

SELATTYN and GOBOWEN PARISH COUNCIL

Minutes of the Council Meeting held on 16th February 2005 in the Scout Hall, Station Road, Gobowen commencing at 7.00 pm

In the Chair – Councillor D G Lloyd MBE

Present: - Councillors: - I Bennett, R Bowyer, Mrs S Crow, Mrs P A Evans, Mrs S Healey, S Jones, D Lloyd MBE, J Manetti, D Meredith-Jones, J Thorpe and S Westwood-Bate.

Also present: County Councillor DJ Lloyd

1) Apologies

Apologies for absence were received from Councillors: N J Stokes (working), T Kirk (holiday) and RT Jones (missionary) and Mrs E Morgan (Racecourse meeting)

2) Declaration of Interest

Councillor DJ Lloyd declared an interest in item 6 in view of the fact that this is his place of work.

3) Public Participation

None present

4) To Confirm the Minutes of the Meeting held on 12th and 26th January 2005

The minutes of the meetings held on 12th and 26th January 2005 were approved and signed.

5) Matters Arising from the Minutes

a) Cemetery Safety Audit

The Chairman spoke of the situation concerning the re-fixing of failed headstones at the Cemetery and it was agreed to return to this issue in May 2005 by which time it was hoped the majority of the headstones would be repaired. It was also agreed to write, in appreciation to the stonemasons, M & E Hughes of Welshpool, following their agreement to carry out repair work to their headstones free of charge.

Following discussion it was agreed to write to the Editor of the Oswestry Advertiser expressing the Council's concern over the headline and reporting of the testing process as described in its paper on January 26th 2005.

b) Selattyn Lamp Standard

The Clerk reported that due to ground conditions he had found it necessary to cancel the installation of the lamp standard in Selattyn Village. Members considered this matter and agreed that the Clerk's action should be endorsed and that a report be presented to a future meeting on the possibility of erecting a 'solar' powered light

Chairman:

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c) Progress Report

- i) A progress report was issued and considered. It was agreed that the Clerk obtain a firm estimate from the County Council for the erection of a 'village' sign for Selattyn.

6) County Councillor's Report

Councillor D J Lloyd reported on the new Shropshire-wide School Travel Plan which had recently been launched and the revamp of the Station buildings which are planned to include toilet facilities. Following discussion it was agreed that Members be invited to attend and inspect the Station buildings at 6.15pm on 9th March prior to the next Council meeting.

7) Borough Council Report

The Chairman reported on the 2005/6 budget; the re-organisation of the senior management structure, the development of the 5 acre site and the development of health service provision in Oswestry.

8) West Mercia Police

Councillor S Westwood-Bate reported his attendance at the annual meeting with the Chief Constable and representatives of the Police Authority where the 2005-6 budgets were discussed. He also thanked Members for their attendance at the last meeting of the Oswestry Police Community Consultative Group held in Gobowen. The Chairman thanked the Councillor for his report and offered his congratulations to him over his election to the position of Chairman of the PCCG. This was endorsed by Members.

9) Planning Applications

- a) 13636/Full Demolition and replacement of dwelling
Dogberry, Rhewl, Gobowen
No objection

- b) 13654/Full Erection of Conservatory
The Heights, Selattyn
No objection

- c) 13474/Full Conversion of Barn and outbuilding
Red Castle,
Selattyn

Objection on the grounds of unsuitable access location.

10) Parish Matters

- a) **Quality Parish Investment Fund**

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The Clerk reported to Members that NALC had delayed the payment of the grant aid to Councils and the extension of the completion date of schemes to the 30th June 2005. This was noted.

b) CCTV Camera for the Pavilion and Playing Field

The Chairman detailed the quotation received for the installation of the camera. Following consideration it was agreed that further estimates be obtained for camera installation, central control and communication connection charges

c) Bus Shelters – Gobowen

The Clerk reported that the bus shelter on Old Whittington Road had now been erected and a claim made to the County Council for the 75% funding. This was noted.

Members further considered the siting of a bus shelter at the War Memorial and the general safety around the village centre. It was agreed to invite senior representatives of the County Council to a site meeting to discuss the situation with a view to reaching an agreeable solution to the problems.

d) Members' reports

- i. Councillor Mrs Evans raised the litter problems in the village and it was agreed take this up with the Borough Council.
- ii. Councillor Mrs Evans raised a footpath problems in Fox's Field and it was agreed take this up with the County Council Highways Department.
- iii. Councillor Mrs Evans raised the case of elderly persons in Trewern Avenue who were being frightened by neighbour disturbance. It was agreed to urgently raise this matter with the Police.
- iv. Councillor Manetti raised the problem of a contractor vehicle causing mud and dirt on an estate road. It was agreed to raise this matter with the Borough Council.
- v. Councillor Mrs Crow raised the lack of 'white-lining' on Fernhill Close. It was agreed to raise this with the County Highways Department.
- vi. Councillor Mrs Crow raised the recent announcement concerning the re-scheduling of highways works and in particular the duelling of the A483. Following discussion it was agreed to write to the West Midlands Regional Transport Body to express the Council's objection to any delay in this work.
- vii. Councillor S Jones raised the state of the verge outside the entrance to the playing field. It was agreed to arrange with the County Highways Department to re-instate the verge following the car park works at the Pavilion.

