

SELATTYN and GOBOWEN PARISH COUNCIL

Minutes of the Annual General Council Meeting held on 14th May 2004 in The Pavilion, St. Martins Road, Gobowen, commencing at 7.00pm

In the Chair – Councillor P E Coombes

Present: - Councillors: - I W Bennett; R Bowyer; PE Coombes; D Lloyd MBE; J Manetti; Mrs J Norwood and J T Thorpe.

Others: - Mr. D Meredith-Jones

1) Apologies

Apologies for absence were received from Councillors: NJ Stokes (holiday), Councillor Mrs Crow (illness), and Councillor RT Jones (holiday).

The Clerk replayed a message of thanks from the Chairman, Councillor N J Stokes, who paid tribute to the Members for their support and contribution over what had been a magnificent year for the Council, which had achieved 'Quality' status.

2) Declaration of Interest

Councillor D G Lloyd declared an interest in all planning matters owing to his position on the Borough Council Planning Committee and reserved his right to change his opinion on any planning matter once he had heard further information.

3) Election of Chairperson

It was moved by Councillor J R Bowyer and seconded by Councillor J Thorpe that Councillor P E Coombes be appointed Chairperson. This was unanimously agreed.

4) Co-option of Member

The Clerk reported that only one application had been received for the vacant position and following discussion it was agreed that Daren Meredith-Jones be co-opted to the Council. Mr Meredith - Jones was invited into then meeting and duly signed his Acceptance of Office.

5) Election of Vice-Chairperson

It was moved by Councillor J Thorpe and seconded by Councillor PE Coombes that Councillor DG Lloyd be appointed Vice-Chairperson. This was unanimously agreed.

6) Election of Committees

It was agreed that the following Committee Members be duly appointed for the forthcoming year.

a) Executive Committee

Councillor PE Coombes (Chairperson)
Councillor DG Lloyd
Councillor Mrs S R Crow
Councillor S Westwood-Bate

b) Planning Emergency Committee

Councillor I Bennett	Councillor Mrs E Morgan
Councillor J R Bowyer	Councillor J Thorpe
Councillor RT Jones	Councillor S Westwood-Bate

c) Hengoed Cemetery Committee

Following discussion it was agreed that the committee is renamed Cemetery Committee.

Councillor I Bennett	Councillor Mrs PA Evans
Councillor JR Bowyer	Councillor J Manetti
Councillor Mrs SR Crow	Councillor TR Kirk

Members took the opportunity to thank Councillor J Manetti for the sterling work he had undertaken in re-drawing the Hengoed Cemetery layouts.

d) Pavilion and Playing Field Committee

Following discussion it was agreed that the Committee appoints, from within its ranks, four members to serve on the Health & Fitness Steering Committee.

Councillor Mrs SR Crow	Councillor D Meredith-Jones
Councillor RT Jones	Councillor E Morgan
Councillor J Manetti	Councillor J Thorpe

e) Clerk's Performance Appraisal Committee

Councillor PE Coombes	Councillor DG Lloyd
Councillor J Thorpe	

7) Election of Working Groups

It was agreed that the following Committee Members be duly appointed for the forthcoming year.

a) Quality Parish Council

Councillor NJ Stokes	Councillor S Westwood-Bate
Councillor Mrs E Morgan	Councillor DG Lloyd

8) Appointment of Representatives to Outside Bodies

It was agreed that the following Members be duly appointed representatives of the Council for the forthcoming year.

a) Borough Liaison Meeting	Chairperson and Clerk
b) Oswestry Area Committee of Parish & Town Councils	Chairperson and Councillor Mrs Evans
c) Oswestry Racecourse Management Committee	Councillor Kirk
d) SILO Project	Councillor D Meredith-Jones
e) Police Community Consultative Group	Councillor S Westwood-Bate
f) Village Safety Group	Councillor Jones
g) Hamner Morris Charity	Councillor Bennett
h) Sports Council	Councillor Mrs Crow
i) Orthopaedic Hospital – Minor Injuries Unit Working Group	Councillor Stokes
j) Cambrian Railway Trust	Councillor S Westwood-Bate

9) Annual reports from Members as Representatives of the Council

The following reports were presented: -

- a) Councillor Kirk reported on the Oswestry Racecourse Management Committee
- b) Councillor Kirk reported on the Selattyn CE School
- c) Councillor DG Lloyd reported on Oswestry Borough Council.

