

SELATTYN and GOBOWEN PARISH COUNCIL

Minutes of the Council Meeting held on 16th April 2004 in The Pavilion, St. Martins Road, Gobowen, commencing at 7.00pm

In the Chair – Councillor NJ Stokes

Present: - Councillors: - I W Bennett; PE Coombes; Mrs S R Crow; D Lloyd MBE; J Manetti; N J Stokes and J T Thorpe.

Others: - PC S Clarke and Community Safety Officer Ms. Angela Norton

1. Public Participation

None.

2. Apologies

Apologies for absence were received from Councillors: J R Bowyer (holiday), Mrs P A Evans (conference); R T Jones (function); Mrs J Norwood (working); S Westwood-Bate (family funeral) and County Councillor Lloyd.

3. Declaration of Interest

Councillor D G Lloyd declared an interest in all planning matters owing to his position on the Borough Council Planning Committee and reserved his right to change his opinion on any planning matter once he had heard further information.

4) Minutes

The minutes of the meeting held on 12th March 2004 were approved and signed.

5) Matters Arising from the Minutes

a) A progress report was issued and following consideration it was agreed that:

i) The lack of response from the County Council to matters relating to Selattyn School repairs is raised with the County Member.

b) Playing Field Contract

The Clerk reported on his analysis of the two 'short listed' contractors and the agreement of the Chairman and Vice-Chairman under delegated powers, to award the contract to Sodexo Land Technology Ltd. The contract documentation had been issued with the amendments, as agreed at the last meeting, with the contract commencing on 1st April 2004.

c) Meadow Way Play Area.

The Clerk reported that the Borough Council had approved the payment of £6510 towards the planned improvements at the Meadow Way Play Area and the erection of a Gossip Shelter at the

playing field. The press had reported the matter incorrectly and this had caused some confusion amongst local residents.

Following discussion it was agreed to issue the contracts for the work at Meadow Way and that the Clerk bring forward options for the erection of the Gossip Shelter at the playing field.

d) Old Chirk Lighting

The Clerk reported that an estimate had been received from the Manweb's contractors, ARRIVA, for the mains work for installing the street light in the sum of £2,734. Following discussion it was agreed that:

- i) the work should not be progressed until V&W had come forward with alternative costs
- ii) the Council raise the issue of the increase in such work with the SALC
- iii) the Council seek to become members of the Oswestry Street Lighting Forum

7) Police Report

PC Clarke reported on crime in the parish including two house burglaries, and the theft of building materials.

The Community Warden gave a brief description of her duties and answered a number of related questions from Members.

8) County Councillor's Report

In the absence of Councillor DJ Lloyd a written report was read out which reported on the road signing of bus stops and the Strategic Rail Authority's current consultation exercise.

9) Borough Councillor's Report

Councillor D G Lloyd circulated a written report, retained on file, which reported on Comparative Performance Assessment, Meadow Way Play Area and the development on Gobowen Road, Oswestry,

The Chairman thanked the Member for his report.

At this stage a break for refreshments was taken.

10) Planning Applications

Recommendations of the Emergency Planning Committee were considered and agreed.

11) Local Investigations and Determination of Misconduct Allegations Consultations by the ODPM and the Standards Board

Members considered a report on the consultation document and agreed to the recommendation contained there in.

12) Parish Matters

a) Resignation of Member

The Clerk reported that Councillor Mark Norwood had resigned his position and read out a letter from Mr Norwood. He also reported that the vacancy had been notified to the Returning Officer and had been advertised. Members noted the matter.

b) Cemetery Complaint

The Clerk reported that a complaint had been received about the condition of a grave prior to an adjoining burial. He had apologised and clarified with the bereaved family. Members noted the matters and agreed that in future bereaved families are warned of the possibility of such unavoidable action.

c) Neighbourhood Watch Schemes

PC Clarke reported that he had not completed his research on the matter and Members agreed to defer this matter until the next meeting.

d) Home Office Questionnaire

Members were referred to the questionnaire, which was for individual completion.

e) River Perry Clearance

The Clerk reported that Councillor Ron Jones and himself had cleared four large tree boughs from the River Perry in the playing field. The Chairman and Members thanked Councillor Jones for the use of his equipment and for his hard work. Following further discussion it was agreed to write to the properties concerned and give notice that in future the removal of such obstacles will be carried out at a charge.

f) St. Mary's Cemetery, Selattyn

The Clerk reported that an approach had been made by the Reverend Nigel Coatsworth for the Council to take over the full maintenance and trusteeship of the private cemetery at Selattyn, which was established by the Harlech family. Following discussion it was agreed that further information should be sought and that a site meeting be arranged with the Reverend and all Members of the Council.

g) Play Facilities - Selattyn

Following referral from the last meeting Members discussed the possibility of assisting the establishment of play facilities at Selattyn School. The Clerk detailed to the meeting the advice of

the Council's insurers. Following discussion it was agreed that the Clerk seek additional information before further consideration.

h) Members Reports

- i) Councillor Kirk raised the renewing of the Selattyn Village road signs. It was agreed that a site meeting between the local Members and the County Engineer be arranged.
- ii) Councillor Kirk raised the siting of the noticeboard in the new bus shelter. Councillor Bennett reported that the noticeboard was complete and about to be fitted.
- iii) Councillor Mrs Crow raised the felling of trees on the Henelle Golf Course. It was agreed to raise this matter with the Borough Planning Department.
- iv) Councillor Lloyd raised the practice of the County Council placing salt piles on the side of the road and the early cutting of daffodils. It was agreed to raise these matters with the County Highways Department.
- v) Councillor Coombes reported that the bollards on the bridle path of Henelle Road were missing. It was agreed to report this matter to the County Highways Department.
- vi) Councillor Bennett requested that the provision of a Chairman's Charity be included in a future agenda. This was agreed.

