

Selattyn and Gobowen Parish Council

Minutes of the Meeting of the Parish Council held on 13th May 2009 at the Pavilion, Gobowen commencing at 7.00 pm

**In the Chair – Councillor Mrs E Morgan
present:**

Councillors:, J. R. Bowyer, P. Clare, M. Ambridge, R. Jones, L. Hearne, D. Lloyd MBE, P. Cherrington, S. Crow, I. Bennett, , J. Thorpe., T. Kirk

1	Election of Chairman The Clerk opened the meeting and invited requests for nominations for Chairman. It was proposed and seconded that Mrs Erica Morgan be appointed Chairman. This was unanimously agreed.
2	To receive apologies and reasons for absence Cllr. Ann Evans – other meeting Cllr M Turner – other meeting
3	Declaration of Interest <i>“To receive declarations of Interest of personal and prejudicial interest on any item on the agenda in accordance with Section 50-52 of the Local Government Act & The Local Authorities (Model Code of Conduct) England Order 2007”</i> Cllr Lloyd declared a personal interest under item 14 election notices
4	Chairman’s annual report The Chairman gave a verbal report summarising the past year – report attached to the minutes. Following the report the council recorded their thanks for the hard work of the Chairman over the past year
5	Election of vice chairman It was proposed and seconded that Councillor Ron Jones be appointed Vice Chairman. This was unanimously agreed.
6	Election of Committees: <i>It was agreed that the following Committee Members be duly appointed for the forthcoming year</i> a) Executive Committee (Four Members including Chairman) Councillor Mrs Erica Morgan (Chairman) Councillor Mrs Sue Crow Councillor David Lloyd MBE Councillor Ron Jones b) Planning Committee (Five Members) Councillor Ian Bennett Councillor Mark Turner Councillor Percy Cherrington Councillor Les Hearne Councillor John Thorpe c) Hengoed Cemetery Committee (Six Members)

	<p>Councillor Ian Bennett Councillor Mrs Sue Crow Councillor Mrs Ann Evans Councillor Reg Bowyer Councillor Tim Kirk 1 Vacancy remains open</p> <p>d) Pavilion & Playing Field Committee (Six Members) Councillor Paul Drury Councillor Mrs Sue Crow Councillor John Thorpe Councillor Percy Cherrington Councillor Ron Jones Also agreed to co – opt users of the playing field onto the committee</p> <p>e) Allotment Committee (Four member) Councillor Les Hearne Councillor Ron Jones Councillor Erica Morgan Councillor Miles Ambridge</p> <p>Appointment of Representatives to Outside Bodies</p> <p>a) Borough Liaison Meeting (Chairman and Clerk) b) Shropshire Association of Local Councils (Chairman) c) Oswestry Area Committee of Parish & Town Councils (Chairman and Sue Crow, Ann Evans) d) Oswestry Racecourse Management Committee (Cllr. Morgan) e) PACT (removed) f) Hamner Morris Charity (Cllr. Bennett) g) Oswestry Old Fort (Tim Kirk) h) Local Area Committee (David Lloyd) i) Oswestry Area Play Partnership (Erica Morgan)</p>
7	<p>To Receive the Annual Accounts</p> <p>a) Annual Financial Statement - The Clerk presented the Annual Financial Statement of Accounts and associated reports b) Annual Budget Report - The Clerk presented the Annual budget report c) Annual Return of Accounts - The Clerk presented the details of the Annual Return and it was agreed that this be accepted together with the Annual Statement of Assurance. This was signed off by the Chairman d) Internal Auditors Report The Clerk presented the Internal Auditor’s Report which commended the excellent way in which the records had been kept and made some suggestions for minor amendments – report attached to minutes.</p> <p>Internal Audit Review Following consideration of the above 4 reports it was agreed that they each be accepted and issues raised in the internal audit in reference to the following be implemented Review of standing orders, risk assessment and financial regulations Bank reconciliations are signed by a councilor. Sue Crow agreed also to undertake quarterly internal inspections of the accounts as an additional control measure.</p>
8	<p>Annual Reports from Members as representatives of the Council, Cllr Morgan gave a report from the Oswestry Area Play Partnership and from the Town and Parish Meeting</p>

