

SELATTYN and GOBOWEN PARISH COUNCIL

Minutes of the Annual General Council Meeting held on 11th May 2005 in The Pavilion, St. Martins Road, Gobowen, commencing at 7.00pm

In the Chair – Councillor D G Lloyd MBE

Present: - Councillors: - I W Bennett, R Bowyer, Mrs S R Crow, Mrs PA Evans, Mrs S Healey, R T Jones, S Jones, T R Kirk, D Lloyd MBE, J Manetti, D Meredith-Jones, N J Stokes, J T Thorpe. And S Westwood-Bate

1) Apologies

None

2) Declaration of Interest

Councillor Lloyd declared a personnel interest in item 14a in view of the fact that an applicant was related to him.

3) Election of Chairman

It was moved by Councillor Mrs Crow and seconded by Councillor R Bowyer that Councillor DG Lloyd MBE be appointed Chairman. This was unanimously agreed.

The Chairman thanked Members and spoke of the Council's achievements since his election in September 2004 and of the support he had received.

4) Election of Vice-Chairperson

It was moved by Councillor Mrs Crow and seconded by Councillor Thorpe that Councillor S Westwood-Bate be appointed Vice-Chairperson. This was unanimously agreed.

5) Election of Committees/Panels

It was agreed that the following Committee Members be duly appointed for the forthcoming year.

a) Executive Committee

Councillor DG Lloyd (Chairman)
Councillor Mrs S R Crow
Councillor J Thorpe
Councillor S Westwood-Bate

b) Planning Emergency Committee

Councillor I Bennett
Councillor R T Jones
Councillor J Thorpe

Councillor J R Bowyer
Councillor Mrs E Morgan
Councillor S` Westwood-Bate

c) Cemetery Committee

Councillor I Bennett
Councillor Mrs S Crow

Councillor J R Bowyer
Councillor Mrs P A Evans

Councillor J Manetti

Councillor T R Kirk

d) Pavilion and Playing Field Committee

Councillor Mrs S Crow
Councillor J Manetti
Councillor Mrs Morgan

Councillor R T Jones
Councillor Mrs S Healey
Councillor J Thorpe

e) Clerk's Performance Appraisal Committee

Councillors DG Lloyd, NJ Stokes and J Thorpe

f) Grievance Panel

Councillor R Bowyer
Councillor Mrs S Crow
Councillor Mrs P A Evans

Councillor S Jones
Councillor R T Jones

g) Discipline Panel

Councillor I Bennett
Councillor Mrs S Healey
Councillor Mrs E Morgan

Councillor S Westwood-Bate
Councillor N J Stokes

6) Election of Working Groups

It was agreed that the following Committee Members be duly appointed for the forthcoming year.

a) Quality Parish Council

Councillor NJ Stokes
Councillor Mrs E Morgan

Councillor S Westwood-Bate
Councillor DG Lloyd

b) Parish Plan Steering Committee

Councillor S Jones
Councillor D G Lloyd

Councillor H J Stokes

7) Appointment of Representatives to Outside Bodies

It was agreed that the following Members be duly appointed representatives of the Council for the forthcoming year.

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| a) Borough Liaison Meeting | Chairperson and Clerk |
| b) Oswestry Area Committee of Parish & Town Councils | Chairperson and Councillor Mrs Evans
Councillor Mrs S Crow |
| c) Oswestry Racecourse Management Committee | Councillor Kirk |
| d) SILO Project | Councillor S Westwood-Bate |
| e) Police Community Consultative Group | Councillor S Westwood-Bate |
| f) Hamner Morris Charity | Councillor Bennett |
| g) Cambrian Railway Trust | Councillor S Westwood-Bate |

8) Annual reports from Members as Representatives of the Council

Councillor Kirk reported on the Racecourse Management Committee and spoke of the continued local interest with the work as well as the difficulties over agreement about such work. He praised the work of Councillor Mrs Morgan in her position of Chairman.

9) Annual Financial Statement

a) Annual Financial Accounts

The Clerk presented the Annual Financial Statement of Accounts and associated reports which showed a balance to carry forward for the next financial year of £57,976. Following consideration of the reports it was agreed that these be accepted.

Following discussion concerning the detailed presentation of the accounts it was agreed that the Clerk should attempt to give greater detail in the appropriate headings of income and expenditure.

b) Annual Return for the year ended 31st March 2004

The Clerk presented the detail of the annual return and it was agreed that this be accepted together with the Annual Statement of Assurance. This was signed off by the Chairman and Clerk.

