

# ***Selattyn and Gobowen Parish Council***

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**Minutes of the Meeting of the Parish Council held on 13<sup>th</sup> July 2011 at The Pavilion, St Martins Road, Gobowen commencing at 7.00 pm**

**In the Chair – Councillor R. Jones**

**Present:**

Councillors: S Crow, M. Ambridge, R. Jones, E. Morgan, M. Turner, P Clare, A. Evans, D Lloyd, P Drury, *I. Bennett, P. Cherrington*

3 members of the public present

- 1 To receive apologies and reasons for absence**  
**RESOLVED**; that the apologies be accepted

J. Thorpe – illness

Cllr Bowyer – attending meeting in St Martins

- 2 Declaration of Interest**

*“To receive declarations of Interest of personal and prejudicial interest on any item on the agenda in accordance with Section 50-52 of the Local Government Act & The Local Authorities (Model Code of Conduct) England Order 2007”*

Cllr Lloyd declared a personal interest in item 10b as he has a plot reserved in Hengoed Cemetery

- 3 a) Election of Vice Chairman – RESOLVED** that Cllr Morgan be elected as vice chairman  
**b) Hengoed Cemetery Committee Vacancy –** to co-opt 2 councillors onto the committee **RESOLVED** that Cllr Thomas and Cllr Drury be co-opted onto the Hengoed cemetery committee

- 4 Public Participation session**

Mr John Davies stated that he was grateful for the opportunity to address the council and asked that the parish council consider reducing the cost of the meal for recipients. He also asked that the poster created for Gobowen also be used in Whittington to promote the service.

- 5 To Confirm the Minutes of the Council Meeting held on 8<sup>th</sup> June 2011**

The minutes from the Parish Council meeting held on 8/6/11 were **APPROVED** and it was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record.

- 6 Matters Arising from the Minutes**

a) Progress Report – for consideration

Item Description	Original reference	Update
<b>New Road Encroachment</b>	March 09	Shropshire Council are awaiting for papers to be returned from the courts and for a hearing date(possibly late July)
<b>Selattyn Issues</b>	July 09	<ul style="list-style-type: none"> <li>• <b>School Wall</b> – being monitored</li> <li>• <b>Extension of 30mph zone</b> – notices due to be posted September 2011</li> <li>• <b>Rural Toolkit event held</b></li> <li>• Pant Glas walls - Complaint received with regard to the poor condition of the stone walls this was referred to Shropshire Council (letter under correspondence)</li> <li>• <b>Speeding</b> - Brian Williams from West Mercia reported that a speed check was carried out in June in Selattyn at the approach to the village and that no cars were caught exceeding the speed limit</li> </ul>
<b>Gobowen Speed Issues</b>	Feb 2011	VAS to be erected on lamppost outside Derwan College entrance, <i>awaiting discussion over payment from the college on the issue.</i>
<b>Parish Roundabout</b>	ongoing	Articles required for September edition, <i>two people have offered service as delivery volunteers</i>
<b>Gobowen Noticeboard</b>	April 2010	Re-contacted Co-op no luck now looking to approach the Cross Foxes to see if it can be erected on their wall.
<b>Gobowen Playing Field</b> (Meeting held 9.6.11 minutes enc.)	ongoing	<p><b>Playing field project</b> completed grant for £20000 received from Shropshire Council. Post installation inspection due.</p> <p><b>Severn Trent Works</b> - McPhillips to carry out remedial works to ensure all stones are removed from the old compound area and to re seed the area. Work to start Autumn 2011</p> <p><b>Locks</b> – combination locks have been stolen now locks have been replaced with multi key locks</p> <p><b>Summer Activities</b> – Tennis week booked 22<sup>nd</sup> – 26<sup>th</sup> August, Skate park booked for 1/8/11. Possible event for National Play Day on 3/8/11 to be organised (dependant on volunteers) check out event insurance</p> <p><b>Football</b> – The Cross Keys and one team from Gobowen Youth Team have been granted permission to use the pitch for the 2011-12 season</p>
<b>Gobowen Pavilion</b>		<p><b>Maintenance</b> – quote being sought to replace fire escape doors to make a smaller more secure entrance. Replacement of water pipe to take place over the summer</p> <p><b>Bookings</b> – no new regular bookings</p>
<b>Parish Heritage Items</b>	Feb 2011	Awaiting details of key heritage items from councillors so an assets list can be compiled

