

SELATTYN and GOBOWEN PARISH COUNCIL

Minutes of the Council Meeting held on 8th December 2004 in Scout Hall, Station Road, Gobowen commencing at 6.30pm

In the Chair – Councillor D G Lloyd MBE

Present: - Councillors: - R Bowyer, Mrs P A Evans, Mrs S Healey, S Jones, R T Jones, T Kirk, D Lloyd MBE, J T Thorpe and N J Stokes

1) Apologies

Apologies for absence were received from Councillor J Manetti, (working) Mrs S Crow (bereavement), I Bennett (working), D Meredith-Jones (family commitment)

2) Declaration of Interest

None

3) Exclusion of Press and Public

Resolved: “That under Section 100(A) of the Local Government Act 1992, the Public and Press be excluded for the remainder of the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 5 of part 1 of the Schedule 12A of the Act”

4) To Interview the Candidates for the Co-option of a Member

Two candidates Mr P Clare and Mrs S Healey were interviewed by Members and it was unanimously agreed that Mrs S Healey be co-opted as a Member of the Council.

5) Signing of Declaration by Co-opted Member

Mrs Healey accepted the appointment and duly signed the declaration of acceptance.

<p>The meeting adjourned until 7.00pm when the Ordinary Parish Council meeting began</p>

1) Public Participation

Thirteen Members of the public attended the meeting. The only comment made by members of the public was from Mr Hardy who reminded Members of their responsibility as representatives of all the parishioners when making any decisions on the boundary fence and the gossip shelter.

The Chairman thanked those who had attended the recent Public Meeting and also thanked the remaining parishioners for their attendance at the meeting.

2) Declaration of Interest

Councillor S Jones declared a personal and prejudicial interest on item 4 (a), in view of the location of his residential address.

At this point Councillor S Jones left the meeting room

3) To confirm the Minutes of the Meeting held on 10th November 2004

Following amendment the minutes of the meeting held on 10th November 2004 were approved and signed.

4) Matters Arising from the Minutes

a) Boundary Fencing

The Chairman reported that, for the information of Members, the Vice-Chairman and himself received an unannounced visit from three representatives of the Fernhill Avenue Residents Association. They had handed over a copy of a letter written to Mr John Hicks and a written reply, which they had received. These were read out to the meeting. They had also produced an email response to this letter and this was also read out.

The Chairman and Vice-Chairman had informed the representatives that they would ask for further information on the matter before responding further. They then instructed the Clerk to write to Mr Hicks and to the Council's insurers to gather further information. The replies from Mr Hicks and the Insurers were both read out to the meeting.

The Chairman and Vice-Chairman also instructed the Clerk to obtain a quotation to construct an embankment to the required specification from a Civil Engineering contractor and this was read out to the meeting the figure was in excess of £40,000. The Chairman also read out a further letter from the Resident's Association which had been received late the night before.

The Chairman then put to the meeting that the Council had gone to considerable lengths to respond to matters raised by the Resident's Association that had delayed the implementation of the decision taken by Council at its September Meeting and he believed that there was now no just cause for further delay and the decision should stand. This was agreed by the meeting with the exception of Councillor J T Jones.

Councillor JT Jones attempted to continue to raise matters regarding the Council's previous decision. The Chairman reminded Councillor Jones that he had failed to have the matter re-opened at the last meeting and therefore the matter stood.

At this point Councillor R T Jones re-acted verbally and left the meeting in some disgust.

Councillor S Jones had rejoined the meeting and hearing what had occurred gave his apologies and also left the meeting in disgust with the process and in support of Councillor R T Jones position.

The Chairman at this point in the meeting gave his apologies as he had to attend a meeting elsewhere and the Chairmanship of the meeting was handed over to Councillor Westwood-Bate.

b) Appointment of Internal Auditor

The Clerk reported that Mr Bernard Townson had accepted the position of Internal Auditor for a further year at a fee of £100. It was agreed to confirm the re-appointment of Mr. Townson on the agreed terms.

c) A progress report was issued and considered. It was agreed that:

- (1) The estimate from ARIVA in the sum of £2,036 plus VAT for the provision of an un-metered supply at a location in Selattyn Village. Members considered this matter and in view of the fact that the said location was not correct it was agreed that a varied quotation be requested and should that quotation be within 10% of the original that it should be accepted so that the work can be carried out forthwith.

