

**The Draft Minutes of the Caynham Parish Council held at Knowbury Memorial Hall on Monday 5th December 2011 commencing at 7.00pm.**

**1. Present:**

Mr. G Williams (Chairman)  
Major A H Coles MBE                      Mrs. M M Clent MBE  
Mrs. B Ashford                              Mr. M Galbraith  
Mrs. H Jones                                 Mrs. D M Bromley  
Mrs. S Lowe  
Mr. C E Williams (Clerk)

Shropshire Councillor Mr. R Huffer

**2. Apologies:**

Mr. R Brown, Mrs. S Fleetwood and Mr. B W Hardy

**3. Members of the Public/Shropshire Councillor:**

- a) Shropshire Councillor Richard Huffer provided an update on Clee Hill Post Office which was due to re-open on the 6<sup>th</sup> December 2011. The Clerk informed the Parish Council that on hearing of the initial closure he had written to the Post Office and had received an assurance that it would be re-opened as soon as practicable and that they were sorry for any inconvenience.
- b) Richard Huffer made reference to the new access that had been made opposite Clare Cottage Caynham Road Knowbury which may need planning permission this would be referred to the planning enforcement officer.

**4. Declaration of Personal/Prejudicial Interest:**

Nil

**5. Minutes:**

The minutes of the meeting held on the 7<sup>th</sup> November 2011 were approved and signed by the Chairman as a correct record

**6. Matters Arising from the Minutes:**

Cllr A Coles reported that he had contacted the stone mason concerning the work required to the war Memorial at Knowbury who had estimated the cost of works at approximately £600, the Council authorized the work to proceed.

**7. Chairman's Communications:**

- a) The Chairman had attended the annual service of remembrance at Knowbury and Clee Hill on Sunday 13<sup>th</sup> November 2011 and laid a wreath on behalf of the community.
- b) The Clerk reported that the Localism Act had now been enacted by Parliament which will made changes to the Code of Conduct, personal/prejudicial interests and planning procedures however the full detail and impact on Parish and Town Councils was not expected until April 2012.

**8. Highways Items/Amenities:**

- a) The Clerk reported that the South Shropshire Housing Association had now ordered the Notice Board for Clayton Close Knowbury and that this should be installed before the end of December 2011.
- b) The Clerk was asked to pursue with Shropshire Council the carriage works along Caynham Road which were in need of remedial works and had been reported by Cllr B Hardy

**9. Planning Items:**

Cllrs Mrs. B Ashford and S Lowe had attended a workshop at Craven Arms arranged by Shropshire Council to explain the purpose of the Local Place Plans and their relationship to planning and the Community Infrastructure levy which will be part of the new Localism Act which 2011.

The next stage is the publication of the SAMDev Policy Document which will identify sites for development of Housing and Industry in Local Areas.

#### **10. Reports from other Organisations:**

Cllr Mrs. M Clent said that she had visited the New Bishop Hooper School at Ashford and was impressed with the facilities provided.

#### **11. Financial Items:**

a) The Parish Council approved the following accounts for Payment:

British Gas – Electricity Toilets - £41.44

P Edwards – Salary - £153.00

Caynham PCC – Grant grass cutting - £42.14

b) For the work undertaken in respect litter picking of the Play area and Clee Hill Village the Parish Council approved a payment of £300 to the Clee Hill Recreational Hall from the Environmental Grant.

c) Precept 2012/13 this will be considered at the next meeting.

#### **12. Other Items:**

Queens Jubilee Celebrations – Arrangements for appropriate celebrations were being made by volunteers for the communities of Clee Hill, Caynham and Knowbury with the provision of a Beacon be organised by the South Shropshire Partnership Group.

#### **13. Next Meeting:**

The next meeting will be held on Monday 23<sup>rd</sup> January 2012 at Knowbury Memorial Hall commencing 7.00pm which will consider the Precept for 2012/13.

Chairman