<b>Not spots</b>	Feb 2011	List of not spots being compiled by Clerk to be sent to Shropshire Council
<b>Parish Council Let's talk meeting</b>	May 2011	To be arranged
<b>Councillor reports</b> Patrol Signs St Martins Road		Still not implemented

### Clerk's Report

In addition to core duties the past month has been spent putting procedures in place for the start of the community meals project. A playing field committee meeting was held on 9/6/11 as well as an Executive committee on 5/7/11. I attended the localism event on Wednesday 29<sup>th</sup> June as well as the Big Local event on 23<sup>rd</sup>. I have also been covering the Leisure Attendant's duties as he has been on holiday for 2 weeks.

**RESOLVED** to note the report

## 7 Reports

**Shropshire Council Report** – Cllr Lloyd gave his report which included an update on the campaign for a pedestrian crossing in Gobowen and that Shropshire Council have now approved the new infrastructure levy. He also reported that at the July cabinet meeting the recommendation to close Ifton Heath school and make Rhyn Park a through school from 4-16 would be considered. A number of questions were asked on the proposed closure and the formal process it will take.

**Police Report** – PC Clarke gave his report on recent crimes in the parish.

**Local Joint Committee** – no report

### Other Reports

**Allotments** Cllr Morgan reported that she and Cllr Ambridge had attended the allotment meeting held on 12/7/11.

**Green Room** – Cllr Morgan reported that the first Green Room session had been held and 13 young people attended and gave feedback was given. Next drop in is on the 19<sup>th</sup> July.

**Rural Toolkit** - Cllr Turner reported on the Selattyn Rural Toolkit event which was well attended and supported by Parish Councillors.

## 8 Financial Matters

a) Outstanding Payments **RESOLVED** to approve the following payments

Chq	Supplier	Net	Vat	Gross
3662	Preeshenlle Rose Queen	450.00		450.00
3663	Derwen College (additional newsletters)	20.33	04.07	24.40
3664	Shropshire Council (room hire Selattyn)	10.00		10.00
3665	V and W Electrics	47.78	9.56	57.34
3666	British Gas	52.69	2.63	55.32
3667	Happy Fit (Rose Queen children's games sessions)	50.00		50.00

3668	HMRC	249.88		249.88
3669	John Ward	91.94		91.94
3670	Nigel Thomas	555.10		555.10
3671	Penny O'Hagan	954.05		954.05
3672	Nigel Thomas expenses	33.19		33.19
3673	Ron Jones (chairman's allowance)	360.00		360.00
3674	Veolia June	45.56	9.11	54.67
3675	P O'Hagan (expenses)			671.10
	Mileage	352.05		
	expenses	319.05		
3676	Gobowen Allotment Society	50.00		50.00
3677	Darren Brewer			
	Hengoed			140
	Selattyn			50
	Bus shelter cleaning			40
	Roundabout Cutting			90
	Allotment Grass cutting			10
	Playing field seats (material and labour)			64
	War Memorial materials			12
	Sign cleaning			30
	<b>Total</b>			<b>436</b>

**August - RESOLVED** to approve the following payments

1	Nigel Thomas	555.10		555.10
2	Penny O'Hagan	954.05		954.05
3	John Ward	91.74		91.74
3681	HMRC	250.08		250.08
4	<b>Darren Brewer</b>			
	Hengoed			140
	Selattyn			50
	Bus shelter cleaning			40
	Roundabout Cutting			60
	Allotment Grass cutting			10
				<b>300</b>

**b) Income since the last meeting**

23/6/11 Shropshire Council £20000 (community grant)  
Roundabout adverts £175  
Wayleave payment SP Power Systems £12.65  
LJC grant (community meals) £850  
3 parishes youth grant £300  
Hengoed Cemetery £500

**c) Banking – for update on new bank account**

The Clerk reported that the application forms have now been sent in and she is awaiting a response from the bank.

