

## **SELATTYN and GOBOWEN PARISH COUNCIL**

### **Minutes of a Meeting of the Parish Council held on 8<sup>th</sup> October 2008 at the Pavilion, Gobowen commencing at 7.00 pm**

**In the Chair – Councillor Mrs E Morgan**

**Present:**

Councillors: I. W. Bennett, J. R. Bowyer, P. Cherrington, P. Clare, Mrs S. R. Crow, P. Drury, L. Hearne, R. T. Jones, D. Lloyd MBE and Mrs E. Morgan.

#### **1) Public Participation**

Mrs Davis raised a number of matters including the lack of reply to her correspondence dating back to July and August 2008, the Big Lottery funding process, the speed indicator equipment and loose materials on the Pavilion roof. The Chairman answered all of the questions raised, supplied further information and gave an assurance that the written reply to outstanding letters would be sent.

Mr John Davis raised the staging of the ‘Lets Talk’ event in Gobowen and the lack of publicity. The Chairman reported that the event was staged by the County Council and publicity material had been issued on Tuesday 7<sup>th</sup> October.

#### **2) Apologies**

None.

#### **3) Declaration of Interest**

None were recorded

#### **4) Minutes of the Meeting held on 10<sup>th</sup> September 2008**

The minutes of were agreed as a true record and signed.

#### **5) Matters Arising from the Minutes**

A number of matters were raised including: the repair to the Pavilion fencing and the repair of the Cemetery footways.

#### **6) Presentation of Affordable Housing – Almond Avenue**

Ms Brigid Carey the Housing Enabling Manager of Oswestry Borough Council and Mr M Clarke of Shropshire Rural Housing Association Limited attended the meeting and presented details of a proposal to establish a scheme of affordable housing at Almond Avenue, Gobowen.

Mr Clarke reported that four units were planned two bungalows and two semi-detached houses. The properties would be rented accommodation for those from the local area who could show relevant

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housing need that were on a sufficiently low income that without assistance could not access the housing market.

Ms Carey confirmed that the housing waiting list for the area showed some 200-300 applicants.

A number of questions were asked from Councillors including parking spaces, design elements and disability facilities.

Following consideration it was unanimously agreed in principal to support the scheme.

The Chairman thanked Ms Carey and Mr Clarke for the presentation and they then left the meeting.

#### **7) Police Report, PC Simon Clarke**

PC Clarke reported on the recent crime in the parish area including a number of fuel and heating oil thefts fro the rural area and the theft of a Landrover from Rhosygadfa.

Pc Clarke also raised the issue of Halloween callers and issued posters for residents to display.

The Chairman thanked the Officer for his report.

#### **8) County Councillor's Report-Councillor Trevor Davies**

Councillor Davies reported on format of the 'Lets Talk' meeting, which was to be held at the Scout Hall on 23<sup>rd</sup> October and encouraged everyone to attend.

The Chairman thanked the Councillor for his report and he then left the meeting.

#### **9) Borough Councillors' Reports**

Councillor David Lloyd reported that since the last meeting the Borough Council had not had a full Council meeting but had held a Special Council meeting to consider the on-going transitional arrangement in the run up to Unitary Status. He reported that Paul Shevlin, the Chief Executive Officer was to retire from service on Friday 9<sup>th</sup> October and he recommended to the meeting that a letter of thanks be sent to him for his support to the Council and to the wider local council network. He further reported that it was pleasing to note that eh Oswestry Office Buildings would be suitably utilised by the Unitary Council.

Following consideration it was agreed that a letter of thanks be sent to Paul Shevlin.

The Chairman thanked the councillors for their reports.

#### **10) Borough Freeman/Alderman Nominations**

Members considered making nominations for Freeman or Alderman to the Borough Council and it was agreed that be deferred until the next meeting.

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## **11) Parish Matters**

### **a. Parish Website**

Following consideration it was agreed to invite the Web Manager, Mark Waugh, to a future meeting of the Council to report on the Web site.

### **b. MUGA – Update**

The Chairman reported on the current situation and Members considered the expected programme for commencement and completion of the work. Following consideration it was agreed that all unanswered letters of complaint be answered as soon as possible and that an extended programme of public notification be carried out with sufficient notice of the works.

### **c. Damage to Street Light at the Rhewl**

The Locum Clerk reported on a motor vehicle accident at the Rhewl where one of the Council's Street Columns had been destroyed and the resulting costs to the Council. Following consideration it was agreed that a claim for the full costs be submitted to the driver of the vehicle for payment.