12) Health & Fitness Centre

The Clerk reported that he had sought legal advice from the National Association of Local Councils and to date had not received a reply. He recommended to Members that in the light of this the matter should be deferred until the next meeting. This was agreed.

13) Financial Matters

a) Miscellaneous Financial Matters

- i) Affiliation Fee – SALC. Agreed that the affiliation fee for 2004/5 at £661.30 be paid.
- ii) The Clerk reported to Members that he had been able to purchase three 'nearly new' tables for the pavilion. Members agreed that the Clerk should bring forward costs for the replacement of all of the tabletops.

b) Outstanding Payments for Agreement

		£
2149		
2214	Sodexo – Playing Field Maintenance (March 2004)	364.03
2215	V&W Electrics – Portable Appliance Testing	31.73
-	Re-Plumbing of Water Heater	44.66
-	Contractual payment + materials	584.30
		660.69
2150	V& W Electrics - Labelling of Lights (147) (Payable on completion)	854.99

2151	NALC – Quality Application Fee		58.75
2217	Gobowen Scouts – Donation 137 (re-issue)		300.00
2218	Oswestry Borough Council – Photocopying		124.26
2219	Association of Burial Authorities – Membership Fee		75.00
2220	Oswestry Area Committee of SALC - Membership Fee		10.00
2221	Edge Designs – Cemetery Software Package - Annual Technical Support	47.00	
2222	Cancelled		
2223	GT Maintenance – Erect Notice Board in Gobowen		75.00
2224	Daren Brewer – Hengoed Maintenance	135.00	
	- Selattyn Maintenance		41.66
			176.66
2152	Mrs Hodge – Salary		115.74
2153	Clerk – Salary		504.84
2154	Clerk – Travel Claim for March		90.40
2226	Association of Burial Authorities – Conference Fee		60.00
2227	Inland Revenue – Tax & NI 2003/4		137.76

Total Payments for April 2004 **3655.12**

c) Income since the last meeting **£**

Hengoed Cemetery	431.00
Pavilion Lettings	107.50
Oswestry Borough Council – Precept	22,000.00

Total Income for April 2004
22538.50

13) Correspondence

a) Matters Requiring Attention

<i>Description</i>	<i>Agreed Action</i>
i) Oswestry Borough Council – Decision-Making	Members complete individual copies and return.
ii) Oswestry Borough Council- Copies of Plans Forum.	That the Library be approached about siting plans and that the Clerk raise the matter with the Clerks’
iii) Oswestry Borough Council – Rate Relief	Received and noted
iv) Oswestry Borough Council – Meadow Way funding	Received and noted
v) Shropshire County Council – Alun Evans	Received
vi) Shropshire County Council - Bus Shelter funding	Received

vii)	Shropshire County Council – Old Mill to Iron Mills closure	Received and noted.
viii)	Shropshire County Council – Traffic Management issues	Noted.
ix)	West Mercia Magistrates’ Courts – Reorganisation	Received and noted
x)	Zurich Municipal – Claim by Master N Davies	Noted.
xi)	Zurich Municipal – Annual Health & Safety Seminar (£60/person)	Clerk to attend
xii)	Association of Burial Authorities – Burial Conference	Clerk to attend
xiii)	Shropshire Partnership – European Funding	Refer to Steering Group
xiv)	Hope House – Appeal for funding	Defer to March 2005
xv)	Llangollen Eisteddfod – Appeal for funding	Defer to March 2005

b) Matters for Information

<i>Description</i>	<i>Agreed Action</i>
i) Thank you letters for Section 137 funding	Circulate to members
ii) Oswestry Borough Council - Planning Permits (3)	Received and noted
- Smithy Cottage, Selattyn (2)	
- Pentre Aaron Farm	
- Oak Mill Farm, Gobowen	
iii) Community Council of Shropshire Village of the Year Competition	Refer to Village Group
iv) DTI – Partnership in rolling out Broadband	Received
Racecourse Management Cttee. – Site Meeting and minutes	Received
Qube – Newsletter	Circulate
Insight – Newsletter	Circulate
Shropshire County Council – Public Transport News	Circulate
Shropshire Union Canal Society – Newsletter	Circulate
SALC- Parish Pump	Issue to Members
The Transport Committee – Public Meeting 21 April	Circulate
West Midlands Assembly- Speaking Out	Circulate
CPRE – Newsletters	Circulate

14) Date and time of the next meeting

It was agreed that the next meeting would be held on **14th May 2004 at 7.00pm**

There being no other business the meeting closed at 9.00pm

Dated: 14th May 2004

Signed:

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