**d) First Quarter bank reconciliation and budget report – Cllr Jones reported that he**

had checked the accounts for the first quarter and he did not find any problems or areas of concern. It was **RESOLVED** to note his report.

## 9 Planning Items

### a) Planning application Decisions (for information only)

- 1) 10/02513/COU Application under section 73a of the TCP Act 1990 for the change of use of land for the siting of 12 caravans, erection of washroom/kitchen facilities and creation of new access together with landscaping – pending consideration
- 2) 11/00824/OUT Oakcroft, Hengoed Outline application for the demolition of depot buildings and the erection of 2 3 bedroomed dwellings with associate garaging, parking and installation of a treatment plant - *granted*
- 3) 11/00908/FUL Bridle Way Field, Henlle, Gobowen, SY11 3EN Formation of hard standing for an additional 9No. parking bays, construction of toilet/shower block and office and associated works, use of land for siting of tents. - *pending consideration*
- 4) 11/01197/FUL Park Cottage, Henlle - Alterations and additions to include erection of first floor extensions to either side providing additional bedroom accommodation, extension between existing detached garage and dwelling, single storey orangery at rear and glazed atrium - *refused*
- 5) 11/01465/FUL Granary house, Ebnall Hall Farm, Rhosygadfa – Change of use of redundant agricultural building to workshop and domestic store and associated alterations - *pending consideration*.
- 6) 11/01648/FUL 15 Rhewl Lane – erection of first floor extension to provide annex accommodation - *pending consideration*.
- 7) 11/02080/FUL Ashwood, Rhewl Gobowen Erection of detached summerhouse. - *granted*
- 8) 11/01883/FUL Park Cottage Henlle Gobowen Change of use of land for the siting of 2 no. timber chalets providing holiday accommodation - *pending consideration*
- 9) 11/02080/LBC Ebnal Hall, Rhosygadfa, Internal and external alterations to include removal of internal walls and insertion of new external doors affecting a grade II listed building. - *granted*
- 10) 11/02792/AGR The Mount, Racecourse Road – erection of a agricultural storage building

### b) Planning Application for consideration: -

10/02513/COU Application under section 73a of the TCP Act 1990 for the change of use of land for the siting of 12 caravans, erection of washroom/kitchen facilities and creation of new access together with landscaping, amendments submitted.

Following a discussion it was **RESOLVED** to continue to object to the application for the following reasons

- a) Environmental safety- in that the site was for a number of years in the recent past used as an un-controlled tip and various un-specified materials were dumped into the area which may result in the seepage of noxious gases etc which may be harmful to persons residing on the land.

Furthermore as stated in the previous comments submitted on this application the Parish Council would request that a full environmental study be carried out to ascertain what was dumped on the site and the current and future environmental risks to the public.

b) Traffic safety – in that the traffic route from the site to the A5 involves a dangerous junction with the A5 and the B5009. Whilst it is accepted that this route is well known to local Gobowen residents it poses a greater danger to visitors to the area particularly towing caravans etc.

c) Site Safety- in that it is felt that the site borders the busy A5 road and at the safety of children on the site will be put at risk.

d) Inappropriate application for the immediate area. The area is outside the local development area and will be in conflict with the current use of the site and the surrounding area where there are only two dwelling houses, a golf course and a hotel with leisure facilities.

e) Disturbance to public rights of way- in that a public footpath forms one of the boundaries to the site and there a concern that any building on this land will cause disruption and interference with this footpath.

The Parish Council would request that the Planning Committee seriously consider this application and agree with the council's view that it is inappropriate for the reasons stated above.

In addition to this Mr Mennell states in his covering letter that there has been few objections to the application from local residents. The Parish Council consider this to be a misleading statement as the majority of the objectors to the application reside in Gobowen and these objections clearly show the strength of feeling of the local community in objection to this application.

The Parish Council is also concerned that work on the proposed development has continued regardless to the fact that planning permission has not yet been granted and would seek assurance that Shropshire Council will ensure that the applicant carries out no further work on the site until the application is determined.

