



Minutes of the meeting of Broseley Town Council
held at 7.00 pm on Tuesday, 12th October 2010
at the Birchmeadow Centre, Broseley

Standard abbreviations to be used throughout:

Shropshire Council:	SC
Association of Local Councils:	ALC
Local Joint Committee	LJC

175. PRESENT

Councillors Mrs C Cooper, Mayor (in the chair), D Armstrong, R Childs, A Cooke, Mrs R Howells, Ms J Jones, R Parker, I Pickles, A Taylor, B Walker.

176. IN ATTENDANCE

Town Clerk, CSO M Goddard, D Pountney, M Whiteman, S Hine, A McWilliams

177. PUBLIC PARTICIPATION

Derrick Pountney enquired whether the Council still wished him to act as Footpaths/Rights of Way Officer for the town. The Mayor confirmed that the Council was pleased to have Derrick acting in this capacity and thanked him for his work.

178. MARKET TOWNS INITIATIVE

The Mayor welcomed Sam Hine, Head of Community Working at Shropshire Council, to the meeting.

Ms Hine explained that SC had committed £3m of capital funding to the market towns revitalisation programme. 17 market towns/key settlements had been identified, in addition to Shrewsbury. The six largest towns would receive £2.5m between them, with £0.5 m being allocated between the remaining 11, including Broseley. The towns would not necessarily all have an equal share, but all should benefit. Each town could put in an individual bid up to £50,000 or, in exceptional circumstances, two bids up to a total of £75,000. The funding was only capital with no revenue costs coming from SC.

Although this was a five year programme, it was envisaged that many projects would be completed in the first year. Applications could be submitted by March for a decision in April. The process would involve a competitive element, with proposed projects being assessed and compared.

Ms Hine was asked why the latest bid to the Community Fund for £50,000 for the Birchmeadow Centre had not been taken forward. She replied that the Fund had been hugely oversubscribed and scoring criteria were used including geographic spread, deliverability and previous schemes. They had also taken into account that no money had been claimed by July on the previous project. It was a competitive process and the latest scheme had not been successful.

In terms of submitting bids for the Market Towns Initiative, Ms Hine was asked whether two bids for the Birchmeadow Centre up to £75,000 were likely to be more successful than one bid for £75,000. Ms Hine replied that it would probably help if the projects were broken down into sections so that if only £45,000 were awarded, something could still be done.

Ms Hine distributed a paper on the Market Towns Initiative prepared for the LJC for information.

The Mayor thanked Sam Hine and Andrea McWilliams for attending.

179. APOLOGIES

Councillor P Robinson - holiday.

180. DECLARATIONS OF INTEREST

The following Declarations of Interest were announced:

Cllr Armstrong

Agenda item no. 12 Birchmeadow Centre. Personal. Minute no.188.

Cllr Childs

Agenda item no. 12 Birchmeadow Centre. Personal and Prejudicial. Minute no. 188.

Agenda item no. 13 Birchmeadow Park. Personal. Minute no. 189.

Agenda item no. 16 Christmas Lights. Personal. Minute no. 192.

Agenda item no. 31 Birchmeadow Centre Extension. Personal and Prejudicial. Minute no. 206.

Cllr Cooke

Agenda item no. 12 Birchmeadow Centre. Personal. Minute no.188.

Cllr Mrs Cooper

Agenda item no. 16 Christmas Lights. Personal. Minute no. 192.

Cllr Ms Jones

Agenda item no. 12 Birchmeadow Centre. Personal. Minute no.188.

Agenda item no. 13 Birchmeadow Park. Personal. Minute no. 189.

Agenda item no. 16 Christmas Lights. Personal. Minute no.192.

Cllr Pickles

Agenda item no. 13 Birchmeadow Park. Personal. Minute no. 189.

Agenda item no. 14 Local Joint Committee. Personal. Minute no. 190.

Cllr Taylor

Agenda item no. 13 Birchmeadow Park. Personal. Minute no.189.

Agenda item no. 16 Christmas Lights. Personal. Minute no.192.

Cllr Walker

Agenda item no. 2 Market Towns Initiative. Personal. Minute no.178.

Agenda item no. 14 Local Joint Committee. Personal. Minute no.190.

Agenda item no. 18 CCTV. Personal. Minute no.194.

Agenda item no. 20 Shropshire Charter. Personal. Minute no.196.

Agenda item no. 21 Action to reduce dog fouling. Personal. Minute no. 197.

Agenda item no. 22 Proposal for the provision of public conveniences. Personal. Minute no. 198.

