

**Attendees**

Robin Thompson	Chair, Shropshire Partnership	RT
Mike Hyatt	Shropshire Council	MH
Carolyn Healy	Shropshire Partnership	CH
Ruth Turner	Shropshire Partnership	RLT
Jane Williams	West Mercia Probation Trust	JW
Paul Raymond	Shropshire Fire & Rescue Service	PR
Leeona Marsh	Member of Youth Parliament	AS
Dawn Lewis	Shropshire Council	DL
James Ellsmoor	Member of Youth Parliament	AS
Rosemary Abbiss	Association of Local Council	RA
Sonia Roberts	Voluntary & Community Sector Assembly	SR
Tom McCabe	Shropshire Council	TMcC
Helen Herritty	Shropshire County Primary Care Trust	HH
Rod Thomson	Shropshire County Primary Care Trust	RodT
Nick Chavasse	Business Board	NC

**Apologies**

Kim Ryley	Shropshire Council
Keith Barrow	Shropshire Council
David Taylor	Shropshire Council
Pete Lightwood	West Mercia Police
Robin Bennett	Police Authority
Mandy Thorn	Business Board

**Item**

**Action**

**1 Welcome and introductions**

RT welcomed everyone to the meeting. Attendees were asked to introduce themselves.

**2 Apologies**

Apologies were noted (see above).

**3 Notes of the last meeting**

Notes of the Leaders Board meeting held on 14 June 2011 were agreed as a true and correct record.

#### **4 Matters Arising**

No matters arising.

#### **5 Shropshire Partnership Review**

##### **a) Leaders Board Review**

SR talked through a presentation titled Partnership and LSP. (for copies of the presentation please contact [ruth.turner@shropshire.gov.uk](mailto:ruth.turner@shropshire.gov.uk))

SR outlined the paper which highlighted how partnership work could be re-formulated to meet the more challenging environment now being faced and where collaboration of partners will be essential to meet these new challenges.

The paper proposed moving to a more formally constituted Strategic Leaders Board (to help create the idea of a Shropshire plc). The mission of the Strategic Leaders Board would be to act as the custodial and accountable body for partnership working and cross organisational collaboration in Shropshire. (Principle goals are outlined in the paper).

##### **b) Review of the Partnership Structure**

CH introduced her paper which drew together the common themes from discussions with most Partners.

CH explained that the old partnership structure was a rigid, hierarchical structure based around the LAA. The new proposed structure aims to be more flexible and responsive. It recognises that other thematic partnerships exist independent of the Leaders Board but that the Leaders Board is the hub for coordinating partnership activity and taking action to address Shropshire's difficult issues. Key elements are that the Leaders Board is made up of the most senior people from partner's organisations able to agree a collective strategic direction, and make the necessary organisational changes to deliver action.

A group discussion took place around the Leaders Board focusing on a common theme and tackling the issue as a collective forum (current key issues can be seen in Appendix 2).

Concerns were raised over the structure of the Leaders Board not being able to deliver the big issues at ground level.

MH added that the value of the Leaders Board is its effectiveness to bring together members of the statutory and non statutory partnership bodies to coordinate and join up thinking and action. This would enable delivery of big issues at ground level.

CH expanded on this point and explained how the Leaders Board links into thematic bodies through common membership and strategic influence.

A group discussion took place around the issues paper and it was agreed to use the Placed Based Intervention pilot as a focus for addressing a particular issue. The first of these will be to look at multiple deprivation in North East Shrewsbury. The next Leaders Board meeting would be held in North East Shrewsbury to understand the area in more detail and to focus thinking and actions.

**Action** – CH to collate background information on the area and email out to Board members.

**Action** – RLT to arrange venue in Harlescott for 8 November Leaders Board meeting.

RodT advised that information from the emerging Joint Strategic Needs Assessment will also help to shape priorities for the Leaders Board to address.

Board members agreed that a lot of work had already been done in re-shaping the Leaders Board over the last 2years and it now needs to move more towards delivery and action.

In light of changes in the NHS/PCT HH suggested that a member of the Clinical Commissioning Group (CCG) to be invited to the Leaders Board to shadow PCT representatives during the transition period.

**Action** – Chair of CCG to be invited to Leaders Board.

SR suggested that the Leaders Board should be a Forum for challenging each other in a constructive way.

It was noted that the Leaders Board membership would need to remain flexible to reflect Government changes e.g. the introduction of Police Commissioners. West Mercia Police were not present at the meeting but comments in the partnership review had been submitted.

Summary of issues/actions for Leaders Board from Item 5b:

**5.1** – Is the Leaders Board in broad agreement with the proposal in Section 3

**Action** – Agreed

CH

RLT

HH/CH

**5.2** – Which of the key issues for Shropshire should the Leaders Board focus on (appendix 2)

**Action** – Addressing multiple deprivations, in particular family poverty, as part of the Placed Based Intervention pilots would be first priority.

**5.3** – Does the Leaders Board agree that the housing and environment sectors should be represented on the Board, allowing the Sustainable Board to disband?

**Action** – Agreed that chairs of the Housing Strategy Group and Environment Delivery Group to be invited to future meetings.