Notification of planning committee to consider application 11/01465/FUL Granary house, Ebnall Hall Farm, Rhosygadfa – Change of use of redundant agricultural building to workshop and domestic store and associated alterations – 19/7/11 2pm  
*Wem*

**c) To consider any other planning applications received after the issue of the Agenda - none**

**d) To AGREE local infrastructure priorities to be included in the SAMDEV document for the parish**

**It was AGREED that the following priorities be submitted for including in the SAMDEV document**

*Increased parking at Gobowen Station*

*Zebra crossings in the village centre• Footbridge across the railway line for pedestrians*

*Improved Broadband speed for rural areas and Gobowen*

*Improvements to the junction of the B5009 and the A5*

*Increase the amount of affordable housing*

*Improve local employment opportunities*

*Provision of a Play area and play equipment in Selattyn.*

*Designated sports field for the Parish•*

*Improve public transport including to the station before 7am, rural areas and Marches School and joined up bus and train times*

*Need to secure additional open spaces for informal recreation in Gobowen.*

## **10 Recommendations from Parish Council committees**

**a) Hengoed Cemetery Committee held 6/7/11** – to receive a verbal report from the cemetery committee meeting including an update on any changes to procedures in light of the recent complaint concerning grave excavation. Cllr Bennett gave a verbal report on the meeting and stated that the committee had implemented procedural changes following the complaint about spoil from new graves being placed on adjacent graves. The main change is that a standard letter outlining conditions and cemetery policy will be sent to all undertakers so that they can pass it onto grave owners when they purchase a grave. It is anticipated that this letter will be issued as soon as possible – Cllr Turner made a comment that he believed that plot owners should be given the option to pay an additional fee to ensure that their grave was never covered with spoil. Cllr Turners comment were noted and it was **RESOLVED** to note the report.

**b) Executive Committee held 5/7/11**(minutes attached) – to consider the following recommendations from the Executive committee

i) That John Ward be contracted to draw up staffing policies and procedures for adoption by the parish council

It was **RESOLVED** to contract John Ward to write staffing policies relating to grievance and discipline procedures for the Parish Council and to create a set of staff and officer protocols. Cllr Crow reported that there was the possibility that the cost of this work would be shared St Martins Pc were also considering to work with John to develop policies for St Martins as well.

**c) Pavilion and Playing Field Committee held 9/6/11** – (minutes attached) to receive a verbal report from the recent meeting including update on summer activities and budgeted maintenance work. A verbal report was given and the Parish Clerk was asked to ensure that the football teams were made aware of their liabilities in relation to the goal posts as they are not the responsibility of the parish council. It was **RESOLVED** to accept the report.

## **11 Parish Council Matters**

**a) Community Meals Project** – The Clerk reported that the project started on the 1<sup>st</sup> July and that there were currently 6 residents receiving meals. The Council AGREED that the price of a meal should not be lowered from £4 as the Parish Council must ensure that the project is self financing and that there are sufficient funds to pay for volunteer mileage regardless of whether volunteers claimed it or not. It was AGREED that the pilot scheme would be reviewed at the October meeting.

**b) Community Governance Review Oswestry Town** – to discuss proposals relating to the review as outlined by Richard Thomas – The Clerk reported that 26 properties would be removed from the Parish as part of the proposals but as these were the properties on the Trefonen side of Oswestry which have no links with the parish

there was no reason to object to the proposals. It was also reported that there is no legal requirement for parish boundaries and school catchment boundaries to be the same. Following a discussion it was **RESOLVED** not to submit any comment as the proposals will not significantly affect the parish

**c) Shropshire Local Transport Plan Consultation** (deadline 29/7/11) – for consideration. – **RESOLVED** not to comment on the proposal

**d) Gobowen War Memorial** – to consider quotes for repointing work. The Clerk reported that she had received 2 quotes so far and asked that the decision on who would be awarded the work be delegated to the Executive Committee. It was **AGREED** that the decision on this work could be delegated to the Executive Committee and the Clerk once all quotes had been received. She was also asked to seek funding for 50% of the work from the War Memorials Trust.

