

## SELATTYN and GOBOWEN PARISH COUNCIL

Minutes of the Council Meeting held on 13<sup>th</sup> June 2007 at the Pavilion St. Martins Road, Gobowen, commencing at 7.00pm

In the Chair – Councillor Mrs E Morgan

**Present:** - Councillors: I W Bennett, D Cassidy, P Cherrington, P Clare, Mrs S R Crow, Mrs PA Evans, L Hearne, R T Jones, D Lloyd MBE, Mrs E Morgan, T R Kirk, D Lloyd MBE, J Manetti, D Meredith-Jones, RT Jones and J T Thorpe.

### 0) Public Participation:

None

### 1) Apologies

Apologies were received for Councillor T Kirk, (holiday) and J R Bowyer (visiting at hospital).

### 2) Declaration of Interest

None

### 3) Minutes of the Meeting held on 9<sup>th</sup> May 2007

The minutes of the Annual General Meeting and ordinary meeting held on 9<sup>th</sup> May 2007 were, following amendment by the inclusion of Cllr. P Clare on the Planning Committee (5b) and inclusion of the decision to rename the Parish Clippings the Parish Roundabout (15d (xii)), approved and signed.

### 4) Matters Arising from the Minutes

a) Appointment of Assistant Clerk – The Chairman introduced Mrs Anne Jones, the newly appointed Assistant Clerk, to the meeting and the Clerk explained to Members the arrangements for her workload over the coming months.

b) Network Rail – Lineside disruption. A reply had been received explaining the reason for the disruption and the process consultation normally undertaken in such events.

c) Playing field condition – A report had been received from the Council's Playing field contractor, Sodexo. They determined that the pitch playing surface was in a dangerous condition and unfit for use and they agreed to submit two estimates, one for an immediate course of work for recovery and a further one for a full recovery package, although to date only one had been received. Members considered the report and it was agreed to request a quotation for the work from the Borough Council and defer further consideration of the matter to the next meeting.

The request from the Cross Foxes Team to have the use of the field was considered and it was agreed to invite both the Cross Foxes FC and Gobowen Youth FC to a meeting with the Pavilion and Playing Fields Committee for further discussion on the necessary arrangements for the next season.

d) Councillor I Bennett suggested that the next site meeting to be held in Selattyn occurs before the school term ends.

e) A progress report was issued and considered.

## 5) Police Report

PC Clarke reported on the recent crime in the Parish and, in particular; four wheels had been stolen from a vehicle; damage had been caused to a property on St Martins Road when a half empty can of coke had been thrown through an open window causing carpet damage; keys were stolen from a trailer in Trinity Close, Whittington Road; wood beading had been removed from a door in Almond Avenue although no further attempt at entry was apparent.

A number of questions were asked by Members including a request from Mrs E Morgan for evidence of anti social behaviour in certain areas to assist her in a report regarding Oswestry Play Partnership; concern arose over the absence of PC Clarke from the area whilst he was working with Crucial Crew but PC Clarke assured members that there would still be sufficient police presence in the area whilst he was away.

PC Clarke agreed to request the Pack Group to invite the Parish Council to be represented on the Group.

The Chairman thanked the Officer for his report and he then left the meeting.

## 6) County Councillor's Report

Councillor Trevor Davies reported on County Council matters including work on the rail crossing which would commence on 21<sup>st</sup> July; the appointment of a School Crossing Person which was awaiting enhanced CRB checks; a grant had been agreed for the new Walking Bus in Gobowen; new markings outside Gobowen School were to go ahead and that five thousand leaflets had been distributed with regard to the tidying up of the Cycle Routes including the Park Hall route.

The Chairman thanked the Cllr Davies for his report and he then left the meeting.

## 7) Borough Councillors' Reports

Councillor Lloyd reported on the Borough Council and began by congratulating the new Mayor Cllr Neil Arthun of St. Martins. He reported further on the 'Unitary' meeting being held across the borough area and two issues which were of main concern namely the access to planning and the representation of Parishes.

The Chairman thanked the Member for his reports.

