

Selattyn and Gobowen Parish Council

Minutes of the Meeting of the Parish Council held on 14th April 2010 at The Pavilion, Gobowen commencing at 7.00 pm

**In the Chair – Councillor Mrs E Morgan
present:**

Councillors:, P. Clare, D. Lloyd MBE, M Ambridge A. Evans, S Crow, M. Turner, R. Bowyer, P. Drury, T. Kirk, I. Bennett, J. Thorpe, P. Clare

1 member of the public present

Terry Hughes Shropshire Council's Rights of Way Officer attended to discuss Rights of Way issues in the Parish at the beginning of the meeting. He outlined his role as enforcement officer and the roles and responsibilities of landowners with regard to rights of way. He also discussed the new Local Access Forum and answered a number of questions about rights of way in the Parish.

1 To receive apologies and reasons for absence

L. Hearne – away

RESOLVED; that the apologies be accepted

2 Declaration of Interest

“To receive declarations of Interest of personal and prejudicial interest on any item on the agenda in accordance with Section 50-52 of the Local Government Act & The Local Authorities (Model Code of Conduct) England Order 2007”

No interests declared

3 Public Participation with respect to items on the agenda or of relevance to the parish

A member of the public raised the issue of elderly residents being concerned about proposed changes to the meals on wheels service which could mean the changing of the service to a fortnightly delivery. He emphasised the importance of this service as a social service as well as a service to provide food. He stated that he was also concerned that the numbers receiving meals on wheels were falling despite there being a demand from elderly people to receive the meals.

4 To Confirm the Minutes of the Council Meeting held on 10th March 2010

RESOLVED ; that the minutes be signed as a true and accurate record.

5 Matters Arising from the Minutes

a) Progress Report – for consideration, Clerk was asked to follow up with the parking problems at the station car park.

RESOLVED; that the report be noted

b) Development of youth project in the parish – no update

- c) New Road enforcement notice – Clerk reported that the notice period has finished

RESOLVED; that the Clerk request that Shropshire Council Planning Enforcement team be asked to keep the Section 215 notice as a live notice.

- 6 **Police Report** – PC Simon Clarke gave a report on recent crimes in the parish.

- 7 **Shropshire Council Report** – Cllr Lloyd gave a report on Shropshire Council issues which included an update on the proposed changes to the Meals on Wheels service and Cllr Lloyd reported that the proposals were currently on hold and a full review would take place soon.

- 8 **Local Joint Committee Report** – Cllr Lloyd gave a report on the recent meeting at which a presentation on cross border health care was made. The next meeting will look at tourism.

- 9 **Receiving of agendas via email** – to formally resolve that Councillors are willing to receive meeting agendas and meeting papers electronically

RESOLVED ; that councillors who are able to receive agenda's and meeting papers electronically are happy to do so.

- 10 **Tourism in the Parish** - David Lloyd proposed "That the Council seeks to harness the co-operation of relevant agencies to promote the tourist gems of the Parish so that Selattyn and Gobowen benefit from the Pontcysyllte Aquaduct's World Heritage status. This is of increased importance with the line of Wat's Dyke connecting Gobowen with the Hill Fort and the Shropshire Union Canal. Selattyn's ancient Church and Offa's Dyke also forms part of our valuable visitor package."

RESOLVED ; that the Council support the proposal and it was AGREED that the Clerk would contact the relevant agencies to progress this proposal.

11 **Planning Items**

a) **Planning application Notifications (for information only)**

09/03498/OUT – Tower View, Chirk Road outline application for the erection of one dwelling and alterations to existing vehicular access - **granted**

09/03945/LBC Swiss Cottage, White Lane, Oswestry Application to install 2 radiators, boiler, removal of partitioning and work to repair dry rot - **granted**

10/00200/FUL 2 and 3 Whitwell Cottages, Whitwell Lane, Oswestry – alterations to existing conversion of existing two dwellings into one dwelling to include erection of two storey part single storey extension -**granted**

10/000353/FUL 35 Rhewl Lane, Gobowen – erection of detached double garage - **granted**

10/00463/AGR Field Next To The White House Selattyn Erection of an agricultural storage building -**granted**

09/02732/AGR Land opposite Ty Coch Farm, erection of agricultural building additional plans **GRDET**

10/00571/TPO The Old Rectory Glyn Road Selattyn Crown lift 1 x Lime Tree, remove fork and lower branches **granted**

09/03835/FUL Perry Cottage St Martins Road Conversion of redundant building into dwelling house and integration of part of building into existing attached dwelling house - **pending consideration**

b) **Items for consideration:** - none

c) **Any other applications received after the issue of the Agenda**

10/00814/FUL The Beeches, Gobowen erection of fence, retrospective

RESOLVED ; that the council have no objection to this application

- d) **Core Strategy and site allocations and management of development documents** – To agree date of separate meeting to discuss comments, it was reported that an officer from the planning policy group of Shropshire Council would be able to attend a meeting on 11th May 2010 to answer questions relating to development proposals in St Martins, Gobowen and Weston Rhyn

RESOLVED that the Clerk requests that a presentation on the site allocations and management of development document be made at the next Local Joint Committee meeting to be held on 11/5/10 at Weston Rhyn School and all Parish Councillors would be encouraged to attend.

12 Parish Council Matters

- a) **Playing Field Land Registry Evidence** – to resolve that Cllr Bowyer's witness statement identifying the reason for the loss of the deeds to be presented to the Land Registry is correct.

RESOLVED ; that Cllr Bowyer's witness statement be accepted as a true record.