5) Police Report

PC Clarke reported on recent crime in the Parish area including thefts at the old Vicarage, of garden furniture in Old Chirk Road, of the rope from the flagstaff at the Church, of a JCB in Selattyn and damage to planting in Fox's Field.

PC Clarke also reported that he had attended the local junior school recently to address the pupils on the illegal use of the ponds on the local golf course.

A number of matters were raised with the constable including, Safe School initiatives, CSO's and their effectiveness and the theft of a memorial vase from the Hengoed Cemetery. The Clerk reported on the theft and it was agreed to write to the owner, Mr. Faulkes, and express the Council's regret over the matter.

The Chairman thanked PC Clarke for his attendance.

6) County Councillor's Report

Councillor D J Lloyd reported on the problems with Bus Shelters in Gobowen, the Safe Route to School programme, speed-activated signs and the works at Selattyn School. Following some discussion it was agreed that he raise the Council's concerns over this matter.

7) Planning Applications

- a) 13512/Full 1 Church Cottages , Hengoed -Alterations and extensions to existing dwelling
No Objection
- b) 13516/Full 'Perryvale', Chirk Road – Demolition of garage, erection of dwelling and garage
No Objection
- c) 13527/Full Orthopaedic Hospital – Install additional floodlighting & CCTV cameras
No Objection
- d) 13529/Full 30 Almond Ave, Gobowen – Garage extension to side of dwelling
The Council would agree to the application provided the materials used were in keeping with the remainder of the building.
- e) Verbal report of missed Planning Application

The Clerk reported that he had investigated this matter and although the Borough Council had included the application on a consultation list on 22nd June 2004 the Council had not received the list and therefore had not been aware of the application. The Borough Council agreed the application which was for Outline Planning approval. This was accepted.

8) Quality Parishes Investment Fund

The Clerk explained the submission conditions and procedure and in view of these it was agreed that the Executive Committee be given delegated powers to bring together and submit an application for the alterations to the Pavilion and surrounds to meet the DDA legislation. This was agreed.

9) Parish Matters

- a) Disability Discrimination Act 1995 – Access Audit

Members considered the report and agreed that:

Approach to building

- i. That the Car Park area be re-surfaced to provide a firm durable and slip resistant finish,
- ii. That the Car Park be marked out in bays with one disabled driver bay being designated,
- iii. That the paved area should be replaced with a bitumen macadam finish to provide a firm durable finis,
- iv. That additional lighting is provided along the front entrance route.

Ramped Approach

- v. The ramp should be treated to provide a slip resistant surface and should contrast visually with that of the landing surface
- vi. A 100mm up stand should be provided on the open side of the ramp, which should contrast visually with the ramp and landing
- vii. A handrail should be erected along both sides of the ramp

Entrance Door

- viii. The main entrance door should be replaced with metal faced doors with a vision panel incorporated

Main Meeting Room

- ix. Persons providing the refreshments for sports events and social functions should be made aware of the need to provide a personal service for disabled persons unable to access the counter areas.

Changing Facilities

- x. None applicable

Sanitary Accommodation for Disabled Persons

- xi. That the walls be painted to provide visual contrasts between the walls and ceiling and wall and floor along the route to the toilet facilities
- xii. The lighting should be improved
- xiii. A unisex wheelchair accessible toilet of minimum internal dimensions 1500mm x 2200mm with fittings compliant with the Approved Document M should be established in the Female Changing area
- xiv. An enlarged entrance lobby into the area should be established

Means of Escape

- xv. That the paved area should be replaced with a bitumen macadam finish to provide a firm durable finish

Other Considerations

- xvi. That the paved area along the front of the building facing the playing areas should be replaced with a bitumen macadam finish to provide a firm durable finish,
- xvii. That the area be finished with a kerb edge in contrasting colour.

Other Improvement recommendations

- xviii. That all internal areas of the Pavilion be re-decorated
- xix. That all external doors and windows be re-painted
- xx. That adequate signage be provided
- xxi. That external lighting be improved to the whole of the Pavilion and Car Park area,
- xxii. That further consideration is given to the installation of CCTV security.

