

Selattyn and Gobowen Parish Council

**Minutes of the Meeting of the Parish Council held on 12th May 2010 at The Pavilion,
Gobowen commencing at 7.00 pm**

**In the Chair – Councillor Mrs E Morgan
present:**

Councillors:, P. Clare, M Ambridge, S Crow, M. Turner, R. Bowyer, P. Drury, T. Kirk, I. Bennett, J. Thorpe, P. Clare, L Hearne, P Cherrington, R. Jones

2 members of the public present

1 Election of Chairman

Cllr Bowyer proposed Cllr Jones seconded Cllr Crow. As there were no other nominations it was duly

RESOLVED that Cllr Jones be elected as Chairman and duly signed the declaration of acceptance of office.

Cllr Jones thanked Cllr Morgan for all her hard work over the last 3 years and this was agreed by the whole council.

Cllr Jones then took over as Chairman for the rest of the meeting

2 To receive apologies and reasons for absence

Cllr Lloyd – another meeting
Cllr Evans – another meeting

RESOLVED; that the apologies be accepted

Cllr Kirk left the meeting at 20.00 as he had a work commitment.

3 Declaration of Interest

“To receive declarations of Interest of personal and prejudicial interest on any item on the agenda in accordance with Section 50-52 of the Local Government Act & The Local Authorities (Model Code of Conduct) England Order 2007”

None

4 Chairman’s annual report (distributed prior to meeting)

Members considered Cllr Morgan’s annual report and thanked her for all her work she had carried out as Chairman

5 Election of vice chairman

Cllr Bennett proposed Cllr Kirk, seconded Cllr Morgan and as there were no other nominations it was

RESOLVED that Cllr Kirk be elected as Vice Chairman

6 Election of Committees:

RESOLVED to elect the following members to the following committees

a) Executive Committee

Councillor Mrs Erica Morgan
Councillor Mrs Sue Crow
Councillor David Lloyd MBE
Councillor Ron Jones (Chairman)

b) Planning Committee

Councillor Ian Bennett
Councillor Mark Turner
Councillor Percy Cherrington
Councillor Les Hearne
Councillor Reg. Bowyer
Councillor John Thorpe

c) Hengoed Cemetery Committee

Councillor Ian Bennett
Councillor Mrs Sue Crow
Councillor Mrs Ann Evans
Councillor Reg Bowyer
Councillor Tim Kirk
1 Vacancy remains open

d) Pavilion & Playing Field Committee

Councillor Paul Drury
Councillor Mrs Sue Crow
Councillor John Thorpe
Councillor Percy Cherrington
Councillor Ron Jones
Councillor Erica Morgan
2 member of the public co-opted onto committee

e) Allotment Committee

Following a vote on the need to continue with an allotment committee now that the allotments have been set up it was

RESOLVED to continue with the subcommittee that would be made up of

Councillor Hearne,
Councillor Ambridge
Councillor Morgan

Appointment of Representatives to Outside Bodies

RESOLVED to elect the following Councillors to represent the Parish Council on the following outside bodies

- a) Shropshire Association of Local Councils - Cllr Morgan
- b) SALC Area Committee of Parish & Town Councils - Cllr Morgan, Cllr Crow and Cllr Evans
- c) Oswestry Racecourse Management Committee - Cllr. Morgan
- d) Hamner Morris Charity - Cllr. Bennett
- e) Oswestry Old Fort - Cllr Kirk
- f) Local Joint Committee Cllr Turner and Cllr Crow as reserve
- g) Oswestry Area Play Partnership – Clerk to verify its existence
- h) 3 Parishes Youth Project –Cllr Morgan

7 To Receive the Annual Accounts

a) Annual Financial Statement

The Clerk presented the Annual Financial Statement for 2009/10 and it was

RESOLVED to agree the Annual Financial Statement

b) Annual Budget Report

The Clerk presented the Annual Budget report for 2009/10 and it was;

RESOLVED to agree the Annual Budget Report for 2009/10

c) Annual Return of Accounts

The Annual Governance Statement was considered by the Council

RESOLVED to answer yes to statements 1 – 8 on the Annual Governance Statement and not applicable to item 9

d) Internal Auditors Report

The Clerk reported that the internal auditor had completed his report and raised an two minor issues in his report which were the following

- i. The need for a nominated Councillor to carry out a quarterly bank reconciliation and to report to the Council that this has been completed
- ii. Budget, The Auditor raised concern over the depletion of reserves and warned The council to be aware of this when setting the budget for the next financial year

Following a discussion it was

RESOLVED To accept the internal auditors report and that Cllr Jones and Cllr Kirk be nominated to carry quarterly reconciliations and the Clerk was asked to add banking procedures and reserve levels to the June meeting agenda

8 Annual Reports from Members as representatives of the Council

Cllr Turner gave a short report on the work of the Local Joint Committee over the last year.