### **d. Roundabout Development and funding**

The Clerk reported that the rose bushes and planting at the roundabout had now been removed and the County Council Divisional Survey had agreed that, providing a scheme could be designed and submitted for approval, there was no objection to the works being carried out.

Following consideration it was agreed to bring together a number of individuals to bring together a scheme for approval.

### **e. Arrangements for Remembrance Service - 9<sup>th</sup> November 2008**

The Locum Clerk reported on the arrangements for the Remembrance parades and services and encouraged all members to attend and support their respective communities.

### **f. Youth Club Use – Progress Report**

The Chairman report on the Youth Club use of the Pavilion, which had now ceased following damage at the Pavilion. Members recorded their disappointment of this decision by the Youth Group.

### **g. Arrangements for Co-option**

It was agreed to defer this matter to the next meeting.

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#### **h. Members' Reports**

- i.** Councillor Jones raised the urgent need for a Pedestrian Crossing in the village. Whilst it was acknowledged that this was included in the County Council forward programme it was agreed to write and urge the Council to progress with this matter urgently.
- ii.** Councillor Cherrington raised the issue of speeding vehicles through Gobowen and following consideration it was agreed to approach the County Highway Division and request additional signage into the limited areas.
- iii.** Councillor Clare enquired about the arrangements for the signing of lanes in the Hedgoed area. Following explanation he agreed to bring forward a proposal at the next meeting.
- iv.** Councillor Kirk reported on a development taking place between the Carry-y-big and Llanwt where it appears there may be a problem with planning/building regulations. It was agreed to report the matter to the Enforcement Officer at the Borough Council.
- v.** Councillor Bowyer suggested that SALC encourage local council Chairmen to become more involved with the parishes following the demise of the Borough and District Councils where currently their Mayors play an important role in local councils in their respective areas.
- vi.** Councillor Morgan reported on the speeding on Whittington Road.
- vii.** The Locum Clerk raised the major problem on School Lane where Scottish Manweb were to removed the overhead cabling which would result in the loss of supply to the current footway lighting. Following consideration it was agreed that the Council take immediate interim measures to secure the supply by the installation of a Distribution Point and minor works and that further contact be established with the County Council to encourage a 'scheme' of lighting to be fully installed.

#### **12) Planning Applications**

##### **a. Minutes of the Emergency Planning Meeting held on 22<sup>nd</sup> September 2008**

These were agreed.

#### **13) SILO Update – Verbal report of the Executive Committee**

The Chairman gave an update on the current situation and following consideration it was agreed to invite Mrs Cliffe and other representatives to a meeting with the Executive Committee at the earliest possible time.

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## 14) Financial Matters

### a) Outstanding payments for agreement

		£Net	£ VAT	£Gross
3029	Veolia - Cemetery waste (April)	25.74	4.50	30.24
3030	Veolia - Cemetery waste (August)	25.74	4.50	30.24
3031	Veolia - Cemetery waste (September)	31.50	5.52	37.07
3032	British Gas- Pavilion Gas	16.07	0.80	16.87
3033	NWN Media Ltd –Clerk Vacancy Add	249.60	43.68	293.28
3034	Waugh Communications ( Web)	532.00	93.10	625.10
3035	V&W Electrics Ltd			
	- 35 Sox Lamp – SG58 West Place	18.90		
	- Labour & Hoist		53.76	
	- Total	72.66	12.72	85.38
3036	Shropshire County Council (Make Safe)	228.59	Nil	228.59
3037	Sodexo – Grounds Maintenance	342.00	59.85	401.85
3038	CPRE – Membership Fee	28.00	Nil	28.00
3039	Daren Brewer (September)			
	- Hengoed Cemetery	140.00	Nil	
	- Selattyn	45.00	Nil	
	-Roundabout	75.00	Nil	
	- Remove Rose bushes and dispose	85.00	Nil	
	Total	345.00	Nil	345.00
3040	Councillor Morgan – Telephone Allowance	50.00	Nil	50.00
3041	Councillor Bowyer – Telephone Allowance	50.00	Nil	50.00
3042	Councillor Jones – Hedge Contract Payment	120.00	Nil	120.00
3043	Inland Revenue – Tax and NI (October)	270.35	Nil	270.35
3044	Mrs Hodge – October Salary	130.02	Nil	130.02
3045	Cancelled			
3046	Locum Clerk – October Salary	686.82	Nil	686.82