9	<p>To Confirm the Minutes of the Council Meeting held on 8th April 2009 and Playing Fields committee meeting held on 15th April 2009 The minutes of the Meetings held on 8th and 15th April were agreed and signed as a true record</p>
10	<p>Matters Arising from the minutes of playing field committee</p> <ul style="list-style-type: none"> a) Update from Sports Court open Day and Locking of Sports Court - Cllr Morgan reported that the event was successful with up to 30 young people joining in. The locking of the sports court was discussed and it was resolved to instruct Nigel to continue to lock all the gates. A discussion took place on the need to have the car park gate manned when the pavilion is in use and following a discussion on this issue it was resolved that the car park gate does not have to be manned during events however an advisory notice should be placed on it when the car park is in use. The Clerk was also asked to draw up some rules and a booking form that relates specifically to the booking of the car park b) Lease of land to Severn Trent – Clerk reported that Severn Trent have agreed with the conditions of the lease of the land and will be sending £1500 payment prior to the work starting c) Use of Pavilion for a youth drop in. – it was resolved to accept the proposals The Clerk reported that the youth club would like to extend the opening hours to 2 hours and this was agreed d) Pavilion Drains – to consider quote from Lanes for Drains for additional work – it was resolved to request that Lanes for Drains carry out this work
11	<p>Matters Arising from the Minutes</p> <ul style="list-style-type: none"> a) Progress Report - A progress report was issued and reviewed b) Allotments – for update and to consider quotes for fencing, car park and entrance works it was reported that full permission has now been granted and the Clerk has sent out revised specifications for the car park construction and is awaiting the return of the quotes. Owing to the need to progress the project it was resolved to allow the Clerk to award the contract for the allotment car park work to the lowest quote once the deadline of 20th May had been passed. c) Combining Roundabout with Village Green for Selattyn Residents - it was resolved to trial a Selattyn edition of the Roundabout for June which will be 4 sides in length and on coloured paper. d) Planning enforcement – The Clerk read out the response from the Shropshire Council on the lack of enforcement officers and the comments were noted. e) Amenity area – It was reported that a sub committee had met to discuss the proposal that the Parish Council attempt to acquire a section of the land known as The Meadows to be managed as an amenity/ conservation area for the parish. It was reported that The Committee will set up a meeting with the landowner on site to discuss the proposals further. There was a discussion around where this project may fit in with the Local Development Framework
12	<p>Police Report – PC Simon Clarke - not present</p>
13	<p>Parish Matters</p> <ul style="list-style-type: none"> a) Changes to Prescription services – The Clerk read the letter from Shropshire Primary care Trust and was asked to put an article in the Roundabout to clarify the situation with regard to home deliveries. b) Obstruction of New Road – The Clerk reported that Shropshire Council are investigating this issue and it is still ongoing c) Parking Problems School Lane – This issue was raised by Cllr Cherrington and The Clerk was asked to contact Steve Oakley to look at the issue with regard to the idea of making Old Chirk Road a one way street. She was also asked to write an article in Roundabout highlighting the problem.
14	<p>Posting of election notices on behalf of Shropshire Council – The Clerk raised this point and informed the Council that she had written to Shropshire Council informing them of the cost that would be incurred by the Parish were she to make a special trip to Selattyn to put up notices and requesting that the Parish be reimbursed for these costs. However the Shropshire Council have refused this request so in the future The Clerk will post notices to a Selattyn Councillor and ask them to post them to save mileage costs</p>
15	<p>The Lack of Proper Community Structures Within The Parish – Cllr Clare raised the issue that</p>