10) Proposed Day and Dates for the Forthcoming Year

It was unanimously agreed that:

- a) Meetings continue to take place on the second Wednesday of each calendar month with the exception of August.
- b) That the dates be as follows: June 8th; July 13th; September 14th; October 12th; November 9th; December 14th; January 11th (2006); February 8th; March 8th; April 12th and May 10th (AGM).

11) Change of Standing Orders

Following the agreement to adopt Dismissal, Discipline and Grievance Procedures it was agreed that the following additional paragraphs in the Standing Orders be agreed:

“Dismissal and Discipline Panel

44. A Panel of five Members shall hear and consider all employee Dismissal and Discipline matters in line with the adopted Dismissal and Discipline Policy and Procedure. The Panel shall not take any part in the appeal of any decision made by an employee to a decision of the Panel.

Grievance Panel

45. A Panel of five Members shall hear and consider all employee Grievance matters in line with the adopted Grievance Policy and Procedure. The Panel shall not take any part in the appeal of any decision made by an employee to a decision of the Panel.”

At this stage a break for refreshments was taken in order to allow Members time to consider the planning applications before discussing them in detail

12) Minutes of the Meeting held on 13th April 2005

The minutes of the meeting held on 13th April 2005 were approved and signed following amendment by the inclusion of Councillor Manetti in the attendance list and by the inclusion of detail in minute numbered 10(x).

13) Matters Arising from the Minutes

- a) A progress report was issued and considered.
- b) It was confirmed that the submission of birth and deaths could be made at any Shropshire Registrars office from September 2005.
- c) The Chairman reported on the County Council election results and it was agreed to record the Council's congratulations to Councillor DJ Lloyd following his successful re-election.
- d) The Chairman reported that the incidence of the activities of a young man at the Cemetery was now in the hands of the Police.

14) Planning Applications

At this stage Councillor DG Lloyd, having declared a personal interest in applicant.(a) passed the Chairmanship over to Councillor Westwood-Bate and then left the meeting Room

Following consideration it was resolved:

- a) 13760/Full Extension of existing house and domestic curtilage
Rose Cottage, Selattyn

with Opposed on the grounds that the proposed extension was out of character
due surrounding buildings, was not within keeping of the surrounding landscape
to its size and style.
- b) 13773/Full Extension to dwelling
19 Preeshenlle Lane, Gobowen

No Objections.
- c) 13794/Full Proposed garage and vehicular access
Perry Vale, Old Chirk Road, Gobowen
No Objections

Councillor Lloyd returned to the meeting room and resumed his position as Chairman

15) Parish Matters

a) NALC Annual Conference

Following consideration it was agreed that Councillors Lloyd and Westwood-Bate together with the Clerk attend and represent the Council at the 2005 Annual Conference.

b) Arrangements for the Annual Parish Meeting

The Clerk detailed arrangements for the Annual Parish Meeting and urged Members to persuade members of local organisations to attend the meeting. It was agreed to support the arrangements as described by the Clerk.

c) DDA Pavilion Works

The Clerk detailed to Members the progress on the completion of the DDA works at the Pavilion. Members noted that a number of tasks were still being completed and agreed that:

- i) The external facing of the main doors to the building should be covered to protect them from vandalism.
- ii) An emergency alarm be installed in the Disabled Toilet, and
- iii) The Clerk obtains estimates for the external decoration of the building together with the fitting of external finishes to the soffits and barge boards.
- iv) The Council register its concerns over the funding shortfall from NALC through the Executive Committee of SALC.

d) Members Reports

- i) The Chairman reported that he had received a number of complaints concerning the allocation of Polling Stations within the village. It was noted that the Returning Officer was responsible for such allocation and it was agreed to relay these reports to him.
- ii) Councillor Mrs Evans reported the incidence of car parking in Meadow Drive and the receipt of complaints concerning ball games. It was agreed to write to Paveways concerning the parking of one of its vehicles and to raise the issue of the ball games with the Borough Council.
- iii) Councillor R T Jones raised the cutting of grass in the lanes around the Sarn area where in the past this had been too early to allow wild flowers to seed. It was agreed to write to the County Council and request that the cutting be delayed and reduced to allow the wild flowers to prosper.
- iv) Councillor Kirk raised the outstanding issues concerning the road wall, the overgrown shrubs and the solar lighting. It was confirmed that each were receiving attention.
- v) Councillor S Jones reported that the end of the newly erected boundary fencing was apparently loose. It was agreed that this be repaired.
- vi) Councillor Bennett raised the issue of the Telephone Box at Selattyn and its continued existence. It was agreed that the Clerk chase this matter with BT.
- vii) Councillor Mrs Healey raised the speeding/racing of cars along Old Chirk Road, particularly at night. It was agreed to raise this with the County Council and at the same time suggest a 20 MPH school area limit.
- viii) Councillor Thorpe reported the 'day burning' of six lights in Hammonds Place, West Place estate. It was agreed that the contractors be requested to attend to this matter.