- b) **Attendance of Councillors at Parish Events** –Cllr Morgan circulated a list of events that Councillors could attend. The Clerk was asked to help compile some display material together and councillors agreed to volunteer to attend key parish events during the year.
- c) **Use of Sports Court** – To consider correspondence from Oswestry Olympians regarding use of Sports Court for duathlon event

RESOLVED; that the Oswestry Olympians be allowed to use the Sports Court for this event and that the Clerk and Leisure Assistant be instructed to liaise with the Olympians with regard to more detailed information on how the event will be run. Parking only to be provided at the far end of the playing fields if the field is dry and also the Oympians will have to discuss procedures on the day with the football teams who may be playing a match on the Sunday morning.

- d) **Rounders Team** – to discuss request to allow a rounders team to play matches on the playing field

RESOLVED; that the team be allowed to play providing they have sufficient insurance and the Clerk is shown a copy of their insurance.

- e) **Parish Noticeboards** – to discuss need for additional noticeboards in the parish. Cllr Clare reported that he had found a location he considered suitable in Hengoed near to the telephone box as it is close to a bus stop. Councillors AGREED that this was a good location but that purchasing the noticeboard could be a problem as the item had not been budgeted for. A general discussion also took place on whether this would be a good site for a bus shelter as well and the Clerk was instructed to investigate grants for bus shelters as well.

RESOLVED; that the Clerk contact Shropshire Council to see if the location identified as suitable from a highway department point of view and that the purchase of a noticeboard be considered in the next financial year's budget (as the item has not been budgeted for in 2010-

11 budget) unless a grant for a community noticeboard in Hengoed can be secured.

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Financial Matters

a) Outstanding Payments

(list distributed at meeting)

RESOLVED ; that the following payments be made except for cheque number 3403 SALC affiliation fees, which would be held over until June and the Clerk was asked to enquire as to whether other local town and parish councils were continuing to be affiliated in SALC.

Chq	Supplier	Net	Vat	Gross
3393	V & W electrics (Feb)	476.11	83.32	559.43
3394	Shropshire Council Selattyn School Hire	11.20		11.20
3395	Ellesmere Town Council	12.50		12.50
3396	Les Hearne (planning meeting refreshment expenses)	3.77		3.77
3397	SALC Finance training (Clerk)	20.00		20.00
3398	Sodexo (March)	348.84	61.05	409.89
3399	Redstone Computers (accounts package repair)	35.00	6.13	41.13
3400	John Ward	91.94		91.94
3401	Nigel Thomas	532.23		532.23
3402	Shropshire council (bench purchase and installation)	684.50	119.79	804.29
3403	SALC fees	1173.54		1173.54
3404	Nigel Thomas expenses	21.27		21.27
3405	Veolia	41.60	7.28	48.88
3406	NALC Local Council Review to decide number of Reviews required £12 per councillor 4 copies			
3407	HMRC	303.07		303.07
3408	Penny O'Hagan	928.46		928.46
3409	Broker Network Services (insurance)	2318.38		2318.38
3410	Darren Brewer March Hengoed Selattyn Sports Court opening	140 45 60 245		245
3411	Cllr Kirk mileage	11.90		11.90
3412	V & W Electrics (March)	359.07	62.84	421.91
Totals		7618.38	340.41	7958.79

b) Income since the last meeting

(list distributed at meeting)

Football £90

Burial Fees £80

SLCC £111.62

d) **Finance** – to consider verbal report on financial procedures that the council should be carrying out at meetings and to discuss the effectiveness and scope of the Councils internal audit procedures. The Clerk raised a number of areas of concern over the way in which the financial procedures and reports were dealt with during meetings as she felt that Councillors needed to become more involved with regard to the Parish Council's financial situation. She also stressed the need to ensure that the budget set for this financial year was adhered to. Following a discussion on a number of financial issues it was

RESOLVED that all financial matters be discussed at the next meeting

14 Correspondence – items for consideration (information items will be circulated at the meeting)

RESOLVED that the following items be noted.

Pant Glas residents	Planning complaint (time sensitive so reply already sent) The Clerk reported that this was not a complaint and that the 2 letters were purely was seeking clarification on the way the agenda was drawn up in relation to planning items.
CPRE	Fieldwork magazine
NALC	Royal visits briefing LTN 10
	Honorary Titles and Officers of Dignity LTN 12
SALC	Parish Pump
Shropshire Council	North West Relief Road consultation exhibition 28/4/10 Perry Hall, Ruyton XI Towns 7-9pm
	LJC papers
	Oswestry Local Needs Affordable Housing Project information
TARCA	Introductory letter from organisation representing tenant and residents
SALC training	29/4/10 Shire Hall 7-9pm HMRC and External Audit
	12/5/10 Edinburgh House, Wem 7-9pm Community Leadership- and Engagement
	13/5/10 Telford 7-9pm Community Leadership- and Engagement
	25/5/10 Shire Hall 7-9pm Community Leadership- and Engagement
Shropshire Council	Booking for polling day
	MUGA – Big Lottery Fund clarification letter

15 exclusion of the press and public

to resolve: “that under section 100(a) of the local government act 1992, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 5 of part 1 of the schedule 12a of the act

- 1. Personnel matters-** The Clerk raised the issue that as part of the Leisure Assistant’s contract it was necessary for The Council to carry out an annual review of his salary scale.

RESOLVED that the salary for the Leisure Attendant be raised to scale point 16 effective from May

16 Date and time of the next meeting 5/5/10 Annual Parish Meeting 12/5/10 Full Parish Council meeting