rear insertion of dormer windows to front and rear elevations, erection of detached double garage.

Following a discussion on the application it was **RESOLVED to object to the application for the following reasons**

1. Overdevelopment of the site as the proposals will change the character of the cottage disproportionately.
2. The Parish Council does not consider that the existing sewage system for the property can cope with the proposals.

e) Site Allocations and Management of Development (SAMDev) Plan – update on community infrastructure levy code of conduct

RESOLVED to note

f) Planning enforcement issues on proposed caravan site Henlee lane, Gobowen –

Cllr Lloyd reported that officers are waiting for additional information so the application is not ready to be put before committee. It was AGREED that a member of the parish council would attend the planning committee when it is arranged to put forward the councils objections. The Clerk was asked to write to Tim Rogers to ensure that the committee meeting is held in Oswestry.

9 Parish Roundabout – to review distribution areas (annual review)

The distribution areas were reviewed and agreed.

- 10 Pavilion Broadband Connection** – to consider request to install broadband into the pavilion the enclosure. A discussion took place on whether there was a need for broadband at the pavilion and following a vote

it was RESOLVED that

A new phone line be installed in the pavilion and the associated equipment be purchased to enable wireless broadband to be accessed in the building. It was also AGREED that a new electrical socket be installed in the storage room so that the telephone socket and wireless router could be located in the storage room.

- 11 Committee Reports**

Hengoed Cemetery – to consider report from the Cemetery Committee on maintenance at Hengoed cemetery – Cllr Bennett reported that he had met with Mrs Brewer and John Ward and that the Brewers were no longer undertaking the maintenance at the Cemetery and that a temporary replacement had been found until 31/3/12. It was AGREED that the Cemetery committee would meet before the end of November to draw up a new more specific maintenance contract and in the short term Duncan Royce had agreed to take over the grasscutting and general maintenance.

Executive Committee – to consider report on staffing policies from the Executive Committee held on 6/9/11. Cllr Jones reported that a set of staffing and councillor policies covering

Grievance procedure

Disciplinary procedure

Protocol on member officer relations

Officer's code of conduct

Dignity and Respect policy (to replace bullying and harassment)

Maternity policy

Occupational Health Policy - VDU operation

Internet Usage Policy

Whistle Blowing policy

Policy Statement on Fraud and Corruption

have been written by John Ward and the Clerk. It was AGREED that the policies would be circulated to councillors via email and a hard copy was given to councillors without internet access. Councillors were asked to read the documents and bring any comments to the October meeting.

Finance committee – to agree a date for 2nd quarter finance committee and to co-opt a councillor to the vacant position. – The date of the meeting was deferred until members were back from holiday however it was **RESOLVED** that Cllr West Wynn be co-opted onto the committee.

- 12 Polling Districts and polling places review** – to consider submitting comments – It was AGREED that no comments were necessary.

- 13 Correspondence**

Robert Jones and Agnes Hunt Hospital patient panel – request to replace bus shelter outside new hospital entrance – The request was considered and it was AGREED that as the current shelter was in good order the replacement of this shelter was not necessary. The Clerk was asked to write to the panel to offer them the option of funding a new shelter provided it was of a design and specification approved of by

the Parish Council.

It was **RESOLVED** to note the following items

No panic – request for funds

SLCC –training information

Shropshire Council

Letter reference maintenance of watercourse

register of electors

LJC grant conditions notification

Schools reorganisation decision letter including notice of discontinuance of Ifton

Heath Primary School and expansion of Rhyn Park School and Performing Arts

College, St Martins

Shropshire Councillors new areas of responsibility.

Notification of first phase of consultation roadshows on changes to adult social care.

Selattyn Rural Toolkit event papers

Rights of Way – notification of Map Modification Order of rights of way

Marches Local Enterprise Partnership – chairman’s bulletin no 7

Midlands Air Ambulance – newsletter

Hereford and Shropshire Joint Housing Strategy consultation (deadline 30/9/11)

ALC

Direct information service extra (forwarded by email)

Marches Energy Agency newsletter (forwarded by email) and affordable warmth advice line

CPRE Countryside Voice – summer 2011 and Fieldwork

RHS – advertising Britain in Bloom

Veolia – notification of additional charge to cover rise in fuel costs.

Allotment Gardener – issue 3

Shropshire Union Canal Society – cuttings August 2011

Clerks and Councils Direct September 2011

Local Council Review Autumn 2011

Shropshire Council

Litter Bin Emptying Service, notification of backdated charge for emptying bins

Road Closure information Selattyn Water main replacement.

LJC cluster meeting 7pm on Tuesday 27th September 2011 at The Marches School

and Technology College, Morda Road, Oswestry. - Cllr Morgan to attend

Community Meals – Email from John Davies comments on Community Meals project

ALC – Booking form for AGM 5/11/11 Shire Hall

Oswestry Area Health Group – agenda and minutes 12.45 pm. 1 Friday 16th

September 2011 in the Council Chamber of the Guildhall, Oswestry. – *Cllr Lloyd to attend.*

North West Flood Forum Meeting minutes

14 To agree the date and time of the next meeting - 12th October meeting ended 20.45