	there is no proper community group in Hengoed. He reported that he had been in contact with a group in Oswestry Rural Parish Council Area who are very effective and some residents on Hengoed are concerned about the lack of a community voice in Hengoed. Councillors considered this matter and stated that residents of Hengoed should be encouraged to establish a community group to look at local issues in the same way that a Selattyn Action group had been set up.
16	<p>Planning</p> <p>a) Notifications 09/70089/AGR Ebnal Lodge Rhosygadfa Gobowen Extension to agricultural building 09/15921/OUT Le Mans, Chirk Road renewal of permission for new dwelling – granted OS/09/15935/FUL Ellensdale, Chirk Road conversion and extension of bungalow to create 3 dwellings - granted</p> <p>b) Applications for consideration: 09/00115/FUL Daywell Farm – single storey side extension Cllr Lloyd declared a personal interest – no comments</p> <p>c) Any other applications received after the issue of the Agenda none</p>
17	Application by SP Manweb to construct a 132kv single circuit flat formation overhead line reinforcement between Legacy, Wrexham and Oswestry – It was resolved to that the Clerk to write that whilst the council were satisfied that the new proposal will avoid the ancient monuments however the council would still like to see the line to be placed under ground.
18	Financial Matters

a) Outstanding Payments for approval

It was resolved to make the following payment

	Supplier	£Net	£ VAT	£Gross
3169	Les Hearne	16.54	2.48	19.02
3170	Nigel Thomas Mar expenses			5.00
3171	Edge Designs Ltd	85.00	12.75	97.75
3172	V & W electrics	649.18	97.37	746.55
3173	Shropshire Council – Pant Glas noticeboard	135.76		135.76
3174	Sodexo	342.00	51.30	393.30
3175	Allan Houseman	65.00		65.00
3176	Nigel Thomas expenses April	27.90		27.90
3177	Kelly Evans	45.00		45.00
3178	Veolia April	33.28	4.99	38.27
3179	Lanes for Drains	1415.00	212.25	1627.25
3180	Cemetery Manager May Salary	91		91
3181	Leisure attendant May Salary	530.26		530.26
3182	Darren Brewer Maintenance Hegoed Maintenance Selattyn Roundabout Miscll	140.00 45.00 30.00 35.00		250.00
3183	Clerk May Salary	921.63		921.63
3184	NALC Local Council Review	204.00		204.00
3185	B Townson Internal Audit	100		100
	PAYE not presented due to overpayment notification			
3186	Insurance Norwich Union	2369.32		

Quotes were considered from Zurich and Norwich Union were considered for Parish Council insurance and it was resolved to insure with Norwich Union on a 3 year deal at £2369.32 per year as opposed to the quote from Zurich which was for £3159.14

b) Income since the last meeting

Cemetery income	83.00
Severn Trent vat refund	2.56

19	<p>Correspondence</p> <p>a) Matters Requiring attention</p> <p>War Memorial Trust -letter reference condition of War Memorial passed to Ian Bennett cemetery committee</p> <p>Veolia, notification of price change - noted</p> <p>Cambrian Railways Trust request for nomination of councillor to attend trustee meetings - Peter Clare</p> <p>Berrys, replacement of sewer Fernhill Lane notification of start date – noted.</p> <p>b) Matters for Information - it was resolved to note the following items</p> <p>Fattorini – advertisement material</p> <p>Kompan play equipment brochure</p> <p>Shropshire Council Parks and Countryside events guide</p> <p>Fletcher Homes , copy correspondence ref Watt Meadow</p> <p>CPRE Annual report 09</p> <p>SALC Training planning</p> <p>Recruitment and selection of staff 21/5/09 Shire Hall 7-9</p> <p>HMRC and VAT workshops</p> <p>Planning 8/6/09 ShireHall 7-9</p> <p>Contact details for code of conduct advice</p> <p>NALC Employment briefing E07/09 Employment Act 2008</p> <p>Shrewsbury and Chester Rail users Association AGM notice</p> <p>Shropshire Council planning list 24/4 – 1/5 Cllr Clare and Cllr Hearne to attend</p> <p>Severn Dee News April 2009</p> <p>Queensbury Shelters – advertisement material</p>
20	<p>Exclusion of the Press and Public</p> <p><i>To resolve: “That under Section 100(A) of the Local Government Act 1992, the Public and Press be excluded for the remainder of the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 5 of part 1 of the Schedule 12A of the Act</i></p>
21	<p>Date and time of the next meeting 7pm Wednesday 10th June Selattyn School. Meeting ended 21.00</p>