



Minutes of the meeting of Broseley Town Council
held at 7.00 pm on Tuesday, 11th January 2011
at the Birchmeadow Centre, Broseley

Standard abbreviations to be used throughout:

Shropshire Council:	SC
Association of Local Councils:	ALC
Local Joint Committee	LJC

282. PRESENT

Councillors D Armstrong, R Childs, A Cooke, Mrs C Cooper (in the chair), Mrs R Howells, Ms J Jones, R Parker, I Pickles, P Robinson, A Taylor, B Walker.

283. IN ATTENDANCE

Town Clerk, Mr D Pountney, PC Sean Kinson

284. PUBLIC PARTICIPATION

Mr Derrick Pountney updated Members on public footpath matters.

285. APOLOGIES

None – all Members were present.

286. DECLARATIONS OF INTEREST

The following Declarations of Interest were announced:

Cllr Armstrong

Agenda item no. 12 Birchmeadow Centre. Personal. Minute nos. 295 and 312.

Agenda item no. 19 Parking on pavement on junction of Duke Street with King Street. Personal. Minute no. 302.

Cllr Childs

Agenda item no. 12 Birchmeadow Centre. Personal and Prejudicial. Minute nos. 295.

Agenda item no. 15 Christmas Lights. Personal. Minute no. 298.

Agenda item no. 30 Birchmeadow Centre Extension. Personal and Prejudicial. Minute no.312.

Cllr Cooke

Agenda item no. 12 Birchmeadow Centre. Personal. Minute nos. 295 and 312.

Cllr Mrs Cooper

Agenda item no. 15 Christmas Lights. Personal. Minute no. 298.

Cllr Mrs Howells

Agenda item no. 13 Local Joint Committee. Personal. Minute no. 296.

Cllr Ms Jones

Agenda item no. 12 Birchmeadow Centre. Personal. Minute no.295 and 312.

Agenda item no. 15 Christmas Lights. Personal. Minute no. 298.

Cllr Pickles

Agenda item no. 13 Local Joint Committee. Personal. Minute no. 296.

Cllr Robinson

Agenda item no. 13 Local Joint Committee. Personal. Minute no. 296.

Cllr Taylor

Agenda item no. 15 Christmas Lights. Personal. Minute no. 298.

Cllr Walker

- Agenda item no. 13 Local Joint Committee. Personal. Minute no. 296.
Agenda item no. 20 Winter Gritting. Personal. Minute no. 303.
Agenda item no. 21 Environmental Maintenance Grants. Personal. Minute no. 304.
Agenda item no. 22 SC Consultation. Personal. Minute no. 305.
Agenda item no. 23 Consultation on Shropshire-wide Dog Control Order. Minute no. 306.

287. MAYOR'S ANNOUNCEMENTS

- a. Dave Wallace had kindly taken photos of Councillors for display.
RESOLVED to pay his stationery expenses out of petty cash.
- b. The Clerk had circulated her mobile phone number as agreed.
- c. Agenda item 31 Planning, would be taken after 26, and item 30 Birchmeadow Extension would be taken after 27.

288. PUBLIC MINUTES OF THE MEETING HELD ON 14TH DECEMBER 2010

The Clerk was asked to amend the minutes to indicate that Councillor Mrs Howells had left the meeting prior to minute 255, Planning, and had returned thereafter. With this amendment, **RESOLVED to approve the public minutes of the meeting held on 14th December as a true record of the proceedings.**

289. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 14TH DECEMBER

- Minute 253 The Clerk had received advice from ALC regarding the purchase of items for enhancing the town and their donation to Broseley in Bloom. The issue should be discussed further with the committee of Broseley in Bloom.
- Minute 258c Council surgery dates. The Clerk was asked to circulate the surgery dates. Members should inform the Clerk which surgery they would be willing to attend.
- Minute 264 CCTV. The Clerk had obtained further information on flash cams from the Community Safety Officer at Staffs. Police. The Clerk was asked to add this item to the agenda of the next meeting for a definitive decision on how to progress.
- Minute 268 Shropshire Council had taken the decision to close all public conveniences which they maintained unless they were taken on by town or parish councils. The Bridgnorth district public conveniences would not be closed until 2013 due to the contract in place. The Clerk had received a letter from the local MP urging action to protect the facilities. Councillor Ms Jones was investigating what would happen if the Town Council were to take on the public conveniences from 2013.

290. FINANCE COMMITTEE

- a. Following amendment of minute no. 67, the amount owing to John Ward, to £105.40, Members of the Finance Committee **RESOLVED to approve the minutes of the meeting held on 16th December as a true record of the proceedings.**
- b. **RESOLVED to adopt the minutes of the Finance Committee.**
- c. Members noted the report from the Finance Committee.