**e) Pavilion Broad Band** – to discuss whether broadband should be installed at Gobowen pavilion and the cost implications. The Clerk reported that once a phone line as installed in the pavilion the Parish Council would be able to make use of Shropshire Council's broadband service at no cost. However the Parish Council would have to cover the cost of the phone line rental and installation. Currently BT are offering a free installation service with a line rental of £15 per month with no installation costs at a cost of £180 per year for 2 years. Following a discussion the Clerk was asked to discuss with the Green Room project whether they would be willing to contribute 50% of the cost of this as the young people would be the ones to benefit most from the facility.

**f) Selattyn Phone Box** – To discuss plans to remove the phone by BT. The Clerk reported that despite it being clearly minuted that the Parish Council objected to proposals to remove the phone from the phone box in both 2008 and 2009 BT were still planning to remove the phone. Lois Dale at Shropshire Council is now dealing with the matter and fully supports the reasons behind the need to keep a public phone in Selattyn. It was **RESOLVED** that Selattyn and Gobowen Parish Council object to the removal of the telephony from the phone box in Selattyn owing to the poor mobile phone reception in the village.

**12 Summer Recess** – to agree arrangements for the Summer Recess. It was **AGREED** that John Ward would deal with any urgent matters whilst the Clerk is on annual leave.

**13 Correspondence** it was **RESOLVED** to note the following items

**Copy Correspondence from Mr Piffe Phelps** concerning the condition of the stone walls in Pant Glas.

**Mrs Pennington** – Forwarded information on proposals to change water provider and implications of costs

**First Responder Group** – request to use Pavilion free of charge for volunteer training 6 months in lieu of an annual parish grant It was **AGREED** that the First Responders be allowed to use the pavilion once a month for training sessions for a period of 6 months.

**Marches Local Enterprise** - Bulletin

**Senior Citizen Forum** – recruitment drive letter - The clerk was asked to add this item to the next Parish Roundabout

**Shropshire Council** – anti social behaviour hotline posters via email (displayed on notice boards)

Notification of road closure – Trewern Avenue Gobowen 11/7/11 for 3 weeks

drainage works (includes copy of letter from Shropshire Homes that was sent to all residents,  
Notifications of road closures Selattyn area 4/7/11 – for 5 days as part of Selattyn Water main project  
Permission for Station road closure for Wreath Laying Ceremony 13/11/11  
Register of electors update  
**NALC** – NALC DIS Extra 762 NALC e-bulletin, 10 June 2011 via email  
**CAB** – introductory letter from the chief executive  
**Clerks and Council's direct July 2011**  
**Local Council Review – Summer 2011**  
**Ellesmere College** – letter concerning erection of advertising banners - Noted

**Correspondence to 13/7/11**

**Redstone Computers** – annual support contract form – declined

**Sovereign** Advertising material

**Shropshire Council**

posters future of care and support

polling districts and polling places review notification

North West Shropshire Flood Forum meeting notification 2pm Tuesday 26 July

2011.St. Martins Centre, Overton Road

Networked neighbourhoods information

NALC DIS extra 17/6/11

**Big Local** – lottery approves Community Development foundation's plans to run £200m Big Local Trust

**Gobowen Youth Team** – acceptance of conditions for use of football pitch for games during 2011-12 season

**14 To agree the date and time of the next meeting 14<sup>th</sup> Sept 2011**

**15 Part 2**

**Exclusion of the press and Public Bodies (Admission to meeting's) Act 1960** *to resolve to exclude the press and public from the following business because publicity would prejudice the public interest by reason being that to consider the matter with all parties present might prejudice the public interest by giving an unfair advantage to those making their presentations later resulting in the person being appointed not being the most appropriate for the position.*

**RESOLVED**

a) Councillor co-option - to consider applications and agree co-option.

Steve West Wynn and Simon Westwood Bate both gave a short presentation on why they wished to be considered for co-option.

Following a vote It was **RESOLVED** to co-opt Steve West Wynn to the position of Parish Councillor. Both applicants were thanked for their time and interest in the position.