Funding

- xxiii. Council had already agreed that an application be made under the Quality Parish Council Investment Fund (QPIF) to cover the costs of all work for the improvement of access to the

Pavilion. Should insufficient funds be awarded for the work it is recommended that the shortfall be allocated from the Council's Reserve fund. This was agreed

Contracting

Following consideration of the work it is recommended and agreed that:

- xxiii. The work be divided into five separate contracts namely:
 - i. Car Park and surrounding paths
 - ii. Handrails
 - iii. Toilet
 - iv. Entrance and internal lobby
 - v. Re-decoration
- xxiv. Estimates be obtained for the work as soon as possible.
- xxv. The Executive Committee is given delegated powers to agree and submit the QPIF application.
- xxvi. The Executive Committee is given delegated powers to award the contracts for the work as agreed in the application.

b) Statutory Dismissal, Disciplinary and Grievance Procedure

Members considered a written report from the Clerk and agreed that draft procedures be placed before the Executive Committee prior to consideration by the Council at a future meeting.

c) Location of Meetings

The Clerk reported to Members that in view of the decision earlier to carry out extensive alterations to the Pavilion he recommended that the future meetings be held in the Scout Hall, Gobowen until such times as Council agreed to return to the Pavilion. Following consideration this was agreed.

d) 2005/6 Budget Meeting arrangements

The Clerk recommended that in view of the detailed consideration necessary that a separate meeting to consider the 2005/6 Council budget is held on 26th January 2005. This was agreed.

e) Security at the Pavilion and surrounds

- i) Following the decision of the last meeting the Clerk reported that an estimate had been received from the Council's electrical contractors to upgrade the lighting of the Car Park and around the Pavilion in the sum of £256.35 plus VAT. This was agreed
- ii) The Clerk also reported that he had been in contact with Inspector Stafford of West Mercia Police concerning the possibility of installing a CCTV camera at the Pavilion location. It was agreed that Inspector Stafford and a representative from Leesrose Integrated Systems be invited to present details of the System 2000- ASDL at the next meeting.

10) Financial Matters

10.1. Outstanding Payments

		£	£ VAT
2149V& W Electrics Ltd	Lighting Repairs & Contract	483.32	71.99
2150Sodexo Ltd	Playing Field Maintenance	355.06	52.88
2151SLP	Printing Newsletter	118.43	Nil
2152PC Fabrication	Boundary Fence (Part)	5000.00	Nil
2153Ray Parry	New Swings and Safety Matting	6341.47	944.47
2154Qube	Hire of Bus	31.13	Nil
2155BT	Parish Phone Line and Calls	117.74	17.53
2156British Gas	Pavilion Gas	40.32	1.92
2157EZ	Delivery of Newsletter	75.00	Nil
2158Pentre Nurseries	Replacement Planting for Cemetery	50.00	Nil
2159Daren Brewer			
	- Hengoed Cemetery	135.00	
	- Selattyn	41.66	
	- Pruning of Trees	80.00	256.00 Nil
2290 Clerk	- Mileage Claim for October 2004	127.00	Nil
2160Mrs Hodge	- December Salary	118.59	Nil
2161Clerk	- December Salary	529.29	Nil
Total payments for December 2004		£ 13643.35	

10.2. Income since the last meeting

	£
Hengoed Cemetery	28.00
Inland Revenue	1201.05
Total income since last meeting	£ 1229.05

11. Correspondence

a) Matters Requiring attention

<i>Description</i>	<i>Recommended</i>
<i>Action</i>	
i) The Standards Board- Additional Code of Conduct Members	Circulated to
ii) The Standards Board- Local Investigations Guidance	Retail on file
iii) Shropshire County Council – Review of Public Right of Way Group	Consult Village

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| iv) | Oswestry Borough Council – Consultation on consideration | LDF | Members’ |
| v) | Oswestry Borough Council – Budget Consultation Meeting 16/12/04 consideration | | Members’ |
| vi) | West Mercia Police – Various Matters | | Refer to item 11 |
| vii) | Royal Mail – Additional Post Box | | Received and noted |
| viii) | Oswestry CCTV Group- Appeal for Christmas Fund consideration | | Members’ |
| ix) | Kroll - Administration Receivership | | Members’ consideration |
| x) | Balfours – Glebe Committee | Councillor Kirk to report back in due course | |

b) Matters for Information

<i>Description</i>	<i>Recommended</i>
<i>Action</i>	
i) Planning Permits (3) 1 Whitwell Lane, Racecourse Springfield, Old Chirk Road Silverways, By Pass Road	Received and noted
ii) Racecourse Management Committee. – Minutes	Received and noted
iii) Shropshire County Council – Public Transport News	Circulate to Members
iv) Shropshire Union Canal Society Newsletter	Circulate to Members
v) CPRE – Newsletter (Fieldwork)	Circulate to Members

12) Date and time of the next meeting January 12th 2005 at 7.00pm