## 8) Planning Applications

Following consideration it was resolved:

- |               |   |
|---------------|---|
| a) 15009/FULL | Change of use of agricultural land to domestic curtilage Oak Cottage<br>Iron Mills<br>Gobowen                         |
|               | No Objections   |
| b) 14992/FULL | Proposed two storey extension to side of dwelling and conservatory to rear<br>3 Hammonds Place<br>Gobowen<br>Oswestry |

Objection, concerns were expressed over the narrow entrance by Hammonds Place and issues regarding maintenance of the external wall between the two properties.

**9) Parish Matters**

**a) Parish Noticeboards**

The Clerk reported that parts of the Parish area were without decent noticeboards. Following discussion it was agreed that the Clerk should seek estimates for new notice boards of a suitable size at Hengoed & Pant Glas.

**b) Selattyn Street Light**

The Clerk reported that following a survey of the area that VW Contractors had reported that an energy light could be installed on an existing column alongside the Church at Selattyn for approximately £1000.00 plus VAT. This excludes the installation of the supply from Scottish Manweb. Members agreed to defer the matter until the next meeting.

**c) Members' Telephone Allowance**

The Clerk referred Members to a claim form which had been issued to them for the annual telephone allowance and he requested that any claimants make their claims as soon as possible.

**d) Parish Newsletter**

The Clerk reported that the Parish Roundabout had been issued but that there were still areas that required hand delivery by Members. A number of members offered there services and arrangements were made for the remaining delivery.

**10) Members' Reports**

- a) Councillor Mrs Crow reported concerns over narrowing of the footpath along Fernhill Avenue due to overhanging hedges from numbers 1 & 5. Councillor Jones agreed to speak to the occupants of these properties regarding this matter.
- b) Councillor Mrs Crow also mentioned the damaged style in the Meadows. It was agreed to report this matter to the County Council.
- c) Councillor J Thorpe questioned if the benches complied with the new Euro regulations. It was agreed that the Clerk investigate this matter and report further to a future meeting.
- d) Councillor D Lloyd raised the matter of a burnt out vehicle on the roundabout. It was agreed to report this matter again to the Borough Council.
- e) Councillor Lloyd asked if the additional Bus Shelter agreed by Council last year would be progressed. The Clerk confirmed that an application would be made to the County Council for funding from its 2007/8 budget
- f) Councillor P Clare expressed environmental concerns relating to the soak-aways in the Hengoed area and more rural areas of the Parish. Councillor Jones agreed to take the issue up with the Borough Council as a matter of urgency. It was also agreed to defer further consideration of the matter to the next meeting.
- g) Councillor L Hearne brought to the Councils attention the lack of allotment gardens within the Parish. Following consideration it was agreed that Councillor Hearne further investigate possible areas that may be suitable, that the Clerk write to the Borough Council and enquire of the possible release of

areas of land within the Parish that may have been previously used for this purpose, and that the matter be deferred to the next meeting.

- h) Councillor I Bennett reported that rubbish had been dumped in the lay-by near to Pentre Farm. It was agreed to report this matter to the Borough Council.
- i) Councillor I Bennett also reported a fault with the street light opposite the Cross Keys in Selattyn. It was agreed to report this matter to the contractor.
- j) Councillor I Bennett also mentioned the leak in the guttering over the pavilion door. The Clerk agreed to attend to the matter.
- k) Councillor Bennett raised the national smoking ban and it was confirmed that the smoking ban for Gobowen Pavilion will commence on the 1<sup>st</sup> July.
- l) It was suggested by I Bennett that Health & Safety checks be done on all bus shelters within the Parish that are not new. This was agreed and the Clerk was instructed to seek the services of an HS&E .inspector.
- m) Councillor Cassidy reported the persistent parking of Taxi & mini busses on an area of ground which is hazardous. Other Members agreed this to be a problem and although the Borough Council are monitoring the situation it was agreed that they be sent a reminder.
- n) Councillor R Jones asked that the school's hedge on School Lane be cut as it is narrowing the footpath. It was agreed to raise this matter with the County Council.
- o) Councillor A Evans expressed concerns over hazardous parking by vans blocking the view of traffic coming from St Martins. It was agreed to raise this matter with the Police.
- p) The Chairman informed the meeting of the file relating to Housing Stock which will be placed in the library for public access. It was agreed that Sue Rowley be invited to a joint meeting with Parishes before the vote takes place in September.
- q) The Chairman also reported on the bid for lottery funds for Oswestry Area Play Partnership-needed to support this claim were a copy of the Parish Plan, a sketch of the area, some suggestions from children as to their wishes and design plan of a Skate Park, Mugger and Play Area. It was agreed to assist with this information.
- r) The Clerk reported to Members on the forthcoming Parish Walk. A number of Members indicated their attendance.