291. 2011/12 BUDGET

- a. Members noted that £2,000 had been included for S137, as agreed, and the repayment of part reserve had been amended accordingly.
It was noted that VAT was not included in the income and expenditure figures.

RESOLVED to approve the budget as presented and set the precept for 2011/12 at £171,830.00.

- b. Members noted that the precept request should be submitted to SC by 31st January.

292. INVESTMENT ACCOUNT

Councillor Armstrong presented a report on interest rates offered by financial institutions other than the Co-operative bank, with reference to the forthcoming maturity of the Council's fixed term investment.

Following consideration of the report, Councillor Armstrong was asked to clarify a number of issues with regard to Saffron Building Society.

RESOLVED to re-invest £75,000 with the Co-operative Bank for a period of three months.

The matter was referred to the Finance Committee for consideration of the extra information requested and a subsequent recommendation to full Council.

293. CEMETERY / CHAPEL MATTERS

- a. No report as the Committee had not met since the last full Council meeting.
- b. Members noted that the Cemetery Committee meeting scheduled for 25th April would fall on a Bank Holiday.

RESOLVED that the Committee should decide whether to reschedule or cancel the meeting.

294. ISSUES ARISING FROM THE POLICY AND DEVELOPMENT EVENT

- a. Meet your Councillors Event: Members agreed to postpone discussion of this item for a couple of months with a view to holding an event in the Spring.
- b. Members agreed that no further action should be taken at present.

Having declared a prejudicial interest in the next item, Councillor Childs left the meeting.

295. BIRCHMEADOW CENTRE

- a. Report: No report as the next meeting would be held on the following evening.
- b. Members noted the Birchmeadow Centre accounts.
- c. Leak in roof: the Clerk was still waiting for a quotation to carry out further filling. The Council's representatives were asked to check whether there were any more leaks. The Clerk had arranged for a contractor to deal with the hole in the ceiling.
- d. Legionella risk assessment work: the Clerk was persevering with this issue - one contractor had been to the Centre but had not yet submitted a quotation. Another contractor had promised to visit later in the week.
- e. Lease for the rear car park: Members considered the draft lease agreement drawn up by SC. It was thought that the lease was rather one-sided, to the benefit of SC, and that some of the obligations placed upon the lessee would be problematic.

RESOLVED to ask SC whether they would be prepared to give the rear car park to the Town Council.

It was thought that grandfather rights might apply. Councillor Jones would inform the Clerk to whom she should write.

The lease was left in abeyance.

- f/g. Councillor Ms Jones had been sent the grant offer letter for signature. The grant would provide 80% of the funding required for the development of the café. There might be some leeway on the completion date of 31st July 2011 as the award had only just been made.

RESOLVED to hold a separate meeting to discuss the grant offer and contract control procedures.

Councillor Ms Jones would contact the appropriate SC officers requesting that they attend the meeting and then a date could be set.

Councillor Childs returned to the meeting.

296. LOCAL JOINT COMMITTEE

The next meeting would take place on Wednesday, 2nd February at 7.00pm at the Victoria Hall, when the street scene would be scrutinised, and all Members were encouraged to attend. It was noted that next year's budget for the LJC had been halved.

297. TOWN TALK

Members considered the draft copy of Town Talk and agreed various amendments.

RESOLVED to approve the draft copy of Town Talk, as amended.

298. CHRISTMAS LIGHTS

Councillor Jones reported that the service provided by the contractor this year had been very disappointing. Nearly all of the new white lights at the top of the High Street had blown and the Delphside tree had not been lit at all. Problems with the timer for the top of the High Street had continued throughout the display period, despite numerous calls to the contractor.

RESOLVED to send a letter of complaint to the contractor

Councillor Jones and the Clerk were asked to liaise on problems encountered. The contract should be reviewed and the Council should go out to tender again for next year's lights installation.

299. STREET LIGHTING

- a. The street lighting working party had not met yet.
- b. Members noted that SC had agreed to allow the installation of advertising banners relating to the digital media switchover on some of its lamp columns on the approach roads to Broseley.

300. BUS SHELTER IN BRIDGNORTH ROAD

- a. Members noted the costs associated with repairs to bus shelters over the last five years.
- b. The Clerk had not yet obtained costs for a replacement shelter. This item should be added to the agenda of the next meeting.

It was agreed to inform members of the public that the Council was looking at alternative shelters and ask what bus passengers would like. This could be included in Town Talk.

301. TRAFFIC LIGHTS ON IRONBRIDGE ROAD

The Clerk reported that a reply had been received from the officer at Telford & Wrekin Council agreeing to modify the traffic light sequence as requested. Members welcomed this news.

302. PARKING ON THE PAVEMENT AT THE JUNCTION OF DUKE STREET WITH KING STREET

Councillor Armstrong reported ongoing problems with cars parking on the pavement at the junction of Duke Street with King Street, making the pavement impassable for pedestrians. PC Kinson informed Members that if the parking was dangerous, rather than just a nuisance, the police could take enforcement measures. PC Kinson agreed to visit the site and speak to the garage owner.