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- viii. Councillor Meredith-Jones raised the dangerous situation on the Old Whittington Road with regard to parking and speeding. It was agreed to raise this with the County representatives at a site meeting.
- ix. Councillor Mrs Healey raised the problem of contract lorries using the Old Whittington Road. It was agreed to raise this matter with the Planning Department of the Borough Council.
- x. Councillor Mrs Healey raised the incidence of HGVs parking in the village centre to unload at the new take-away. It was agreed to raise this at the planned site meeting.
- xi. Councillor Westwood-Bate raised the problem of youths using ‘mini motos’ around the village on both footpaths and highways without head gear and registration numbers. It was agreed to write and report this to the Police.
- xii. Councillor Westwood-Bate also reported on the recent SALC training event attended by Councillor Mrs Crow and the Clerk where details were given of the new Freedom of Information Act. He detailed the key points of the Act and, in particular, the registration of requests, which must be dealt with within 20 working days, the charging of fees and the restrictions placed upon authorities and the need for the Council and Members to carry out an audit of the information which is held. It was agreed to issue to Members a full copy of the lecture notes together with a synopsis of the Act for their attention.

11) Financial Matters

a) Outstanding payments for agreement

			£	£ VAT
2359	Bus Shelters	New Bus Shelter	2493.68	371.40
2360	V& W Electrics Ltd	Lighting Repairs & Contract	475.50	70.83
2361	Sodexo Ltd	Playing Field Maintenance	355.06	52.88
2362	Shropshire County Council	Library contribution	2000.00	Nil
2363	Shropshire County Council	Joint Energy Payment	479.58	71.43
2364	Oswestry Borough Council	Mayor’s Dinner	60.00	Nil
2365	Severn Trent Water	Pavilion Water Rates	312.98	Nil
2366	SALC	Training Course (2 attended)	30.00	Nil
2367	Farm Forestry Co Ltd	Tree/Shrub Guards	103.29	15.39
2368	Daren Brewer			
		- Hengoed Cemetery	135.00	
		- Selattyn	41.66	
		- Clear bus shelter	25.00	
			201.66	Nil
2369	Clerk	Mileage Claim for January 2005	82.50	Nil
2370	Mrs Hodge	February Salary	118.59	Nil
2371	Clerk	February Salary	529.89	Nil
2372	Cllr. Mrs Crow	Mileage to meeting	23.90	Nil
2373	Cllr Westwood-Bate	Mileage to meeting	19.66	Nil

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Total payments for February 2005	£ 7286.29	581.93
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b) Income since the last meeting

£

Payment from Oswestry Police Community Consultative Group	75.00
Hengoed Cemetery Fee	28.00

Total income since the last meeting	103.00
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c) Budget 2005/6

Members re-considered the budget and agreed to make a number of minor changes to ensure that the Council retained a working balance of funds. The following Budget for 2005/6 was agreed:

£

RECEIPTS

PRECEPT	44000
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VAT REPAID BY HMCE	4000
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OTHER INCOME

Bank Interest 1105	600
Grants Received	6500
Pavilion Lettings	600

HENGOED CEMETERY

Sale of Plots	2000
Charges	1200

TOTAL INCOME	58900
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EXPENDITURE

STAFF COSTS

Clerk's Salary	7500
Caretaker's Salary	1500
Tax & N. I. Payments.	3300
Clerk's Travel Expenses	1300

BANK CHARGES	50
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ADMINISTRATION

Office Expenses	800
Telephone Costs	400
Insurances	3500

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Conferences	1000
Audit fees	500
Courses, other Training	150
Courses, other training - Members	500
Subscriptions	750
Affiliation fees	175
Planning & other fees	0
Periodicals	200
WEB Site	250

PROJECTS

	£	
Previous Project Contingency	0	This Budget head now split
Parish Walk	100	
Parish Youth Festival	100	
Newsletters	1000	
Seats	1000	
Multi Unit Games Area	10000	
Round-a-Bout	1000	
Parish Plan	2500	
Cemetery Extension	500	
CCTV	3000	