Cllr Bennett gave his report on the Hanmer Morris Trust
Cllr Morgan gave a report on the Oswestry Racecourse management

9 Police Report – PC Clarke was not present

Cllr Bennett gave an update from the Neighbourhood Watch and gave details of suspicious vehicles that had been spotted in the parish

10 Public Participation session

A number of questions were raised about the Site Allocations Document and proposals for Gobowen. Including questions as to who had put in the expressions of interest on plots of land. Cllr Jones informed the public that they would have to discuss this with the Planning Policy Team as the Parish Council did not have this information
A member of the public raised the issue of the Meadows being included in the document and was informed that the Parish Council were against the development of the Meadows

A member raised the problem of cars continuing to ignore the yellow lines down by the school and the Clerk was asked to refer this to PC Clarke

11 To Confirm the Minutes of the Council Meeting held on 14th April 2010

RESOLVED ; that the minutes be signed as a true and accurate record.

12 Matters Arising from the Minutes

- a) Progress Report – **RESOLVED** to note

13 Playing field committee to consider the following recommendations from the playing field committee

a) To apply for a Community Fund Grant from Shropshire Council to cover the following,

1. Refurbishment of existing equipment and purchase of new play equipment as identified from the playing field consultation
2. New fencing on playing field side of car park so that the car park can be used by the community during the day.
3. Extension of existing path from Car Park to Fernhill Avenue then to the play equipment and onto Fernhill Lane entrance

b) To agree that the Parish Council contribute £10000.00 to this project and the rest of funds be sought from grant applications.

Section a and b of the agenda item were considered together and it was

RESOLVED That the Clerk be instructed to apply for a Community Fund Grant that incorporates points a, b and c and to match fund the grant with £10000 from the Parish Council's reserves which is made up from £20000 under spend on the Sports Court.

c) To employ a builder to brick up the old window at the sports court end of the

pavilion

The Clerk was asked to get an additional quote for this work and it was AGREED that as long as the quote was under £1000 was give delegated authority to place the order for the work to be carried out.

- d) To instruct Megan Jones from Shropshire Council to run 6 weeks of tennis sessions on the sports court on a Tuesday evening from 17.30 and to book mobile skate park for 1/6/10

It was **AGREED** to hire Megan Jones to carry out Tennis Coaching and they payment for this would come from the Par 5 Foundation Grant

14 Allotments

a) Gobowen Allotments Committee to consider the following recommendations from the allotment committee

1. To install an additional water point at far end of allotments

Following a discussion

RESOLVED to defer the decision on additional water station at end of allotments to September in line with Clerks recommendation

2. That the Parish Council installs a dropped kerb opposite the allotment site on Station Road to enable easier wheel chair and push chair access to the allotments

RESOLVED to request that the Parish Clerk's looks for grant funding for this project

3. To be given delegated authority to take over the running of the allotments from the Parish Council

RESOLVED to defer decision until the allotments have been running for a full year. However in the meantime the Clerk was instructed in partnership with the Allotment Committee and Gobowen Allotment Committee and to draw up a terms of reference of roles and responsibilities with regard to the day to day running of the allotments

b) Fairfield Close Allotments – To discuss the need for allotments at Fairfield Close (at request of Cllr Jones)

Cllr Jones presented this item and after a discussion it was AGREED that prior to the Parish Council contacting Shropshire Council the residents who would like an allotment in this location should be encouraged to write in to the Parish Council to demonstrate the demand for plots in this location

- c) **Allotment lease** -To approve legal fee limit for allotment lease. The Clerk reported that a bill for £250 had been received for the legal work that had already been undertaken to register the allotments. However it was considered that additional work was still needed and an upper limit of costs needed to be approved before the Solicitor could continue the work

RESOLVED to agree a limit of an additional £200 for the legal fees for

registering the lease.

