

Selattyn and Gobowen Parish Council

Minutes of the Meeting of the Parish Council held on 8th June 2011 at Selattyn School,
Selattyn Road Selattyn commencing at 7.00 pm

In the Chair – Councillor R. Jones

Present:

Councillors: S Crow, M. Ambridge, R. Jones, J. Thorpe, E. Morgan, M. Turner, P Clare, A Evans, D Lloyd, P Drury

2 members of the public present

1 To receive apologies and reasons for absence

Cllr Bennett – work commitment

Cllr Cherrington – work commitment

Cllr Bowyer

Cllr Thomas –another meeting

RESOLVED; that the apologies be accepted

2 Declaration of Interest

“To receive declarations of Interest of personal and prejudicial interest on any item on the agenda in accordance with Section 50-52 of the Local Government Act & The Local Authorities (Model Code of Conduct) England Order 2007”

None

3 Election of Vice Chairman (Item considered after item 14)

It was AGREED to defer item until the July meeting when more councillors would be present

4 Public Participation session

John Davies spoke on the issue of the Community Meals Project and he reported that chaplains at the Orthopaedic hospital will now be helping with the referrals process. He also raised concern over the price of the meal that the hospital will be charging as it was an increase of £1. John was thanked for his comments.

5 To Confirm the Minutes of the Council Meetings held on 11th May 2011

The minutes from the Parish Council meeting held on 11/5/11 were **APPROVED** and it was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record.

6 Matters Arising from the Minutes

a) Progress Report – for consideration

Item OALC – Cllr Crow reported that there was a need to nominate another representative for this committee and it was AGREED that Cllr Evans would attend as a voting member.

It was **RESOLVED** to note the following report

Item Description	Original reference	Update
New Road Encroachment	March 09	No further update since May meeting
Selattyn Issues	July 09	<ul style="list-style-type: none"> • School Wall – being monitored • Extension of 30mph zone – notices due to be posted • Rural Toolkit date 29/6/11
Gobowen Speed Issues	Feb 2011	Proposals for VAS to be erected on lamppost outside Derwan College entrance, awaiting correspondence from the college on the issue
Parish Roundabout	ongoing	May edition in circulation <i>Cllr Crow and Cllr Jones agreed to help with editing</i>
Gobowen and Hengoed Notice boards	April 2010	Awaiting confirmation from Gobowen co-op concerning location of the Gobowen notice boards <i>Clerk was asked to contact the owner Mr Howard Jones to gain permission for the Gobowen notice board.</i>
Playing Field Project	June 2010	Barrier to be completed. Mrs Clarke and Priscilla Hilton Jones have agreed to attend the opening
Rose Queen	Feb 2011	List of councillors willing to attend the event and play equipment opening to be agreed.
Parish Heritage Items	Feb 2011	Awaiting details of key heritage items from councillors so a list can be compiled
Not spots	Feb 2011	List of not spots being compiled by Clerk to be sent to Shropshire Council,
Refurbished Streetlight	Feb 2011	No success locating the light, minute records unclear if project was ever completed and where the light was stored.
Streetlight Tympath Lane	May 2011	Scottish Power has agreed to remove lines free of charge, work to be carried out by the end of the month.
Parish Council Let's talk meeting	May 2011	To be arranged
Localism Comments	May 2011	Submitted
Sustainable Communities Act	May 2011	Awaiting response from Shropshire Council
Big Local	May 2011	Parish Councillors meeting June 23 th Henlee Park Golf Club 18.30 AGREED that the following councillors would attend the event <i>DL, AE, MA, PC, SC, EM, MT, PD, JT</i>

Councillor reports Cllr Ambridge Rights of Way issues Henlee Golf Course	May	Referred to Shropshire Council
Cllr Jones Bus Shelter seat repair Twmpath Road	April meeting	Repair underway
Other Patrol Signs St Martins Road		Still not implemented

7 Reports

Shropshire Council Report - Cllr Lloyd gave his report where he stated that the bid for rural broadband provision was unfortunately unsuccessful.

Police Report - none

Local Joint Committee - Cllr Turner reported on the recent meeting at The Last Inn Hengoed and the outcome of grant awards.

Other Reports

Planning Training - Cllr Turner reported on the planning enforcement training held at Shire Hall.

OALC – Cllr Lloyd reported on the Area Committee

8 Financial Matters

a) Outstanding Payments **RESOLVED** to make the following payments

Chq	Supplier	Net	Vat	Gross
3645	Shropshire Council street lighting energy	731.60	146.32	877.92
3646	Cllr Morgan Telephone allowance	50.00		50.00
3647	Cllr Bennett Telephone allowance	50.00		50.00
3648	Cllr Turner Telephone allowance	50.00		50.00
3649	V and W Electrics April	239.83	47.97	287.80
3650	NALC (local council review)	48.00		48.00
3651	Glasdon Manufacturing Ltd (seats on playing field)	725.92	145.18	871.10
3652	Shropshire Union Canal Society membership	25.00		25.00
3653	Derwen College (newsletter)	375.67	75.13	450.80
3654	Nigel Thomas	555.10		555.10
3655	Penny O'Hagan	954.05		954.05
3656	John Ward	91.74		91.74
3657	HMRC	250.08		250.08
3658	Nigel Thomas expenses	70.07		70.07
3659	GR Contracting	320.00	64.00	384.00
3660	Darren Brewer Hengoed Selattyn Bus shelter cleaning Roundabout Cutting Allotment Grass cutting Total			140 50 40 60 10 330
3661	Veolia May Annual Charge admin	56.95 30.00	11.39 6.00	68.34 36.00 104.34