- ix) Councillor Mrs Crow reported the existence of ‘white solutions’ in the Perry River on the edge of the Playing Field. It was agreed to request the Environmental Agency investigate.
- x) Councillor Mrs Crow raised the condition of the War Memorial planting and decoration. Following discussion it was agreed that this matter be placed on the next agenda for further discussion The 2005 Service of Remembrance was also discussed and it was agreed to seek permission from the County Council for the closure of the road alongside the Memorial from 10.50 am to 11.30 am., and seek estimates for the hire of a security organisation to man such closure.
- xi) Councillor Boyer raised the painting of the cemetery gates. The Clerk reported that the matter was now in hand with the contractor.
- xii) The Clerk reported on Anti-Social Behaviour and following discussion it was agreed that:
 - i) The Council agrees to proceed, in conjunction with West Mercia Police, to introduce the powers detailed in Part 4 of the Anti-Social Behaviour Act 2003 in Gobowen Village Centre and at the Pavilion and Playing Field
 - ii) That the Council proceed in conjunction with West Mercia Police and Oswestry Borough Council, to designate the Playing Field as an ‘Alcohol Free Area’
 - iii) That a letter expressing the Council’s concerns over the lack of progress on ‘Alcohol Free Areas’ be sent to the Borough Council

16) Financial Matters

a) Outstanding Payments for Agreement

	£	£ VAT
2417 Zurich Municipal – Policy Renewal	3361.61	Nil
2418 Shropshire County Council – Gobowen Library contribution	2000.00	Nil
2419 Henry Williams – Pavilion Car Park and surrounds	12768.73	1901.73
2420 V&W Electrics Ltd. –Repairs	115.15	17.15
2421 Sodexo – Maintenance Contract	355.06	52.88
2422 SALC- Training (Member)	15.00	Nil
2423 SSLP Partners Ltd – Parish Clippings printing	123.76	Nil
2424 EZ- Distribution of Parish Clippings	85.00	Nil
2425 Metalwood – Handrail and Barrier to Pavilion	1375.00	Nil
2426 Daren Brewer		
- Hengoed Cemetery	135.00	
- Selattyn	41.66	
- Playing Field hedge	15.00	
	191.66	Nil
2427 Cancelled		
2428 Inland Revenue – Tax & NI Payments - 2004/5	27.32	Nil
2429 Mrs Hodge May Salary and April Back Pay	126.27	Nil
2430 Clerk May Salary and April Back Pay	558.03	Nil
2431 Clerk- Mileage Claim for April 2005	96.50	Nil

b) Income since the last meeting

	£
NALC – Quality Council Fund Payment	4,559.00

VAT Returns	1,282.12
Hengoed Cemetery- Charges	668.00

18) Correspondence

a) Matters Requiring attention

<i>Description</i>	<i>Recommended Action</i>
i) Shropshire County Council – Emergency Planning Briefing – 28/09/05	Members’ attention
ii) Oswestry Borough Council - Brogyntyn Hall Festival	Receive and noted
iii) Oswestry Borough Council – Licence for Hennle Park Golf Club	Members’ attention
iv) Oswestry Borough Council – Shop Unit and Flats at the Cross	No Objection
v) Zurich Municipal – Annual Health & Safety Seminar (£60/person)	Clerk to attend
vi) SALC – Training Events	Members’ attention
vii) NALC – QPIF Funding -	Reference Min. No 16c(iv)
viii) Selattyn Show Committee – Appeal for funding	Decline at this stage
ix) Whittington Parish Council – Bus Shelter recommendation	Decline

b) Matters for Information

<i>Description</i>	<i>Recommended Action</i>
i) Oswestry Borough Council - Planning Permits (3)	Received and noted
- Wenla, Oakhurst Road	
- Orthopaedic Hospital	
- Green Bank, Daywell, Gobowen	
ii) Oswestry women’s Aid - Thank you letter	Received
iii) Racecourse Management Cttee. – Site Meeting and minutes	Received
iv) West Midlands Assembly- Speaking Out	Circulate
v) Severn-Dee News - Newsletter	Circulate
vi) CPRE – Minutes of meeting	Circulate
vii) CPRE – Annual report	Circulate
viii) St Dunstans – Newsletter	Circulate
ix) Shropshire County Council – Public Transport News	Circulate
x) Shropshire County Council – Your Countryside Newsletter	Circulate
xi) National Probation Service – Testing Times Newsletter	Circulated

19) Date and time of the next meeting

It was agreed that the next meeting would be held on **8th June 2005** at **Selattyn Primary School** at 7.00pm