181. MAYOR'S ANNOUNCEMENTS

The Mayor informed Members that the Broseley Partnership AGM would be held on 2nd November at the Victoria Hall.

The Friendly Bus was starting a new service to and from William Brookes School on Fridays. Members were asked to publicize this as widely as possible.

The Mayor would be away on holiday for the December council meeting and Councillor Robinson would deputise.

182. PUBLIC MINUTES OF THE MEETING HELD ON 14TH SEPTEMBER 2010

Item 167d. The Clerk was asked to add "Councillors agreed that no action would be taken."

With this amendment the minutes of the meeting held on 14th September were agreed as a true record of the proceedings.

183. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 14TH SEPTEMBER

Item 148 Subject to confirmation, it now seemed likely that PC Sean Kinson from Much Wenlock would be the town's new police officer.

184. FINANCIAL MATTERS

- a. Members noted that the external audit had been completed and that the auditor had raised no concerns, reporting as follows: "On the basis of our review, in our opinion the information contained in the annual return is in accordance with the Audit Commission's requirements and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met."
- b. Members agreed to refer to Finance Committee consideration of the external auditor's comment, not affecting the opinion: "The Council should ensure that the review of effectiveness of internal audit is formally minuted in future (refer to the NALC/SLCC Practitioners Guide paragraphs 2.79 to 2.96)."
- c. **RESOLVED to accept the Declaration, section 3a, of the Change of Account Signatories Mandate of the Co-operative Bank plc (see attachment).**

All Members signed the bank mandate.

- d. Members noted the need to consider emergency payments and delegations as part of the review of standing orders and financial regulations.

185. PLANNING

Members noted the report from the Planning Committee.

186. CEMETERY / CHAPEL MATTERS

- a. Members noted the report from the Cemetery Committee.
- b. **RESOLVED to pay the extra £150 charged by the builder for repairing damage caused by the cattle in the adjacent field.**

The Clerk was asked to write to the owner of the cattle asking him to reimburse the Council for the damage caused by his cattle, claiming from his insurance if necessary.

- c. **RESOLVED to accept the quotation for repairs to the wall either side of the path between the old and new parts of the Cemetery in the amount of £450.**
- d. Members noted that a complaint had been received regarding a recent burial and the appropriate procedure was being followed in dealing with this.

Councillor Ms Jones had received a letter praising the Cemetery and its maintenance in response to the unfavourable report published in the local paper.

187. POLICY AND DEVELOPMENT EVENT

Members noted the arrangements for the event to be held on Saturday, 23rd October. Councillor Walker gave his apologies.

Any Members who had not completed the questionnaire were asked to do so.

188. BIRCHMEADOW CENTRE

Having declared a prejudicial interest in this item Councillor Childs left the meeting.

- a. Report: Councillor Armstrong reported that there were ongoing problems with leaks in the bar and ladies toilets. The Clerk responded that Duncan Hems had been to look at the flat roof but could not see any problem with it. He would come again to look inside the building.
RESOLVED to delegate authority to the Finance Committee to decide how to deal with this issue.
The Clerk was asked to notify the Secretary of the Management Committee of Councillor Cooke's contact details.

- b. Accounts: Councillor Walker confirmed that grants could be included as income in the accounts. A charity could make a loss as long as it was not insolvent.

Members noted the accounts. It was agreed that an analysis should be carried out over 12 months as the figures might vary according to the time of year.

It was agreed to discuss the extension in private session at the end of the meeting.

Councillor Childs returned to the meeting.

189. BIRCHMEADOW PARK

The official opening of the new facilities would be held on Saturday, 16th October.

There had been problems with the top car park and the surface and surrounding wall had been damaged by lorries. The SC officer, Amy Davies, was working to put in place an official use agreement with the Centre. In the meantime, the car park had been closed.

Residents of the Birchmeadow estate and Duke Street had complained about congestion arising from the closure of both car parks next to the Centre.

The Clerk was asked to write to the Park Committee asking whether it would be possible to open up the back car park for visitors during the day. A 'No lorries' sign could be displayed.

190. LOCAL JOINT COMMITTEE

- a. Councillor Pickles reported that the next meeting would be held at Willey Village Hall on 21st October and encouraged Members to attend.
- b. The LJC was intended to provide a means of calling services to account. Members were invited to suggest services which could be scrutinised by the LJC. Councillor Taylor put forward general environmental maintenance.

191. TOWN TALK

The Clerk presented a draft copy of Town Talk. Members were asked to notify the Clerk of any changes required by Thursday, after which the draft would go to print.