b) Income since the last meeting

Shropshire Council Environmental Maintenance Grant £1500

Parish Roundabout advert £75

Shropshire Council pavilion letter (election) £150

c) Banking – for update on new bank account and to agree signatories. The Clerk reported on the procedures for internet banking with Unity Bank which would not allow a councillor to both set up and authorise a payment so the level risk would be the same as for the current cheque account. However as a further condition against risk it was recommended that the account be set up so that no payment of over £2000 could be made via the internet.

Following this information it was **RESOLVED** to apply for 3 bank accounts with Unity Bank and that the new signatories on the account would be Cllr Evans, Cllr Crow, Cllr Lloyd Cllr Morgan. It was further **RESOLVED** that a limit of £2000 be placed on any payment made via the internet

d) Internal Reconciliation checks – to nominate Councillor following the resignation of Cllr Kirk - it was AGREED that Cllr Jones would carry out the quarterly bank reconciliation checks.

9 Planning Items

a) Planning application Decisions (for information only)

- 1) 10/02513/COU Application under section 73a of the TCP Act 1990 for the change of use of land for the siting of 12 caravans, erection of washroom/kitchen facilities and creation of new access together with landscaping – *pending consideration*.
- 2) 11/00824/OUT Oakcroft, Hengoed Outline application for the demolition of depot buildings and the erection of 2 3 bed roomed dwellings with associate garaging, parking and installation of a treatment plant - *pending consideration*.
- 3) 11/00980/FUL Bryn Y Castell, St Martins Road, Gobowen, SY10 7AN, Erection of a two storey 3 bed roomed dwelling; formation of a vehicular access. – *withdrawn*.
- 4) 11/00908/FUL Bridle Way Field, Henlle, Gobowen, SY11 3EN Formation of hard standing for an additional 9No. Parking bays, construction of toilet/shower block and office and associated works, use of land for siting of tents. - *pending consideration*.
- 5) 11/01168/FUL Station House, Station Road, Gobowen, SY11 3JS, Erection of a detached workshop/garage building. – *granted*.
- 6) 11/01197/FUL Park Cottage, Henlle - Alterations and additions to include erection of first floor extensions to either side providing additional bedroom accommodation, extension between existing detached garage and dwelling, single storey orangery at rear and glazed atrium - *pending consideration*.
- 7) 11/01170/FUL Penrhos, Old Racecourse, Oswestry – Erection of 18m aerial mast – *granted*.
- 8) 11/01532/FUL 21 Meadow Drive, Gobowen – Erection of 2 storey extension – *granted*.
- 9) 11/01465/FUL Granary house, Ebnall Hall Farm, Rhosygadfa – Change of use of redundant agricultural building to workshop and domestic store and associated alterations - *pending consideration*.
- 10) 11/01691/FUL 12 Trinity Close, Gobowen Raising the roof and insertion of roof lights in connection with conversion of loft into additional living accommodation *granted*.

11) 11/01648/FUL 15 Rhewl Lane – erection of first floor extension to provide annex accommodation - *pending consideration*.

b) Planning Application for consideration: -

meeting adjourned for 5 minutes to study planning applications

11/02080/FUL Ashwood, Rhewl Gobowen Erection of detached summerhouse.

Cllr Crow declared a personal interest as she knows the applicant.

RESOLVED not to object to the application

11/01883/FUL Park Cottage Henlle Gobowen Change of use of land for the siting of 2 no. timber chalets providing holiday accommodation

RESOLVED not to object to the application

c) To consider any other planning applications received after the issue of the Agenda (To be notified at Meeting)

11/02080/LBC Ebnal Hall, Rhosygadfa, Internal and external alterations to include removal of internal walls and insertion of new external doors affecting a grade II listed building.

RESOLVED not to object to the application

d) To consider local infrastructure priorities to be included in the SAMDEV document for the parish

Agreed to defer item until the July meeting so that views of all councillors can be sought, the Clerk was asked to forward the information again to councillors.

10 Parish Council committees

To consider proposals to delegate specific powers and duties to Parish Council committees (appendix a attached)

Once the following amendment had been added - Only elected and co-opted Parish Councillors can make up a quorum

Following a discussion it was **RESOLVED** that the powers and duties be adopted it was further **RESOLVED** that all powers and duties be reviewed on an annual basis.

11 Parish Council Matters

a) Community Meals Project – To consider response from Stephen Chandler and to discuss the proposal as laid out in appendix b to run a pilot community meals scheme for an initial period of 3 months. A discussion took place on the letter from Stephen Chandler and it was AGREED that for the time being it would not be necessary for him to attend a parish council meeting.

