

SELATTYN and GOBOWEN PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on 07th May 2008 at the Pavilion St. Martins Road, Gobowen, commencing at 7.00pm

In the Chair – Councillor Mrs E Morgan

Present:

Councillors: I. W. Bennett, J. R. Bowyer, P. Cherrington, P. Clare, Mrs S. R. Crow, L. Hearne, R. T. Jones, D. Lloyd MBE, and Mrs E. Morgan.

1) Election of Chairman

The Clerk opened the meeting and invited requests for nominations for Chairman. It was proposed and seconded that Mrs Erica Morgan be appointed Chairman. This was unanimously agreed.

2) Apologies

Rev D. Cassidy (work commitments), Mrs P. A. Evans (holiday), T. R. Kirk (Work Commitments) and J. Thorpe (Work Commitments),

3) Declaration of Interest

Councillor P. Cherrington declared an interest in item 15a - planning application 08/15518, and would leave the meeting upon the discussion and decision of this item.

4) Chairman's Annual Report

The Chairman gave a verbal report summarising the past year – report attached to the minutes.

5) Election of Vice Chairman

It was proposed and seconded that Councillor Ron Jones be appointed Vice Chairman. This was unanimously agreed.

6) Election of committees

It was agreed that the following Committee Members be duly appointed for the forthcoming year.

a) Executive Committee

Councillor Mrs Erica Morgan (Chairman)
Councillor Mrs Sue Crow
Councillor David Lloyd MBE
Councillor Ron Jones

Chairman

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b) Emergency Planning Committee

Councillor Ian Bennett
Councillor Reg Bowyer
Councillor Percy Cherrington
Councillor Les Hearne

Councillor Ron Jones
Councillor John Thorpe

c) Hengoed Cemetery Committee

Councillor Ian Bennett
Councillor Mrs Sue Crow
Councillor Mrs Ann Evans
Councillor Reg Bowyer
Councillor Tim Kirk
1 Vacancy remains open

d) Pavilion and Playing Field Committee

Councillor Peter Clare
Councillor Mrs Sue Crow
Councillor John Thorpe
Councillor Percy Cherrington
Councillor Ron Jones
Councillor Les Hearne

7) Election of Working Groups

It was agreed that the following Committee Members be duly appointed for the forthcoming year.

a) Quality Parish Council Committee

Councillor Mrs Erica Morgan
Councillor Percy Cherrington
Councillor Ron Jones
Councillor David Lloyd MBE

b) Parish Plan Committee

Councillor Les Hearne
Councillor Tim Kirk

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8) Appointment of Representatives to Outside Bodies

It was agreed that the following Members be duly appointed representatives of the Council for the forthcoming year.

a) Borough Liaison Meeting

Councillor Mrs Erica Morgan (Chairman)
Clerk Mrs Anne Jones

b) Shropshire Association of Local Councils

Councillor Mrs Erica Morgan (Chairman)

c) Oswestry Area Committee of Parish & Town Councils

Councillor Mrs Erica Morgan (Chairman)
Councillor Sue Crow

d) Oswestry Racecourse Management Committee

Councillor Tim Kirk

e) SILO Project

Defer

f) PACT

Councillor Dave Cassidy

g) Hamner Morris Charity

Councillor Ian Bennett

h) Oswestry Old Fort

Councillor Mrs Erica Morgan

9) To Receive the Annual Accounts

a) Annual Financial Statement

The RFO presented the Annual Financial Statement of Accounts and associated reports which showed a balance to carry forward for the next financial year of £55,339.71.

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b) Annual Budget Report

The RFO presented the Annual Budget Report

c) Annual Return of Accounts

The RFO presented the details of the Annual Return and it was agreed that this be accepted together with the Annual Statement of Assurance. This was signed off by the Chairman and Clerk.

d) Internal Auditor's Report

The RFO presented the Internal Auditor's Report which commended the excellent way in which the records had been kept and made some suggestions for minor amendments – report attached to minutes.

Following consideration of the above 4 reports it was agreed that they each be accepted.

10) Annual Reports from Members as Representatives of the Council

None

11) Banking Mandate – Agree the change in Responsible Finance Officer

Members agreed for the RFO duties to revert to the Clerk. **The Bank is to be informed of the changes.**

The Chairman took this opportunity to thank John Ward, the RFO for his hard work and commitment shown to the Council in both his role as RFO and previously as Clerk and presented him with a gift as a token of thanks on behalf of Members of the Parish Council who all wished John well for the future. This was reiterated by Councillor David Lloyd.