192. CHRISTMAS LIGHTS

Arrangements were progressing well. Crowd barriers would be borrowed from SC and used for the procession. It was agreed that the groundsmen could collect these in due course. Permission to pollard the trees in the Memorial Garden was still awaited.

193. STREET LIGHTING

Members considered quotations to install an additional street light in Birchmeadow Road.

RESOLVED to go ahead with option 2, for the amount of £2,415.00, providing this was practicable.

The Clerk was asked to find out who owned the land and arrange for the installation.

194. CCTV

Dave Roberts of SC was awaiting a response from Highways as to whether the cameras could be installed on the street lamp poles.

Councillors Armstrong and Parker gave information about flash cams: digital cameras housed in damage resistant boxes on wind-down poles, which could be moved around the town and cost about £3,000 each. Members agreed that this system should be considered. Councillor Ms Jones would check with Dave Roberts and report back.

195. YOUNG CITIZEN OF THE YEAR

No nominations had been received for the award this year.

196. SHROPSHIRE CHARTER

RESOLVED that the Council should sign up to the new Shropshire Charter.

197. ACTION TO REDUCE DOG FOULING

In response to correspondence from SC, Members agreed that it would not be appropriate for Town Council employees to deal with incidences of dog fouling in the town. The CSO or SC street cleaning warden could perhaps take on this duty.
 The Clerk was asked to respond to SC accordingly.

198. PROPOSAL FOR THE PROVISION OF PUBLIC CONVENIENCES IN SHROPSHIRE

RESOLVED to respond to SC that the Town Council did not have the resources to manage the public conveniences in Broseley.

199. SHROPSHIRE OLYMPIAN FESTIVAL (1864)

Councillors Mrs Cooper and Ms Jones would try to attend one of the forthcoming workshops relating to the above.

200. ASSOCIATION OF LOCAL COUNCILS (ALC)

Members noted scheduled training sessions.
 The Clerk was advised of the need to keep records of any training undertaken as part of the Quality Council process.

201. ACCOUNTS FOR PAYMENT

RESOLVED to approve and pay the following accounts:

To	For	Net	VAT	Gross
Mazars	External audit	875.00	153.12	1,028.12
E.ON UK	Street light repairs	57.34	10.03	67.37
E.ON UK	Street light repairs	108.86	19.05	127.91
Oakley Arnold	Waste disposal	153.80	26.92	180.72
K&R Maintenance	Repairs to B'meadow disabled toilet	75.00	0	75.00
TFM	Hardware	63.32	11.08	74.40
TFM	Hardware	88.08	6.79	94.87
ASLES	Portaloo	86.00	15.05	101.05
Npower	Street lighting electricity	1,530.01	267.74	1,797.75
Veolia	Annual Duty of Care charge	30.00	5.25	35.25
Veolia	Waste disposal	107.70	18.85	126.55
HMR&C	PAYE	1,301.96	0	1,301.96
Shropshire Council	Superannuation	953.57	0	953.57
ALC	ALC AGM lunch for RP	16.00	0	16.00

Accounts paid between meetings:

Wages and salary				
Petty Cash	TM Barrett for J Foden	100.00	0	100.00
Npower	Street lighting electricity	55.75	8.72	64.47
TM Barrett	Petty cash	100.00	0	100.00

202. CORRESPONDENCE RECEIVED

- a. Notice of SC "Join the Conversation" event to be held in Bridgnorth on Thursday, 14th October, 7.00 – 9.00pm. *Noted.*

- b. Shropshire Housing Group's Annual Report for 2009/10. *Noted.*
- c. Local Joint Committee Bulletin. *Noted.*
- d. Copy of letter from Much Wenlock Town Council to Police Chief Constable supporting letter from Councillor Jones regarding need for successor to PC Hand. *Noted.*

203. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100(A) of the Local Government Act 1972, the public and press be excluded for the following items of business, on the grounds they involve the likely disclosure of exempt information as defined in the Acts:

Agenda item 29

CONFIDENTIAL MINUTES OF THE MEETING HELD ON 14TH SEPTEMBER 2010

See confidential minute 204.

Agenda item 30

MATTERS ARISING FROM THE CONFIDENTIAL MINUTES OF THE MEETING HELD ON 14TH SEPTEMBER

See confidential minute 205.

Agenda item 31

BIRCHMEADOW CENTRE EXTENSION

See confidential minute 206.

Agenda item 32

PERSONNEL COMMITTEE REPORT

See confidential minute 207.

208. PLANNING APPLICATIONS

Members of the planning committee considered the following planning application:

10/03868/FUL Erection of a two storey rear extension at Eve Cottage, 6 Carvers Road

Members had no objections to the proposed development.

Chairman