It was **RESOLVED** to run the pilot scheme for a period of 3 months with the following conditions

A charge of £4 per meal would be made during the pilot period.

Only existing Meals on Wheels volunteers will be used to deliver the meals during the pilot period and this will give time for new volunteers to be vetted.

A Mileage rate of 35p per mile is paid.

A letter of recommendation from a person or representative of an organisation doctor or someone who is aware of the individual's circumstances and care needs.

The Clerk was asked to write to Kath Griffiths to thank her for all her ongoing help with the project.

b) Parish Speed Camera – to consider formal request to Safer Road Partnership for a Parish Speed Camera and to propose locations. Cllr Turner reported that the criteria for having a camera sited were the number of collisions at the considered area. However if there are areas that the Parish Council considered that speeding is a concern a community concern site can be designated where handheld speed guns can be used to deter speeding. Cllr Turner reported that he had requested that the Selattyn Road at the entrance to the village from Oswestry be designated a community concern site and Sgt Pugh has been asked to carry out in speed checks in this area.

c) Community Governance Review Oswestry Town – to discuss proposals relating to the review as outlined by Richard Thomas. It was AGREED that the Clerk would ask the following questions before a formal response is made at the July meeting
If the existing boundary with Oswestry that runs to the South of the B4580 towards the Race Course was altered to follow the line of the B4580 would this have an effect on the catchment area for Selattyn School?

How many electors will the parish lose through this process?

d) Shropshire Local Transport Plan Consultation (deadline 29/7/11) – for consideration. As paper copies of the plan had not been received in time for the meeting it was AGREED to defer this item to the July meeting.

- 12 Clerk's training request** - for consideration – The Clerk reported that she would like to improve her skills and would like to take a double module on local government administration and finance with the University of Cheltenham and Gloucester. – It was AGREED that the Parish Council would make a contribution of £320 towards the cost of the course.

- 13 Standing Orders** - To consider an amendment to standing order 32b (Variation, revocation and suspension of standing orders) as recommended by NALC see appendix c It was **RESOLVED** to adopt the following amendment to 32b of the standing orders

32 Variation, revocation and suspension of standing orders

Any or every part of the standing orders, except those which are mandatory by law, may be suspended by resolution in relation to any specific item of business.

A motion to add to or vary or revoke one or more of the Council's standing orders, not mandatory by law, shall be proposed by a special motion, the written notice whereof bears the names of at least 5 councillors.

14 Correspondence

Cllr Kirk – resignation letter (via email) - The Clerk was asked to send a letter of thanks to Cllr Kirk for all his work over the years.

CSO Wagg – request from residents to remove bench at Cornwall Avenue – **RESOLVED** not to agree to this request.

Shropshire Localism Conference - Wednesday 29th June 2011 9.30am - 4pm at Shirehall, Shrewsbury – It was AGREED that Cllr Turner, Cllr Morgan and the Parish Clerk would attend.

RESOLVED to note the following items

NALC E-bulletin 13th May.

Severn Trent – land ownership enquiry (passed to Selattyn councillors)

Localism: shifting rural powers - Plunkett Foundation Seminar Wednesday 8th June

Westminster .email received 20/5/11

6/5/11 Oswestry Health Group meeting minutes from 14/4/11

ALC 19/5/11 – note of new council structure

Council

27/5/11 HA and SC Liaison Meeting 20 April 2011 Minutes.

Register of electors update

Selattyn School booking information

Notification of additional funding for frost damaged roads, St Martins Road and Fernhill Lane resurfacing

Level crossing closure notification from 16/7 – 18/7 and 23/7 – 25/7 21.30 – 05.30

Oswestry Town Council ALC meeting notification 7/6/11

Shropshire Union Canal Society Cuttings June 2011

Football Teams - letters from Whittington Rovers, Cross Foxes and Gobowen Youth requesting use of the playing field for 2011-12 season

Correspondence to 8/6/11 – RESOLVED to note the following items

31/5/11 Rural Watch information (forwarded by email)

Public service efficiency news (via email)

Heritage Towns Forum Understanding localism conference publicity Chester 17/6/11

NALC DIS Extra 760 (forwarded via email)

NALC CLG letter regarding Neighbourhood Planning front runners

3 Parishes Youth Project Agenda 8/6/11 (via email)

Shropshire Council

30mph bin stickers Julie to be asked

Shropshire Council new senior management team information – passed to Cllr Clare
Local Joint Committee Grant forms

John Piffe Phelps – copy correspondence of letter sent to Ruth Hitchins concerning condition of Walls in Pant Glas –

BT adopt a phone box scheme – targeted at Selattyn phone box. – It was ABGREED to turn down the offer and to reiterate the fact that the Parish Council objects to the removal of the phone box in Selattyn.

Communities Can – Agenda and briefing notes for big local meeting 23/6/11 Henlee Golf Club 7 – 9pm (via email)

15 To agree the date and time of the next meeting 13th July 2011 Gobowen