## 11) Financial Matters

### a) Outstanding payments for agreement

			£ Net	£ VAT	£ Gross
2765	BT	- Parish phone	41.15	9.78	65.72
2766	Cancelled				
2767	EZ Distribution	- Parish Newsletter	85.00	Nil	85.00
2768	Sodexo	- Grounds maintenance	332.04	58.11	390.15
2769	V& W Electrics Ltd	- Lighting maintenance	566.91	99.22	666.13
2770	Bernard Townson	- Internal Audit	100.00	Nil	100.00
2778	SLP Partners Ltd	- Parish Newsletter	131.50	Nil	131.50
2779	Zurich Municipal	- Insurance premium	2964.39	Nil	2964.39
2780	Shropshire Union Canal Society	- Membership	25.00	Nil	25.00
2781	Oswestry Borough Council	- Entertainment Fee	21.00	Nil	21.00
2782	Shropshire CC	- Joint Energy charge	704.12	123.22	827.34
2783	D Brewer (May)	- Hengoed Cemetery	140.00	Nil	
		- Selattyn	45.00	Nil	
		- River Perry	250.00	Nil	
		- Roundabout & Memorial	50.00	Nil	485.00

2784	Inland Revenue - Tax and NI payments	255.33	Nil	255.33
2785	Clerk - Miscellaneous expenses	49.63	5.58	55.21
2786	Clerk - Mileage Allowance	63.89	Nil	63.89
2787	Mrs Hodge - June Salary	126.05	Nil	126.05
2788	Clerk - June Salary	409.43	Nil	408.43
2789	Assistant Clerk - June Salary	363.28	Nil	363.28

**b) Income since the last meeting**

	£
Cemetery	275.00
Pavilion Hire (Elections)	92.00

**c) Annual Audit**

The Clerk reported to Members that the Council's Accounts had been successfully audited and the Chairman read out from the Internal Auditor commending the management of the Parish Accounts by the Clerk and it was agreed by all Members to re-appoint Mr Townson as Auditor and invite him to the October Parish Meeting

**12) Correspondence**

**a) Matters requiring attention**

Description	Recommended action
i. Network Rail – Line side disruption	Received
ii. Oswestry Borough Council – Planning matter	Members' consideration
iii. Shropshire County Council – Signpost	Received
iv. Mr B Townson – Internal Audit Report	Item 11© refers
v. Standards Board – Revised Code of Conduct	Distributed
vi. Oswestry Borough Council – Code of Conduct notice	Noted
vii. Oswestry Borough Council- Alcohol Free areas	Members' consideration
viii. Oswestry Borough Council – Standards Committee	Noted
ix. Oswestry Borough Council – Civic Service, 17 <sup>th</sup> June	Noted
x. Oswestry Borough Council – One Council for Shropshire	Noted
xi. Mark Waugh – Members' email addresses	Noted
xii. Oswestry Community Partnership – Parish Plan Group	Noted
xiii. Mr S Oakley – Reference	Received
xiv. NALC – Annual Conference booking forms	Refer to Clerk
xv. SALC – Constitutional Review Body	Noted
xvi. Cross Foxes FC – Application for use of Field and Pavilion	Agreed

**b) Matters for information**

Description

- i. Oswestry Borough Council Planning Permits(7) Tunnel House, Pant Glas; 15 Perry Road; Lion Quays; Greenacres, City Lane, Hengoed; 96 Old Chirk Road; Oak Mill, Whittington Road and Ebnal Hall.
- ii. Oswestry Borough Council – Planning Refusal (1) Land at rear of Llwyn on St Martins Road
- iii. Oswestry Racecourse Management Association – Minutes and Agenda
- iv. Shropshire Union Canal Society – Newsletter
- v. CPRE – Fieldwork Newsletter
- vi. Shropshire County Council –Public Transport news

**13) Date and time of the next meeting**

It was agreed that the next meeting would be held on **11th July 2007 at the Selattyn School** at 7.00pm