John thanked Members and credited the work of the Council.

12) Proposed dates of meetings for the coming year.

It was unanimously agreed that meetings should continue on the second Wednesday evening of each calendar month with the exception of August.

That the dates be as follows:

June 11th, July 9th (**meeting to be held at Selattyn School**), August (**No Meeting-August Recess**), September 10th, October 8th, November 12th, December 10th, January 14th 2009, February 11th, March 11th, April 8th and May 13th - Annual Meeting.

Chairman

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13) Minutes of the Meetings

The minutes of the Meetings held on 9th (to include renewal of Sodexo contact - item 11) and 28th April 2008 were approved and signed.

14) Matters arising from the minutes

a) MUGA – Update Report

The Chairman gave a verbal report summing up the history of the MUGA; she outlined the reasons for the decision by the Council to go ahead with the proposals for the Multi Use Games Area. She invited the public to write to the Clerk with suggestions and comments which would be considered by the Council when making any final modifications.

b) Allotment Gardens – Update

Councillor Les Hearne quoted from the a piece by British Allotments Association with reference to duty by Councils, to provide Allotment Gardens and informed Members that suitable sites are under investigation.

c) Hammonds Place Street Light – Quotation

Members agreed to accept the quotation for the replacement of the light on Hammonds Place.

d) Progress Report

Noting to report

15) Planning Applications

Members considered and commented on the planning applications below, **all comments shall be forwarded to Oswestry Borough Council-Planning Department.**

08/15517 By Pass Road - No Objections

08/15518 15 Penycae Close - No Objections

08/05479 15 Rhewl Lane - No Objections

08/15522 Ael-y-Bryn, Rhewl Lane - Objections for the following reasons:

- Application is retrospective
- Environmental issues i.e. noise, smell
- The proposal is too close to the boundary and Members recommend it should go to Development Control Committee.

16) Parish Matters

a) Arrangements for the Annual Parish Meeting-21st May 2008

The Clerk is to advertise the Annual Parish Meeting in the local press.

Chairman

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b) Purchase of a Tamper for Hengoed Cemetery

This item shall be added to the June Agenda.

c) Unitary Information Meetings

The Chairman gave details of Unitary Information meetings; **Councillor Mrs S. Crow is to represent the Parish Council at a meeting to be held at the Guildhall on the 21st May and agreed to report back to Members.**

d) Member's Reports

In the absence of Councillor Tim Kirk the Chairman updated Members on the details of the Parish Walk.

Councillor David Lloyd MBE

Informed Members that he is no longer available to assist with refreshments during the Parish Walk due to other commitments.

Councillor Mrs Sue Crow

Reported a damaged style, ref 0310/311, which needs replacing, and litter on a path close to the Rhewl. **The Clerk is to report the matter to the relevant departments.** She also added that the War Memorial is in need of weeding and pointing.

Councillor Les Hearne

Referred Members to a previous meeting October 2007, item 13 e) iv and requested that the County Highways Department be contacted with the view to fitting a gate and fencing close to Wats Dyke. **The Clerk is to contact the department.**

Councillor Ian Bennett

Reported that a stolen dumper truck had caused damage to several road signs in the Glyn Ceriog and Selattyn areas. **The Clerk is to report the matter to the relevant department.** He also enquired with regards to the adoption of the red phone box in Selattyn. **The Clerk is to make enquiries.**

Councillor Percy Cherrington

Had not attended the Parish Council meeting on the 28th April but wanted to make it clear that he was in favour of the controversial Multi Use Games Area.

Councillor Peter Clare

Asked The Parish Council to lend support to the investigation of footpaths. Members agreed and **Peter Clare is to provide the Clerk with information and a map to assist with writing a letter of support.**

Councillor Peter Clare also did not attend the meeting on the 28th but he too, wanted to show his support for the MUGA.