RLT/CH

**5.4** – Should the frequency of meetings move to every 2 months (at least for the coming year)

**Action** – Agreed, but to be kept under review.

**5.5** – How should the relationship between the Leaders Board and Thematic Partnerships be improved?

**Action** - Relationships will be built on common membership and collaboration between thematic partnerships/boards. Summary reports will also be provided.

**5.6** – Should delivery of the Community Strategy be through strategic alignment or should a specific delivery plan be developed

**Action** – Strategic alignment initially – to be reviewed

**5.7** – How can the Partnership Team better support the work of the Partnership?

**Action** – To be brought back to another meeting

**5.8** – Should further consideration be given to re-branding the Partnership?

**Action** – To be brought back to another meeting

## **6. Leadership Academy – Next Steps**

CH gave an overview of the paper which outlined the progress made to date with the Leadership Academy.

CH advised that work with Ashridge had now come to an end but that there is still an available budget to support the next phase.

CH outlined areas for future facilitation support. After a group discussion it was decided that the following would be looked at over the next 6 months.

Preparing for Community Budgets – support to understand the costs

of services and interventions; overcoming the financial and accounting constraints around pooled budgets; finding mechanisms to share upstream savings; and testing methods of implementation community budgets in different localities.

Embedding the Shropshire PLC/Team Shropshire approach across all partners and at all levels.

Support to review and rationalise assets and move to more shared office services.

Developing skills for partner organisations to be more responsive and open to community engagement.

**Action:** A development programme around these priorities to be arranged and circulated.

CH

## 7. Research & Intelligence Business Plan

CH introduced the paper which had been prepared by Helen Harvey, Planning and Social Research Officer.

The paper outlined the adoption of a Research and Intelligence Business Strategy (Appendix 1) with a co-ordinated set of priorities for research and intelligence work led through existing partnership structures. It would ensure information and intelligence is managed and used effectively to support the business of Shropshire Council, partners and the local community.

It was noted that the loss of the West Midlands Observatory meant that there was a gap in the collation of data for a number of areas and the Research and Intelligence Business Plan provided an opportunity to address this for Shropshire.

RA commented that Parish and Town Councils hold a lot of local data that could contribute to the development of a shared intelligence hub.

### **Recommendations:**

1.1 The Board is asked to endorse the Research and Intelligence Business Plan and to consider:

- a. research priorities to build into the forward plan
- b. how partners can share intelligence held by different partner organisations to better inform joint working activities
- c. any barriers to sharing intelligence

### **Were agreed**

The following actions were agreed:

### **Actions**

<ul style="list-style-type: none"> <li>▪ CH to contact all partners to establish who will be the correct person from each organisation to speak to Helen Harvey</li> <li>▪ Partners to suggest research priorities to be built into the forward plan.</li> <li>▪ A draft forward plan of research priorities to be circulated.</li> </ul>	<p><b>CH</b></p> <p><b>ALL</b> <b>Helen</b> <b>Harvey</b></p>
<p><b>8. VCSA Task Group Update</b></p> <p>SR talked through a presentation (VCSA Update) which outlined the progress made to date by the VCS Assembly Board (for copies of this presentation please contact ruth.turner@shropshire.gov.uk). SR advised that the Council and VCSA are developing a new approaches to commissioning, performance and community asset transfer and Partners are asked to consider adopting a these same models.</p>	<p><b>ALL</b></p>
<p><b>9. Standing Conference</b></p> <p>CH advised that the next Shropshire Partnership Standing Conference would be held in December. The provisional date is the 1<sup>st</sup> December. The main focus for the conference will be the development of a Health &amp; Wellbeing strategy and the Joint Strategic Needs Assessment.</p> <p><b>Actions</b></p> <ul style="list-style-type: none"> <li>▪ Board members are asked to make a note of this date in their diaries.</li> <li>▪ Partnership team to forward out more information asap</li> </ul>	<p><b>All</b></p> <p><b>RLT/CH</b></p>
<p><b>10. Any other Business</b></p> <p>No items</p> <p>Meeting closed at 16.56 pm</p> <p><u>Future Meeting Dates:</u></p> <ul style="list-style-type: none"> <li>• Tuesday 8<sup>th</sup> November 2011 – 9 till 1pm – Greenacres School, Harlescott, Shrewsbury</li> <li>• Wednesday 11<sup>th</sup> January 2012 – 3 till 5pm – Ludlow Room Shirehall</li> <li>• Thursday 15<sup>th</sup> March 2012 – 1:30 till 3:30pm – Bridgnorth Room Shirehall</li> <li>• Thursday 17<sup>th</sup> May 2012 – 1:30 till 3:30pm – Ludlow Room, Shirehall</li> <li>• Tuesday 10<sup>th</sup> July 2012 – 1:30 till 3:30pm – Ludlow Room Shirehall</li> <li>• Wednesday 12<sup>th</sup> September 2012 – 10 – 12pm – Bridgnorth</li> </ul>	

Room Shirehall

- Tuesday 13<sup>th</sup> November 2012 – 2 till 4pm – Ludlow Room  
Shirehall