15 Planning Items

a) Planning application Notifications (for information only)

09/03835/FUL Perry Cottage St Martins Road Conversion of redundant building into dwelling house and integration of part of building into existing attached dwelling house - **pending consideration**

b) **Items for consideration:** - none at time of publishing of agenda

c) Any other applications received after the issue of the Agenda

10/00830/FUL Park Cottage , Henlee, erection of stable and poly tunnel –

RESOLVED not to comment

10/01500/FUL Wern Lodge, Gobowen rebuilding of first floor and conversion of building to granny annex with storage above.

RESOLVED not to comment

d) **Planning Enforcement issue** - Cllr Turner will propose that a letter be sent to the NW Area Enforcement Officer re the erection of the concrete fence and 2 feed stores at field opposite Ty Coch Farm, Pant Glas

Following a discussion on this issue the Clerk was asked to request a written update on the situation from Tim Rogers at Shropshire Council and Councillors were encouraged to visit the site to make themselves familiar with the issue prior to a letter being sent

RESOLVED to defer the item to the June meeting

e) Core Strategy and site allocations and management of development documents

– to discuss comments from the Annual Parish meeting and to agree overall comments on the site allocations document.

Cllr Morgan presented her response which had been compiled after the Annual Parish Meeting, it was AGREED to add the item to the June agenda should the Council wish to add any additional comments

16 Parish Council Matters

Parish Roundabout – to discuss changing the format to A5 with 24 pages

The Clerk circulated the new format of the Roundabout in A5, 3 quotes had been received for the printing

Reprographix £477 (quote for 1600)

Derwan College £405

Rob Jackson £375-400

RESOLVED to change the format to an A5 format and to award the printing contract to Derwan College as the Council wished to support a local printing

initiative

17 Financial Matters

a) Outstanding Payments *(list distributed at meeting)*

SALC Subscription

the renewal of the subscription to SALC was considered and following a vote on a proposal to subscribe to SALC for the 2010-11 year it was carried that the subscription would be renewed (vote 5 in favour, 4 against 3 abstentions)

RESOLVED to make the following payments

Chq	Supplier	Net	Vat	Gross
3403	SALC fees	1173.54		1173.54
3413	Cllr Morgan telephone allowance	50.00		50.00
3414	Cllr Bowyer telephone allowance	50.00		50.00
3415	Cllr Kirk telephone allowance	50.00		50.00
3416	Cllr Drury telephone allowance	50.00		50.00
3417	Cllr Bennett telephone allowance	50.00		50.00
3418	Cllr Ambridge telephone allowance	50.00		50.00
3419	Cllr Clare telephone allowance	50.00		50.00
3420	Cllr Jones telephone allowance	50.00		50.00
3421	Stephen Peate (water repair allotments)	100.00		100.00
3422	Redstone Computers (accounts package repair)	35.00	6.13	41.13
3423	British Gas (electricity)	178.38	3.94	182.32
3424	Veolia	39.28	6.87	46.15
3425	British Gas (gas)	139.75	3.57	143.32
3426	John Ward	91.94		91.94
3427	Penny O'Hagan	928.46		928.46
3428	Nigel Thomas	541.20		541.20
3429	HMRC	308.96		308.96
3430	Nigel Thomas expenses	22.58		22.58
3431	Cllr Morgan Expenses	32.95		32.95
3432	Darren Brewer March			275
	Hengoed	140		
	Selattyn	50		
	Roundabout April	60		
	Sports Court opening	20		
	Spray for War Memorial	5		
3433	LG Solicitors Allotment Lease	250	43.75	293.75
3434	B .Townson	100		100.00
Totals		4617.04	64.26	4681.30

b) Income since the last meeting *(list distributed at meeting)*

Allotments £710

Football £45
Par 5 Foundation Grant £200
Cemetery Income since 1/4/10 £893

Cllr Crow proposed that standing orders be suspended as it was 21.05.

RESOLVED that standing orders be suspended for 15 minutes to enable the business of the evening to be completed.

18 Correspondence – items for consideration

RESOLVED to note the following items

Shropshire Council

Local Joint Committee Papers

Rate Relief notification

Consultation on new education vision and criteria to review primary and secondary schools information sessions 16/6/10 Shire Hall 7-9pm – passed to Cllr Turner

Other

SCURA – Severn Dee News April 2010-05-04

CPRE Newsletter Spring 2010 and annual report

19 Date and time of the next meeting June 8th Selattyn School. Meeting ended 21.12