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Councillor Ron Jones

Informed Members that he has put together a petition with regard to the very poor state of the railway crossing at Gobowen station and was disappointed that there had been no response in relation to the conditions of the crossing from either Network Rail or the Office of Rail Regulations. **The Chairman is to contact the Office of Rail Regulations.** He complained about the parking of vehicles out side of the Post Office and Co-op shop and the amount of litter on Ebnal Lane and in the Council's Chippings bin in that area. **The Clerk is to make enquires to the relevant departments to address these issues.**

17) Financial Matters**a) Outstanding payments for agreement**

| | | £Net | £ VAT | £Gross |
|------|---|--------|-------|--------|
| 2965 | Areva – Column Connection-Almond Avenue | 450.00 | 78.75 | 528.75 |
| 2966 | Sodexo – Grounds Maintenance – April | 342.00 | 59.85 | 401.85 |
| 2967 | Oswestry Borough Council -Litter Bin Emptying P' Field | 70.20 | 12.29 | 82.49 |
| 2968 | Bernard Townson-Internal Audit | 100.00 | Nil | 100.00 |
| 2969 | Association of Burial Authorities | 90.00 | Nil | 90.00 |
| 2970 | V & W Electrics-Monthly maintenance-March | 324.94 | 56.86 | 381.80 |
| 2971 | D Brewer (April) - Hengoed Cemetery | 140.00 | Nil | 140.00 |
| | - Selattyn | 45.00 | Nil | 45.00 |
| | - Roundabout (cutting) | 50.00 | Nil | 50.00 |
| | - Extra cut to Roundabout | 25.00 | Nil | 25.00 |
| | - Roundabout (weeding) | 20.00 | Nil | 20.00 |
| | - Total | 280.00 | Nil | 280.00 |
| 2972 | Clerk - May salary | 617.11 | Nil | 617.11 |
| 2973 | Caretaker - May salary | 130.02 | Nil | 130.02 |
| 2974 | Cemetery Manager - May salary | 88.54 | Nil | 88.54 |
| 2975 | Chairman's Expenses – Mileage Claim 67 miles | 23.45 | Nil | 23.45 |
| | Ink Cartridges | 28.86 | 6.13 | 34.99 |

b) Income since the last meeting

| | | | |
|-----------------------------------|-----------|-----|-----------|
| Oswestry Borough Council Precept | 25,000.00 | Nil | 25,000.00 |
| HMRC-Reclaimed VAT 2007/08 | 3,088.09 | Nil | 3,088.09 |
| Hengoed Cemetery – Sale of Plots | 530.00 | Nil | 530.00 |
| Inland Revenue-Overpayment Refund | 469.89 | Nil | 469.89 |
| -Total | 29,087.98 | Nil | 29,087.98 |

Chairman

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18) Correspondence

a) Matters Requiring Attention

Agreed Action

Description

| | | |
|-------|--|---|
| i. | Oswestry Borough Council – Civic Service – Invitation | Noted |
| ii. | Oswestry Town Council – Street Lighting Protocol | Received |
| iii. | SLCC – Regional Conference Booking Form | Members agreed not to send the Clerk to this event. |
| iv. | One Council for Shropshire (www.shropshire.gov.uk/onecouncil.nsf) | Received |
| v. | The Community Council of Shropshire - The Preventative Services Development Team | Received |
| vi. | HM Revenue & Customs – Employer Budget Pack 2008 | Information |
| vii. | Interest in Councillor Position | |
| viii. | NALC – Bursary Application | Agenda – June Meeting |
| ix. | SALC – Training Opportunities (Telford) | Members Consideration |
| x. | SALC – Jan Smell Award 2008 | Members Consideration |
| xi. | Veolia – Price Change Notification | Members consideration |
| xii. | Zurich Municipal – Annual Health and Safety Seminars | Information |
| xiii. | Chester, Shrewsbury Rail Partnership – David J Lloyd Memorial Unveiling | Information |
| xiv. | Resident Letter – Improvements of Play Equipment on Playing Field | Members Consideration |
| xv. | Hope House – Raffle Ticket Sales | Members Consideration |
| xvi. | Vacancies Notice | Information |

b) Matters for Information

Description

- i. SALC Clerks Clippings – Spring 2008
- ii. Speaking Out – April 2008
- iii. Severn Dee News – April 2008
- iv. Public Transport News – May 2008

- v. **Oswestry Borough Council - Planning Permission (2)**
 - a) 4 Meadow Way, Gobowen
 - b) Bank House, Selattyn
- vi. **Oswestry Borough Council – Planning Refusals (1)**
 - c) Superior Windows, By Pass Road, Gobowen

19) Date and Time of the next meeting – 11th June 2008 commencing at 7.00pm

Chairman

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