

CAYNHAM PARISH COUNCIL

Clerk: Mr C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1PU

The Draft Minutes of the Annual Parish Meeting and the Annual Meeting of Caynham Parish Council held at Knowbury Memorial Hall Knowbury on Tuesday 3rd May 2011 commencing at 7.00pm.

1. Present:

Mr G Williams (Chairman)

Mrs H M Jones

Mrs M M Clent MBE

Major A H Coles MBE

Mr B W Hardy

Mr C E Williams (Clerk)

Mrs D M Bromley

Mrs B Ashford

Mrs S Fleetwood

2. Apologies:

Mr R Brown

ANNUAL PARISH MEETING

3. Chairman's Annual Report

The Chairman presented his annual report to the meeting, highlighting the grants received by the local community from the Ludlow and Clee Hill Local Joint Committee of which he is Vice-Chairman.

The Chairman referred to the report produced by a local person on the condition of the local footpaths and the closure of the public conveniences at Clee Hill.

The Chairman thanked Parish Councillors and the Clerk for their support during the year.

4. Income and Expenditure Details 2010/11

The Clerk had produced a statement of the income and expenditure for the financial year 2009/10 which showed balances of £7,163.30 at the 31st March 2011.

5. Items from Members of the Public

There were approximately 50 members of the public present at the meeting who expressed concern about the closure of the toilets at Clee Hill and requested that the Parish Council reconsider the matter.

A letter was also read out from Mr A Jenkins MBE concerning the closure and the need to retain the facilities for the local community and the many tourists to the area.

The Clerk explained the toilets had been closed by Shropshire Council and in view of the annual running costs and future refurbishment costs which could exceed £8,000 per year the Parish Council decided not to take over the responsibility for the toilets which would have resulted in a substantial increase in the local parish council tax rate.

Due to pressure by Shropshire Councillor R Huffer Shropshire Council were prepared to look at proposals to help reduce the costs to the Parish Council by perhaps taking over responsibility for Street Lighting.

The Members of the Public requested that the Parish Council negotiate with Shropshire Council to enable the re-opening of the toilets.

ANNUAL PARISH COUNCIL MEETING

1. Declaration of Personal/Prejudicial Interest:

Nil

2. Public Conveniences:

Following the representations by the members of the public and the possibility of increased financial support by Shropshire Council it proposed by Mrs H Jones and seconded by Mrs D Bromley and agreed by the Parish Council that the Clerk be authorised to negotiate with Shropshire Council a financial package that may enable the re-opening of the toilets at Clee Hill with the matter being considered at the next meeting of the Parish Council.

It should be noted that if the Parish Council were to take over responsibility for the toilets there will still be a necessity to increase the Precept in the financial year 2012/13. The increase is likely to exceed £3,000.

3. Election of Officers:

- a. Election of Chairman for the ensuing year - Mr G Williams
- b. Election of Vice-Chairman for the ensuing year – Mrs S Fleetwood
- c. Appointment of Representatives to the Village Halls.
Clee Hill Village Hall – Mr B Hardy
Clee Hill Recreation Hall – Mr B Hardy
Knowbury Memorial Hall – Mr G Williams
Caynham Village Hall – Mrs S Fleetwood
Clee Hill Forum – Mr B Hardy
- d. South Shropshire Association of Parish and Town Councils – Mrs M M Clent
- e. Ludlow and Clee Hill Local Joint Committee – Mr G Williams

4. Minutes:

The draft minutes of the meeting of the Parish Council held on the 4th April 2011 were approved and signed by the Chairman as a correct record.

5. Chairman's Communications:

The Chairman had received an invitation to the Mayor Making Ceremony on the 18th May 2011.

6. Highway Items:

Report was still awaited from Shropshire Council on the possible introduction of speed vehicle activated signs in various parts of the parish

7. Street Lighting Items:

No items to report

8. Financial Items:

The Parish Council approved the following payments:

J Radnor – Grass cutting - £45

M Harris – Cleaning of Bus Shelters Clee Hill - £120

Z Breakwell – Cleaning of Bus Shelter Knowbury - £60

Eon – Street Lighting repairs - £132.00

Npower – Street lighting energy - £434.12

9. Planning Items:

a) The Parish Council had no objections to the following planning applications

11/01269/Ful – Erection of extension to side elevation and alterations to provide ancillary accommodation – Caynham Glen House Caynham

11/01448/Ful – Erection of a single storey side extension and a two storey rear extension and erection of detached garage – Rockleigh Dhustone Lane Clee Hill

b) Consideration was given to the document produced by Shropshire Council the Site Allocations and Management of Development Plan which listed views in relation to Caynham Parish Area which had been extracted from documents such as the parish Plans produced in 2003.

There was concern about the relevance of the document produced and that it should be pointed out to Shropshire Council that the views extracted can only be regarded as historical.

10. New School Ashford Carbonell:

Mrs S Fleetwood reported that construction of the school was progressing well and was still scheduled to be opened in October 2011.

There is a meeting at Ashford Carbonell Village Hall on the 18th May 2011 commencing 7.00pm which will consider traffic calming and road restrictions along Caynham Road running adjacent to the school.

11. Rights of Way:

A comprehensive report on the footpaths running through Caynham Parish had been produced by Peter Van Duijvenvoodre who with his wife and dog had walked all the footpaths logging the condition and any remedial works required.

The report concluded that Shropshire Council should be congratulated on the work that has been done over recent years to improve signage and stile condition.

The Parish Council thanked Peter and his wife for undertaking the survey and it was agreed that the report be forwarded to the Countryside Department for any remedial work to be undertaken.

12. Co-option of Parish Councillors:

The Parish Council had received four expressions of interest for the two vacancies the applicants will be invited to introduce themselves to the councillors prior to the next meeting before a selection of is made by a secret ballot of the Council.

13. Next Meeting:

Next Meeting Monday 6th June 2011

Chairman