Following consideration of the report from Councillor Lloyd it was agreed to include the consideration of the Alcohol Free Areas in the agenda of the June meeting.

10) Proposed Members' Planning Code of Practice.

Members considered the draft code and agreed, following amendment, to adopt the code in full.

11) Proposed Day and Dates for the Forthcoming Year

It was unanimously agreed that the meeting day and dates for the forthcoming year should be agreed as:

- a) That meetings take place on the second Wednesday of each calendar month with the exception of August.
- b) That the dates be as follows: June 9th; July 14th; September 8th; October 13th; November 10th; December 8th; January 12th (2005); February 9th; March 9th; April 13th and May 11th (AGM).

At this stage a break for refreshments was taken in order to allow Members time to consider the planning applications before discussing them in detail

12) Election Minutes

The minutes of the meeting held on 16th April 2004 were approved and signed.

13) Matters Arising from the Minutes

- a) A progress report was issued and considered.

b) Meadow Way Play Area.

The Clerk reported that following the decision at the last meeting to issue the contracts for the work the blacksmith had written to indicate that, due to increased costs since the issue of the tender, it would be necessary to increase the cost by £274. Following consideration it was agreed to accept the increase in the contract price.

c) Street Lighting

Councillor Westwood-Bate addressed the meeting on the problems regarding the installation costs for street lighting columns and following consideration it was agreed that a letter be sent to the Office of the Deputy Prime Minister requesting that the government intervene in the matter.

14) Planning Applications

At this stage Councillor I Bennett declared a personal interest in (a) below.

Following consideration it was resolved:

- | | | | |
|----|------------|--|---------------|
| a) | 13171/Full | Two Storey extension to side of dwelling
19 Meadow Drive, Gobowen | Agreed |
| b) | 13176/Full | Erection of stables, hay barn and tack room
Field No. 1244 adjacent to Carreg-y-Big, Selattyn | Agreed |
| c) | 13192/Full | Replacement garage and utility room at rear of dwelling
Cranfield, By Pass Road, Gobowen | Agreed |
| d) | 13193/Full | Erection of Electrical Sub-Station
Lion Quays, A5 Gledrid | Agreed |
| e) | 13200/Full | Siting of modular cabin for office use
Old Vicarage Nursing Home, Gobowen
grounds that the cabin is not in keeping with the existing building and surrounding area and that the applicants have not given a clear explanation for the siting. It is recommended that the cabin is sited elsewhere in the grounds where it is less intrusive. | Oppose on the |
| f) | 13201/Full | Erection of stock barn
Cross Lanes Farm, Hengoed | Agreed |
| g) | 13210/Full | Proposed single storey rear extension
Westview, Hengoed | Agreed |

15) Chairman's Charity

Following consideration it was agreed to reject the proposal to establish a Chairman's Charity.

16) Parish Matters

- a) Public Participation - no members of the public were present.

b) NALC Annual Conference

Following consideration it was agreed that Councillor D G Lloyd and the Clerk represent the Council at the 2004 Annual Conference.

c) Arrangements for the Annual Parish Meeting

The Clerk detailed arrangements for the Annual Parish Meeting and urged Members to persuade members of local organisations to attend the meeting. It was agreed to support the arrangements as described by the Clerk.

d) Report of the Association of Burial Authorities Conference

The Clerk issued a written report on the Conference, which principally considered the proposed changes to Burial Laws. Following discussion it was agreed that the Cemetery Committee meet urgently to consider a 'Risk Assessment' to include:

- i) Burial excavations
- ii) Excavation covers
- iii) Standardisation of monumental fixings (headstones)
- iv) Soil covers

e) Report on the Selattyn 'Private' Cemetery – Report on Site Meeting.

The Clerk reported on the site meeting, which Members considered to be worthwhile, and on the requests for legal advice which had been sought from NALC. In view of the information required it was agreed to defer this matter for further consideration to the June meeting of Council.

f) Complaint of Local Resident

The Clerk read out a letter of complaint from Mr & Mrs Hodge concerning the proposed siting of a litter bin on Fernhill Avenue, Gobowen. Following consideration it was agreed that the litter bin would instead be placed at the bottom of the steps provided the Borough Council agreed to continue collection from the bin.

g) Members Reports

- i) Councillor Mrs Evans requested that the Police be urged to take action over disruptive youths in the area.
- ii) Councillor Mrs Evans raised the grass cutting standards in the village. It was agreed to refer the complaints to the Borough Council.
- iii) Councillor Westwood-Bate requested that, in view of continued disturbances in the village that the Council considers policing in the village at the next meeting. This was agreed.
- iv) Councillor Manetti requested that steps be taken to stop service buses decanting passengers at the 'Give Way' location outside the Post Office. It was agreed that the matter be referred to the County Council.
- v) Councillor Manetti raised the issue of train shunting early in the morning. It was agreed to raise the matter with the rail authorities.