### b) Income since the last meeting

Parish Precept £25,000

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## 15) Correspondence

### a) Matters Requiring attention

Description	Agreed Action
i) Owen Paterson MP – Copy complaint letters (MUGA)	Chair and Clerk to respond
ii) Shropshire County Council – Pant Glas No. 3 Bridge Repairs	Information
iii) Shropshire County Council – Addition of Footpath at Hengoed	Received
iv) Shropshire County Council – Closure of Level Crossing 11 <sup>th</sup> October	Information
v) Communities and Local Government – Byelaws Consultation	Closing Date 20/11/08
vi) DeFRA (EM)– Birthdays Honours Applications - 9 <sup>th</sup> October	Received
vii) Oswestry Borough Council –Meeting with Parishes- Culture (8/10/08)	Information
viii) Oswestry Borough Council – Councillors Code of Conduct Process	Information
ix) Severn Trent Water – Fernhill Lane SPS – Site Investigation	Information
x) Grontmij - Fernhill Lane SPS – Site Investigation	Information
xi) West Mercia Police – Combined Equality Scheme	Received
xii) Zurich Insurance – Changes to financial services	Information
xiii) SALC AGM 15 <sup>th</sup> November	Chairman and Clerk
xiv) SALC –Visioning event	
- Cross Border Event – 15 <sup>th</sup> October	
- Training Events	
- Councillor’s Indemnity	
- Pay Negotiations	
- Alternative Names for Parish Councils	
- Community Governance reviews	
- Power of Well Being	Members’ consideration
xv) Oswestry Area Committee Meeting (EM) 15/10/08	Received
xvi) Standards Board - Members Newsletter	Circulate to Members
xvii) Hope House – Financial Appeal	Defer to March 09 Meeting
xviii) Ms Elizabeth Glithero (EM)– Allotment support	Noted and received
xix) Andy Hardy (EM)– Sunday Football Fixture	Noted and Received
xx) Oswestry CCTV Group – Financial Appeal	Defer to March Meeting

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## **b) Matters for Information**

### **Description**

- a) Oswestry Borough Council - Planning Permits (2) Pentreclawdd Cottage, Pentre Clawdd and Pennant Farm, Rhosygadfa
- b) Oswestry Borough Council – New Property Addresses (2): Red House Chirk Road and Green End, Whittington Road, Gobowen
- c) Oswestry Borough Council – Preparing for Flood Information - Briefing Paper
- d) SCRUI Association – Severn – Dee Newsletter
- e) Shropshire Union Canal Society – Journal
- f) NHS – Developing Health and Health Care Information Sheet

## **16) Exclusion of the Press and Public**

Resolved: “That under Section 100(A) of the Local Government Act 1992, the Public and Press be excluded for the remainder of the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 5 of part 1 of the Schedule 12A of the Act”

### **a) Addition of Footpath at Hengoed**

Two letters had been received. One from the County Council enquiring whether the Council wished to make further comment on the addition of the footpath in Hengoed and one of complaint that Councillor Clare had misled the Council and not declared an interest in the issue.

Councillor Clare was asked to explain which he did and it was agreed that the matter be noted.

### **b) Appointment of Clerk – Report of the Executive Committee**

The Chairman reported on behalf of the Executive Committee that there had been seven applications for the vacant Clerk position and that following consideration of these the Executive Committee recommended that:

- i) Three applicants be selected for interview these being:

P R Holloway  
P O'Hagan  
N Thomas

- ii) The interviews take place on 22<sup>nd</sup> October with a recommendation to the next meeting of Council.

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- iii) That the location of the interviews be left to the discretion of the Executive Committee.
- iv) That references be requested for each of the candidates.

Following consideration these recommendations were agreed.

**c) Allotment Provision**

- i) Councillor Jones and Hearne gave reports on the progress to date with the application for the land and it was confirmed that a site meeting was to be held with that Land Agent on 8<sup>th</sup> October.
- ii) Following consideration of the scheme it was agreed that a small working group of the Chairman, Councillor Jones, Councillor Hearne and the Locum Clerk attend the site meeting and bring forward to the next meeting a report for consideration by Council on the proposal to establish an Allotment site.

**14) Date and time of the next meeting Wednesday 12<sup>th</sup> October 2008 at 7.00 pm at the Pavilion, St Martins Road, Gobowen.**

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