303. WINTER GRITTING

RESOLVED to invite Brian Bennett, Highways Manager South East, to attend the next

meeting to discuss gritting in the town.

304. ENVIRONMENTAL MAINTENANCE GRANTS

Members noted correspondence received from SC confirming that the current scheme of Environmental Maintenance Grants would remain in place for existing participating town and parish councils in 2011/12, pending a further review.

305. SC CONSULTATION: DRAFT SUPPLEMENTARY PLANNING DOCUMENT (SPD) ON THE TYPE AND AFFORDABILITY OF HOUSING

RESOLVED that the Council would make no comment on the above.

306. CONSULTATION ON A SHROPSHIRE-WIDE DOG CONTROL ORDER

RESOLVED to respond that dog fouling was a particular problem in the following areas: King Street, Duke Street, Birchmeadow Park, Pound Lane, Speeds Lane and The Clenchacre.

307. NEW LINKS FOR MAYOR'S CHAIN

RESOLVED to purchase two pairs of links at a cost of **£535.24**.

308. ACCOUNTS FOR PAYMENT

RESOLVED to approve and pay the following accounts:

To	For	Net	VAT	Gross
PWLB	Park View loan	1,290.53	0	1,290.53
E.ON UK	Street light maintenance	130.99	22.92	153.91
ASLES	Portaloos hire	86.00	15.05	101.05
GLM Services	New strimmer	299.00	52.33	351.33
E.ON UK	Street light repairs	28.67	5.02	33.69
Oakley Arnold	Waste disposal	162.80	28.49	191.29
TFM	Hardware	26.95	4.72	31.67
HMR&C	PAYE	1,035.34	0	1,035.34
Shropshire Council	Superannuation	953.57	0	953.57

Accounts paid between meetings:
Salary and wages

309. CORRESPONDENCE RECEIVED

- a. ALC Parish Pump Newsletter, December 2010. *Noted.*
- b. Local Joint Committee Bulletin, December 2010. *Noted.*
- c. Invitation from Severnside Housing to attend a Stakeholder Event on Friday, 21st January, 9.00 am – 12.30pm followed by lunch at the Greenhouse Meadow Stadium in Shrewsbury. *Noted.*
- d. Invitation to attend West Mercia Police Authority Consultation Events:
Wednesday, 12th January 7.00 – 9.00pm at Shrewsbury Town Football Club, Shrewsbury
Monday, 17th January, 7.00 – 9.00pm at Telford & Wrekin Civic Offices, Telford. *Noted.*
- e. Notification from NALC that employees will be entitled to a holiday with a normal day's pay on the additional public holiday to celebrate the royal wedding on 29th April. *Noted.*
- f. Invitation to consultation events from the Shrewsbury and Telford Hospital NHS Trust:
Thursday, 13th January at 7.00pm at Shrewsbury Town Football Club or Wednesday, 16th February at 7.00pm at the Holiday Inn, Telford. *Noted.*

- g. Letter from the Royal British Legion encouraging councils to organise a “Poppy Party” in June to celebrate The Royal British Legion’s 90th birthday. *Noted.*
- h. Shropshire Partnership External Funding Update Jan 2011. *Noted.*
- i. Invitation to update meeting for the Lower Severn Corridor Flood Forum on 27th January at 2.00pm at Westgate, Bridgnorth. *Noted.*
- j. Notification of Action for Market Towns training session on Finding and Bidding for Project Funding Successfully to be held on Wed 26th January, 9.30am – 1.00pm at Enterprise HQ, Coalport at a cost of £25 per person. *Noted.*

310. PLANNING

The Members of the Planning Committee considered the following planning application and agreed to respond as noted:

Application no. 10/05413/VAR

Removal of Condition no. 21 (public open space) attached to planning permission reference 09/02333/FUL dated 22nd December 2009 which requests a contribution to offsite public open space at 45 Ironbridge Road, Broseley. **Object.**

311. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100(A) of the Local Government Act 1972, the public and press be excluded for the following items of business, on the grounds they involve the likely disclosure of exempt information as defined in the Acts:

Agenda item 30

BIRCHMEADOW CENTRE EXTENSION

See confidential minute 312.

Agenda item 28

CONFIDENTIAL MINUTES OF THE MEETINGS HELD ON 6th DECEMBER AND 14TH DECEMBER 2010 – PERSONNEL MATTERS

See confidential minute 313.

Agenda item 29

MATTERS ARISING FROM THE CONFIDENTIAL MINUTES OF THE MEETING HELD ON 14TH DECEMBER 2010 – PERSONNEL MATTERS

See confidential minute 314.

Chairman