- vi) Councillor Manetti requested that the Council consider new signage. It was agreed to include this matter in the agenda of the June meeting.
- vii) Councillor Bennett reported a large hole in The Pavilion soffit boards. It was agreed that the Clerk makes arrangements for repair.
- viii) Councillor Mrs Morgan reported on the Open Day at the Racecourse. This was noted.
- ix) Councillor Mrs Morgan reported travellers in a lay-by on route to the Racecourse, which was being dealt with by the Borough Council.
- x) Councillor Mrs Morgan reported on the County Emergency Planning meeting. This was noted.
- xi) Councillor Thorpe reported that he had not had a Parish Clippings delivered. The Clerk undertook to look unto the matter.
- xii) The Clerk reported on the progress of the play facilities at the Selattyn School.

h) Parish Walk

The Clerk reported on the arrangements for the Parish Walk and a number of Members undertook to assist with the event.

17) Financial Matters

a) Annual Financial Report

- i) The Clerk presented various detailed reports and it was agreed that the reports be accepted.

b) Outstanding Payments for Agreement

		£	
2229	Association of Burial Authorities – Conference Fee	60.00	
2230	Inland Revenue – Tax and Insurance	137.76	
2231	Roberts – Skip Hire for Cemetery	100.00	
2232	V& W Electrics Ltd. Repair to light	21.15	
2233	Sodexo – Playing Field Maintenance	355.06	
2234	SALC		
	– Annual Subscription	661.30	
	– Publications	181.25	842.80
2149	Mr. Townson – Internal Audit Fee	100.00	
2150	Daren Brewer		
	- Hengoed Cemetery	135.00	
	- Selattyn	41.66	176.66
2151	Clerk - Mileage Claim for April 2004	171.41	
2152	Clerk – ABA Conference Expenses	147.68	
2153	Mrs Hodge – May salary	115.74	
2154	Clerk – May salary	504.16	
2236	Cancelled		
2237	Zurich Municipal Insurance – Insurance premium	3003.91	

Total payments for April 2004**5736.33**

Income since the last meeting	£
Hengoed Cemetery	312.00
Total income for April 2004	£312.00

18) Correspondence**a) Matters Requiring Attention**

<i>Description</i>	<i>Agreed Action</i>
i) Shropshire County Council – Selattyn Traffic Management issues.	Received and noted
ii) Shropshire County Council – Market Shopper Bus.	Received and noted
iii) Shropshire County Council – Street lighting Joint Energy Contract.	Agree and sign
iv) Shropshire County Council – Civic Celebration (27 th May 2004)	Cllr. Westwood-Bate
v) Oswestry Borough Council – Street naming – Trinity Works Site.	Trinity Court
vi) Zurich Municipal – Annual renewal (£3,003.91)	Agree and make payment
vii) SALC – Training for Clerks and Members – various events.	TDA
viii) SLCC – Regional One Day Conference – 11 th June Nr. Worcester.	Member's consideration
ix) PC Fabrication – Increase in quotation.	Agreed
x) National Blood Service – Gobowen sessions.	Received and noted.
xi) Home Office – Changes in the Law on preventing illegal working.	Received and noted
xii) Homeless in Oswestry – Application for Funding	Defer until March 2005

iv) Matters for Information

<i>Description</i>	<i>Recommended Action</i>
i) Thank you letters for Section 137 funding	Circulate to Members
ii) Cyril Mottram – Letter of thanks for gift.	Received and noted
iii) Oswestry Borough Council - Planning Permits (3)	Received and noted
- Derwen College, Gobowen	
- Foresters House, Racecourse Road	
- Rhewl Cottage, Gobowen	
d) PLUS Publication – Town/Village Guides	Received
e) Racecourse Management Cttee. –Minutes	Received
f) InnCourt – Change of Licence at Hart & Trumpet.	Received and noted

g) Shropshire County Council – Public Transport News

Circulate to Members

h) CPRE – Newsletter

Circulate to Members

19) Date and time of the next meeting

It was agreed that the next meeting would be held on 9th June **2004 at 7.00pm**