GRANTS

Section 137	1000
Youth Forum	1000
Library	2000

CIVIC EXPENSES

Councillor's expenses	150
Chairman's Allowance	360
Elections	2000

RUNNING COSTS

Street lighting	7000
Lighting Survey	1000
New Lights	5000
General Maintenance - Hengoed	2000
General Maintenance - Selattyn	750
General Maintenance - Preeshenlle	220
General Maintenance - All Saints	200
General Maintenance - Other	200
War Memorials	500

PAVILION

Council Tax	1000
Gas/Electricity	550
Water	700
General Maintenance	500

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PLAYING FIELD

General Maintenance	5500
Equipment	1000
Inspections	150

Total Expenditure	73,855
Call on Balances	14,955

d) Fees and Charges 2005/6

Members re-considered the Fees and Charges and in view of the recently issued statutory charges laid by the Government for the Freedom of Information the following Fees and Charges were agreed for 2005/6:

1) Hengoed Cemetery

a) Administration Fee

Parishioner	£30.00
Non-Parishioner	£60.00

b) Purchase of Plot

Parishioner	£134.00
Non-Parishioner	£368.00

c) Garden of Remembrance

Parishioner	£50.00
Non-Parishioner	£100.00

d) Introduction of Headstones

Cemetery	£53.00
Garden of Remembrance	£42.00

e) Reduction for Children

Under 18 years	50%
Under 5 years	75%

2) Pavilion

a) Up to 2 Hours	£15.00
b) 2/4 Hours	£18.00

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c) 4/6 Hours £23.00

All of the above exclude the use of showers

d) Use of Changing Rooms with Showers

i) Parish Team £35.00
ii) Other Teams £50.00

3) Freedom of Information

a) Search for Information As per the Freedom of Information Act
b) Copying of Information £ 1.0/copy

12) Correspondence

a) Matters Requiring attention

<i>Description</i>	<i>Agreed Action</i>
i) DEFRA – Rural Affairs and Environmental Quality	Refer to Executive for report
ii) ODPM – Discussion Documents	Members’ consideration
iii) ODPM – Freedom of Information	Refer to item 10 d(xi)
iv) Shropshire County Council Parish Liaison Officer - meeting	Clerk to attend
v) Shropshire County Council – Charter	Chairman to sign
vi) NALC- QPIF – Delay in Payment	Receive and note
vii) Oswestry Borough Council- Council Tax base	Receive and note
viii) Oswestry Borough Council – Trees at Selattyn cemetery	Receive and note
ix) Oswestry Borough Council – Licence for Brogyntyn Festival	Members’ consideration
x) Oswestry Borough Council – Monitoring Officer’s Briefing Note No. 10	Circulate to Members
xi) Oswestry Borough Council- Mayors Charities- Civic Dinner	Chairman to attend
xii) Oswestry Borough Council- Mayors Charities- Tsunami	Members’ consideration
xiii) Oswestry Borough Council- Recycling Expansion	Officer at next meeting
xiv) West Mercia Police – Camera quotation	Members’ consideration
xv) SALC – Training – Finance	Member’s consideration
xvi) SLCC – Buckingham Palace Garden Party - Nomination	Members’ consideration
xvii) John Hicks & Associates – 2005 Safety Inspections	Agree engagement
xviii) Applications for grant aid	Defer to next meeting

Matters for Information

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| i) Oswestry Borough Council - Planning Permits (4)
30 Almond Avenue, 91 Chirk Road, Land at 13 Ty-Gwyn,
Land at the rear of Castle Buildings. | Receive and noted |
| ii) Oswestry Market Town Partnership – Mid Term report | Receive |
| iii) Shrewsbury – Chester Rail Users Newsletter | Receive |
| iv) Racecourse Management Cttee. – Minutes | Receive and note |
| v) CPRE – Newsletter ‘Landscapes’ | Circulate to Members |
| vi) Shropshire Playing Fields Ass. – Newsletter | Circulate to Members |

13) Exclusion of Press and Public

Resolved: “That under Section 100(A) of the Local Government Act 1992, the Public and Press be excluded for the remainder of the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 5 of part 1 of the Schedule 12A of the Act”

a) Claim against the Council

The Clerk reported on the up to date position regarding the recent claim. Following consideration it was agreed that the Clerk be given delegated powers to examine the defence and liability statement drawn together by the Insurer’s solicitors and the signing of the same, also that an estimate be obtained of the installation of a safety surface of the multi-play equipment and report back to the next meeting.

b) Changing Room Shower Replacement

The Clerk reported that although a number of companies were approached only one estimate could be obtained. Members considered the estimate received from V&W Electrics and agreed that the estimate in the sum of £1,086.85 plus VAT be agreed.

14) Date and Time of the next meeting March 9th 2005 at 7.00pm

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